

City of Hobbs FY 2020-2021 Preliminary Budget



20-21 Budget Message

“Fiscal Resilience”

To The Honorable Mayor And City Commission

We are pleased to submit for your review and consideration, the Fiscal Year 2020-21 Proposed Budget. The formation of an annual budget is set via the Hobbs City Charter and also by the State of New Mexico, Department of Finance and Administration. The preliminary budget process sets a legal binding stop-gap spending level by the Commission. The stop-gap spending level is defined as preliminary spending levels from July 1, 2020 until the City of Hobbs reconciles all general ledger accounts and incorporates the actual cash balances and carryover projects (both unrestricted and restricted) into the final adjusted budget. The final budget is due to the State of New Mexico Department of Finance and Administration by July 31, 2020. It should be noted, the general fund budgeted cash reserve is set at approximately 41%. The required general fund cash reserve is 8.33% (1/12th of general fund operating expenditures) set by the NM Department and Finance Administration.

Introduction/Background

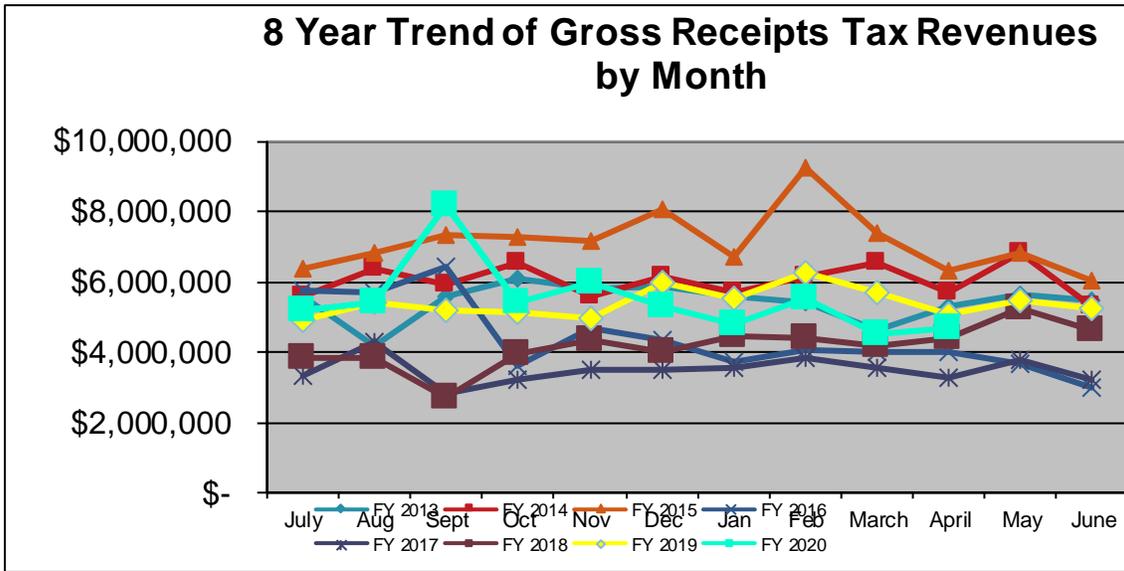
We are submitting the City’s Proposed Operating Budget for Fiscal Year 2020-21. The City of Hobbs Charter requires the City Manager to submit an annual budget recommendation for the upcoming fiscal year. The Salaries and Benefits, Operations and Capital Outlay budgets represent the culmination of a systematic and detailed program review by city departments and administration.

The development of this budget officially began several months ago with a pre-budget review with city staff in mid-March. Over the last several months, the departmental staff of the City has worked diligently to develop proposals to advance the mission of this organization.

Due to the projected long-term volatility of the energy sector, the proposed budget will maintain a conservative fiscal approach through continued careful fiscal management. This will be accomplished through perpetual monitoring of budget variances related to gross receipt taxes, personnel/benefits, operating and capital expenditures. Any negative impact on these variances will be addressed through additional cost cutting measures and reviews of operations. Our focus continues to be meeting the needs of our community in the most efficient and effective way by ensuring critical core services are maintained during the projected economic downturn.

General Fund Revenue

The general fund is defined as the main unrestricted fund for departmental services for the City of Hobbs. Examples of departmental services would be public safety, streets, library, engineering and parks/recreation. The revenues generated for this fund is derived from gross receipt taxes, property taxes, grants and fees. The gross receipt tax revenue component constitutes approximately 79% of the entire general fund.



The above trend graph shows that gross receipt taxes have been holding steady at approximately 5.2 million dollars per month or 62.6 million dollars per year. The 2020-2021 gross receipt taxes for the general fund is set at approximately \$37,820,000. This is approximately 60% of the 2020 actual projection. The overall general fund revenue is approximately \$48,102,309. The current volatility of the oil and gas industry warrants a conservative projection of gross receipt taxes with the ability to adjust on a quarterly or mid-year basis. To demonstrate this volatility, the next two charts below shows the following: Chart 1 – tracks the City of Hobbs gross receipt taxes as compared to a WTI spot price since October of 2000 to present. Chart 2 – tracks a 12 month actual gross receipt tax collection by industry. Mining, retail and other service industries make up over 53% of the total gross receipts taxes received by the City.

Chart 1

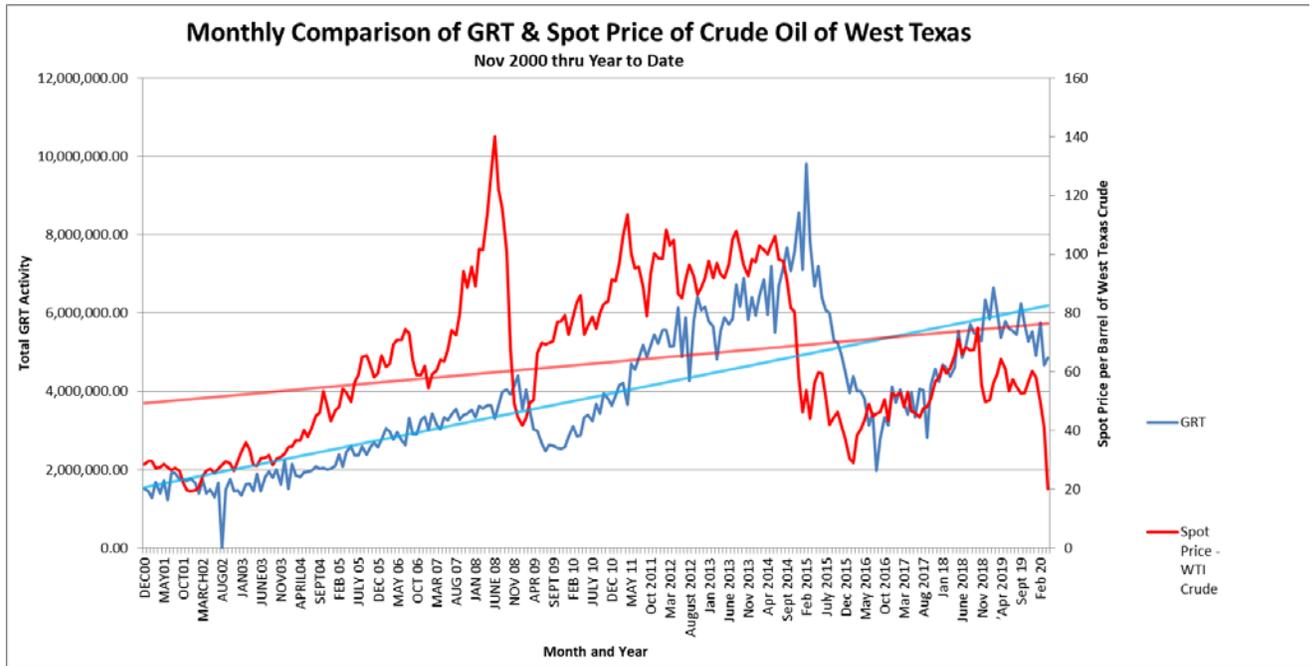


Chart 2

CITY OF HOBBS		
ACTIVITY OF GRT THRU APRIL 2020		
	(May 2019 -Apr 2020)	
	<u>YEAR TO DATE</u>	<u>% OF</u>
<u>TYPE</u>	<u>TOTAL</u>	<u>TOTAL</u>
AGRICULTURE	62,899.23	0.10%
MINING	14,913,320.90	22.84%
CONSTRUCTION	6,007,515.08	9.20%
MANUFACTURING	3,511,779.14	5.38%
TRANS/COMM/UTILITIES	0.00	0.00%
WHOLESALE TRADE	5,789,004.71	8.86%
RETAIL TRADE	14,110,457.34	21.61%
FINANCE/INSUR/REAL ESTATE	0.00	0.00%
SERVICES	0.00	0.00%
UTILITIES	1,395,772.62	2.14%
TRANSPORTATION AND WAREHOUSING	1,237,890.24	1.90%
INFORMATION AND CULTURAL INDUSTRY	1,555,152.70	2.38%
FINANCE AND INSURANCE	185,300.26	0.28%
REAL ESTATE AND RENTAL/LEASING	1,774,119.81	2.72%
PROFESSIONAL, SCIENTIFIC AND TECH SVCS	1,779,275.94	2.72%
MANAGEMENT OF COMPANIES	0.00	0.00%
ADMIN AND SUPPORT, WASTE MGT	652,050.91	1.00%
EDUCATIONAL SVCS	22,669.83	0.03%
HEALTH CARE AND SOCIAL ASSISTANCE	1,786,241.72	2.74%
ARTS, ENTERTAINMENT AND RECREATION	200,752.03	0.31%
ACCOMMODATION AND FOOD SERVICES	4,036,201.92	6.18%
OTHER SERVICES	5,893,077.67	9.02%
PUBLIC ADMINISTRATION	1,852.80	0.00%
UNCLASSIFIED ESTABLISHMENTS	391,900.07	0.60%
	65,307,234.92	100.00%

The following shows a comparison of FTE (benefited) counts from 2020 to 2021:

Full time Employees				
Dept	FY20 FTE	FY20 Total	FY21 FTE	FY21 Total
Police	148.00	\$ 15,458,548.28	144.00	\$ 15,224,647.17
Fire	103.00	\$ 9,872,768.24	103.00	\$ 10,570,832.39
Engineering	16.00	\$ 1,471,558.90	13.00	\$ 1,251,606.50
Parks	88.00	\$ 5,576,739.14	85.50	\$ 5,519,727.34
CORE	89.75	\$ 3,519,942.03	72.50	\$ 3,060,878.31
Clerk	16.00	\$ 1,114,894.87	16.00	\$ 1,173,225.36
Gen Services	32.00	\$ 2,947,102.61	29.00	\$ 2,833,365.24
Administration	49.75	\$ 3,800,989.56	50.75	\$ 3,798,513.90
Utilities	56.00	\$ 4,352,980.31	59.00	\$ 4,481,254.51
Finance	17.00	\$ 1,415,163.89	16.00	\$ 1,364,481.70
Totals	615.50	\$ 49,530,687.83	588.75	\$ 49,278,532.42

The following shows a comparison of all FTE's inclusive of **both** Benefited and Non – Benefited (seasonal) positions.

Total Employees				
Dept	FY20 FTE	FY20 Total	FY21 FTE	FY21 Total
Police	148.45	\$ 15,467,638.97	144.00	\$ 15,224,647.17
Fire	103.00	\$ 9,872,768.24	103.00	\$ 10,570,832.39
Engineering	16.75	\$ 1,487,082.29	13.25	\$ 1,257,500.98
Parks	136.55	\$ 6,633,095.44	129.53	\$ 6,643,326.46
CORE	90.00	\$ 3,525,577.73	74.00	\$ 3,096,518.37
Clerk	16.55	\$ 1,126,903.55	16.00	\$ 1,173,225.36
Gen Services	32.25	\$ 2,952,240.67	29.00	\$ 2,833,365.24
Administration	51.40	\$ 3,838,783.26	50.90	\$ 3,802,046.48
Utilities	56.15	\$ 4,356,063.15	59.00	\$ 4,481,254.51
Finance	17.00	\$ 1,415,163.89	16.00	\$ 1,364,481.70
Totals	668.10	\$ 50,675,317.20	634.68	\$ 50,447,198.66

Operationally, the City of Hobbs is budgeting approximately \$18,618,761 for general fund fiscal year 2021 as compared to fiscal year 2020 of \$21,911,812. This represents a 15% decrease due to significant reduction in gross receipt taxes. Examples of operating are social service agency funding, EDC, utilities, maintenance costs, travel, buildings/grounds, and programming supplies. Operations represent 31% of the general fund expenditure budget. Total operating budget is approximately \$54,815,461 for 2021.

Capital Outlay/Debt Service the City of Hobbs is budgeting approximately \$4,602,813 for fiscal year 2021 General fund capital projects were budgeted at \$2,186,910.

The balance of all projects are detailed in the overall budget book. It should be noted that fiscal year 2020 budgeted projects will be reassessed and prioritized within the final budget process slated for July 2020. The final budget for 2021 will need to be reviewed and approved by the City Commission prior to July 31, 2020.

Conclusion

The long-term projected volatility of the energy industry, the City of Hobbs proposed budget reflects a conservative and an aggressive control spending effort. The budget also defers capital and freezes wages but also gives the City the flexibility to change course depending on additional negative impacts. The City is required to have a 1/12th general fund operating reserve and we are proposing a budget that maintains a 41% reserve amount which is a total of \$24.9 million. This reserve and the fact the City of Hobbs has pledged **no gross receipts taxes to DEBT** puts the City in a solid position to endure the current and possible long term economic downturns. A continued conservative approach to cost avoidance and careful fiscal oversight will be in order for this budget year.

As I have mentioned before, and I will say it again, the employees of this City are of the highest quality and are second to none. We should all take great pride in the fact that our employees are the most productive and most efficient of any City. If not for the dedication to public service and teamwork that this City's employees embrace, we could not offer the professional and responsive services that we do.

A special thanks to all staff involved in creating a financial plan for this proposed fiscal year, particularly as it relates to difficult choices, creativity, and difficult decisions that had to be made throughout the process. I am confident we have developed a conservative, reasonable, and responsible spending plan for the 2020-21 fiscal year. To all of the above, my sincerest appreciation is extended.

Respectfully submitted,

Manny Gomez
Acting City Manager



FY21 Preliminary Budget

Principal Officials

Mayor

Sam Cobb

City Commission

Marshall Newman - District 1

Christopher Mills - District 2

Larron Fields - District 3

Joseph Calderon - District 4

Dwayne Penick - District 5

Don Gerth - District 6

City Manager

Manny Gomez (Acting)

Finance Director

Toby Spears

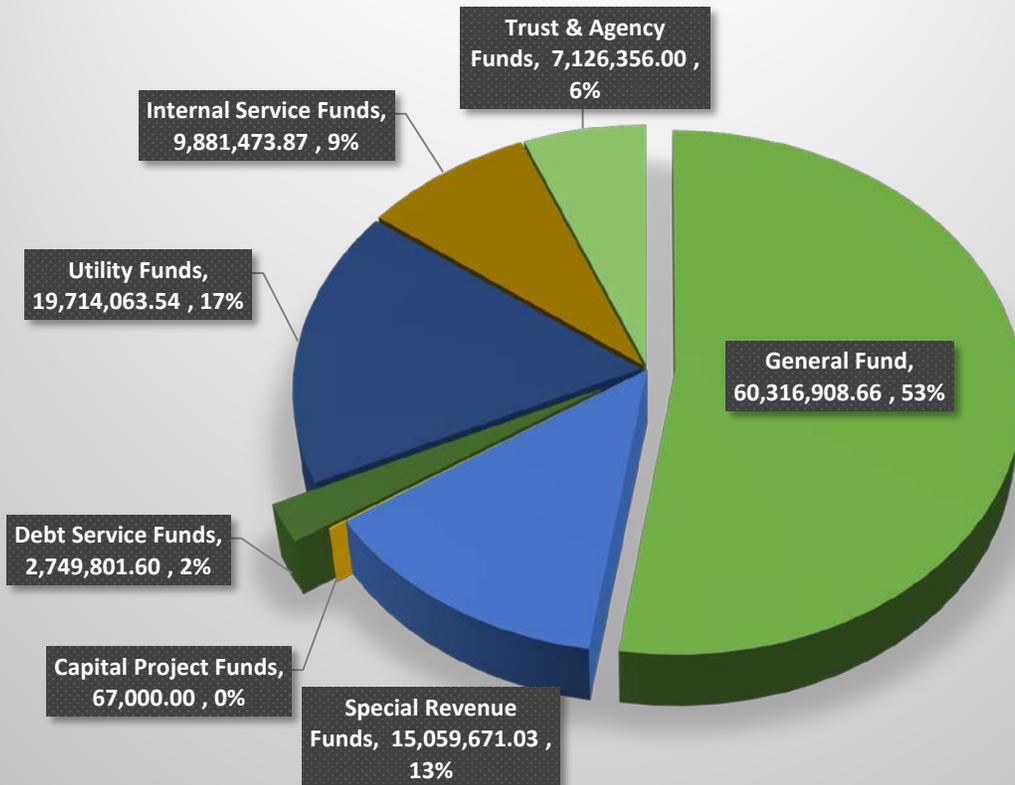
Assistant Finance Director

Deborah Corral

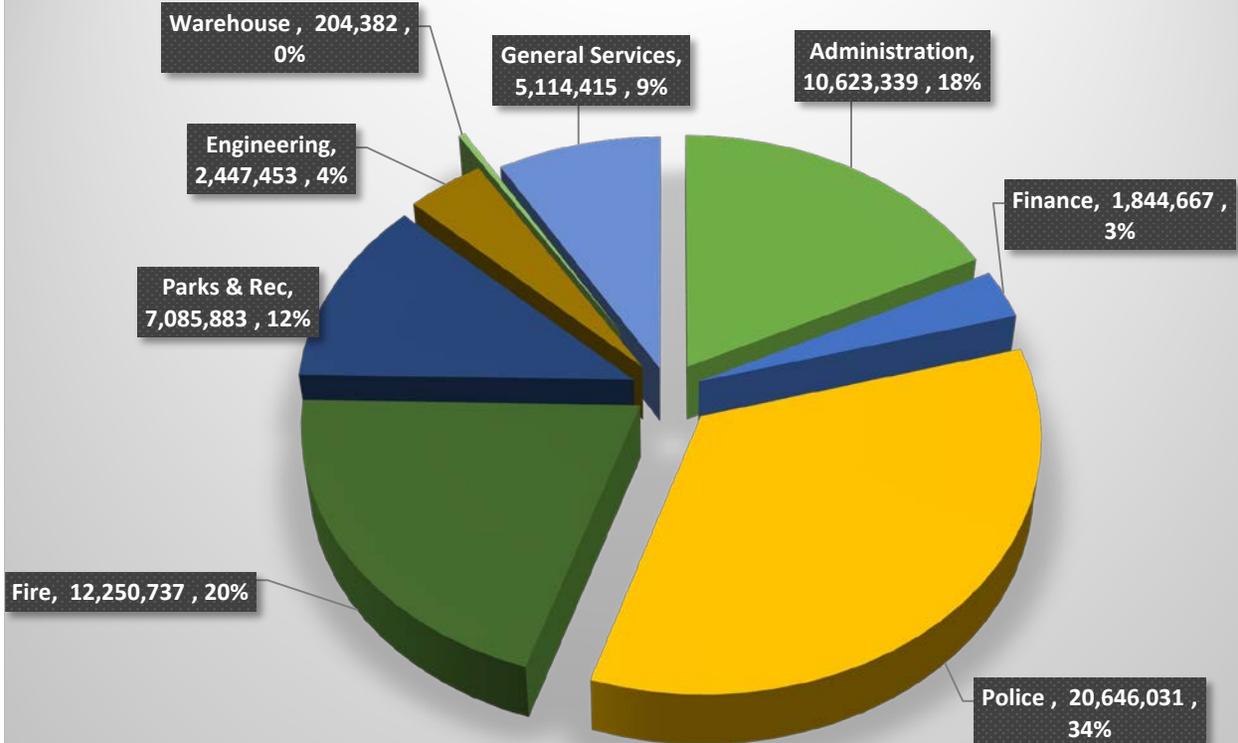


FY 2021 Fund Summaries
All Funds

FY21 Preliminary Budget Expenditure Summary (All Funds)



FY21 General Fund Summary



**City of Hobbs Preliminary Budget
FY21 Fund Summary**

41%

	Beginning Cash (FY20 BAR #3)	Total Revenue	Interfund Transfer	Total Expenditures	Ending Cash
001 GENERAL	43,880,343.58	48,102,308.70	(6,819,387.39)	60,216,908.66	24,946,356.23
002 LAND ACQUISITION	349,146.16	100,000.00	-	100,000.00	349,146.16
General Fund Subtotal	44,229,489.74	48,202,308.70	(6,819,387.39)	60,316,908.66	25,295,502.39
110 LOCAL GOV CORR	185,393.23	210,600.00	-	114,500.00	281,493.23
120 POLICE PROTECTION	-	81,000.00	-	81,000.00	-
130 P D N (parif, drug, narcotics)	1,918.75	-	-	-	1,918.75
150 COPS GRANT	393,876.33	-	-	367,167.62	26,708.71
160 RECREATION (CORE)	173,925.00	1,974,494.00	2,580,799.36	4,574,518.36	154,700.00
170 OLDER AMERICAN	100.00	140,146.00	955,003.77	1,094,249.77	1,000.00
180 GOLF	-	548,120.00	2,847,623.51	3,384,743.51	11,000.00
190 CEMETERY	100.00	164,600.00	435,960.75	598,910.75	1,750.00
200 AIRPORT	210,510.72	37,800.00	-	57,500.00	190,810.72
210 Legislative Appropriations	-	2,300,000.00	-	2,300,000.00	-
230 LODGERS' TAX	1,505,297.87	827,100.00	-	883,330.00	1,449,067.87
270 PUBLIC TRANSPORTATION	383,541.00	723,000.00	-	1,060,251.02	46,289.98
280 FIRE PROTECTION	201,575.16	505,200.00	-	523,500.00	183,275.16
290 EMER MEDICAL SERV	184.16	20,000.00	-	20,000.00	184.16
Special Revenue Subtotals	3,056,422.22	7,532,060.00	6,819,387.39	15,059,671.03	2,348,198.58
370 COMM DEVE CONST	36,193.20	-	-	-	36,193.20
460 BEAUTIFICATION IMPROVEMENT	1,280,602.89	-	-	-	1,280,602.89
480 STREET IMPROVEMENTS	1,358,014.76	700,000.00	-	-	2,058,014.76
490 CITY COMM. IMPROVEMENTS	1,595,520.63	2,367,000.00	-	67,000.00	3,895,520.63
Capitla Project Subtotals	4,270,331.48	3,067,000.00	-	67,000.00	7,270,331.48
510 UTILITY BOND	-	-	307,004.92	307,004.92	-
530 WASTEWATER BOND	1,989,842.96	-	2,442,796.68	2,442,796.68	1,989,842.96
Debt Service Subtotals	1,989,842.96	-	2,749,801.60	2,749,801.60	1,989,842.96
100 SOLID WASTE	1,948,193.09	6,950,000.04	-	6,950,000.04	1,948,193.09
440 JOINT UTILITY EXTENSIONS CAPITAL PROJE	91,852.00	-	-	-	91,852.00
600 JOINT UTILITY	920,978.03	-	5,692,896.20	6,604,874.23	9,000.00
610 JOINT UTILITY CONST	1,000.00	-	1,266,000.00	616,000.00	651,000.00
620 WASTE WATER PLANT CONST	274,936.29	-	416,063.71	630,000.00	61,000.00
630 JOINT UTILTYI - WASTEWATER	3,361,447.49	-	966,741.78	4,204,189.27	124,000.00
650 JOINT UTILTYI INCOME - WASTEWATER	231,000.00	8,511,000.00	(3,825,602.17)	34,000.00	4,882,397.83
660 JOINT UTILITY INCOME	1,061,000.00	8,265,200.00	(7,265,901.12)	-	2,060,298.88
680 METER DEPOSIT RES	1,029,086.27	450,000.00	-	450,000.00	1,029,086.27
690 INTERNAL SUPPLY	53,727.58	225,000.00	-	225,000.00	53,727.58
Utility Subtotals	8,973,220.75	24,401,200.04	(2,749,801.60)	19,714,063.54	10,910,555.65
640 MEDICAL INSURANCE	4,048,595.96	7,584,055.00	-	7,584,055.00	4,048,595.96
670 WORKERS COMP TRUST	1,104,078.23	711,630.00	-	711,630.00	1,104,078.23
740 INSURANCE - RISK	2,001,000.00	2,060,788.87	-	1,585,788.87	2,476,000.00
Internal Service Subtotal	7,153,674.19	10,356,473.87	-	9,881,473.87	7,628,674.19
700 MOTOR VEHICLE	20,930.74	6,000,000.00	-	6,000,000.00	20,930.74
710 MUNI JUDGE BOND FUND	105,234.84	-	-	-	105,234.84
720 RETIREE HEALTH INSURANCE TRUST FUND	9,000,000.00	1,032,356.00	-	1,032,356.00	9,000,000.00
730 CRIME LAB FUND	71,235.55	88,500.00	-	88,500.00	71,235.55
750 FORECLOSURE TRUST FUND	71.88	-	-	-	71.88
760 RECREATION TRUST	-	-	-	-	-
770 LIBRARY TRUST	5,309.68	1,500.00	-	1,500.00	5,309.68
780 SENIOR CITIZEN TRUST	1,189.94	3,000.00	-	3,000.00	1,189.94
790 PRAIRIE HAVEN MEM	5,832.50	55.00	-	-	5,887.50
800 COMMUNITY PARK TRUST	1,560.03	18.00	-	-	1,578.03
820 EVIDENCE TRUST FUND	130,953.84	5,000.00	-	-	135,953.84
830 HOBBS BEAUTIFUL	19,733.26	-	-	-	19,733.26
860 CITY AGENCY TRUST	2,618.94	1,000.00	-	1,000.00	2,618.94
Trust & Agency Subtotals	9,364,671.20	7,131,429.00	-	7,126,356.00	9,369,744.20
Grant Total All Funds	79,037,652.54	100,690,471.61	-	114,915,274.70	64,812,849.45

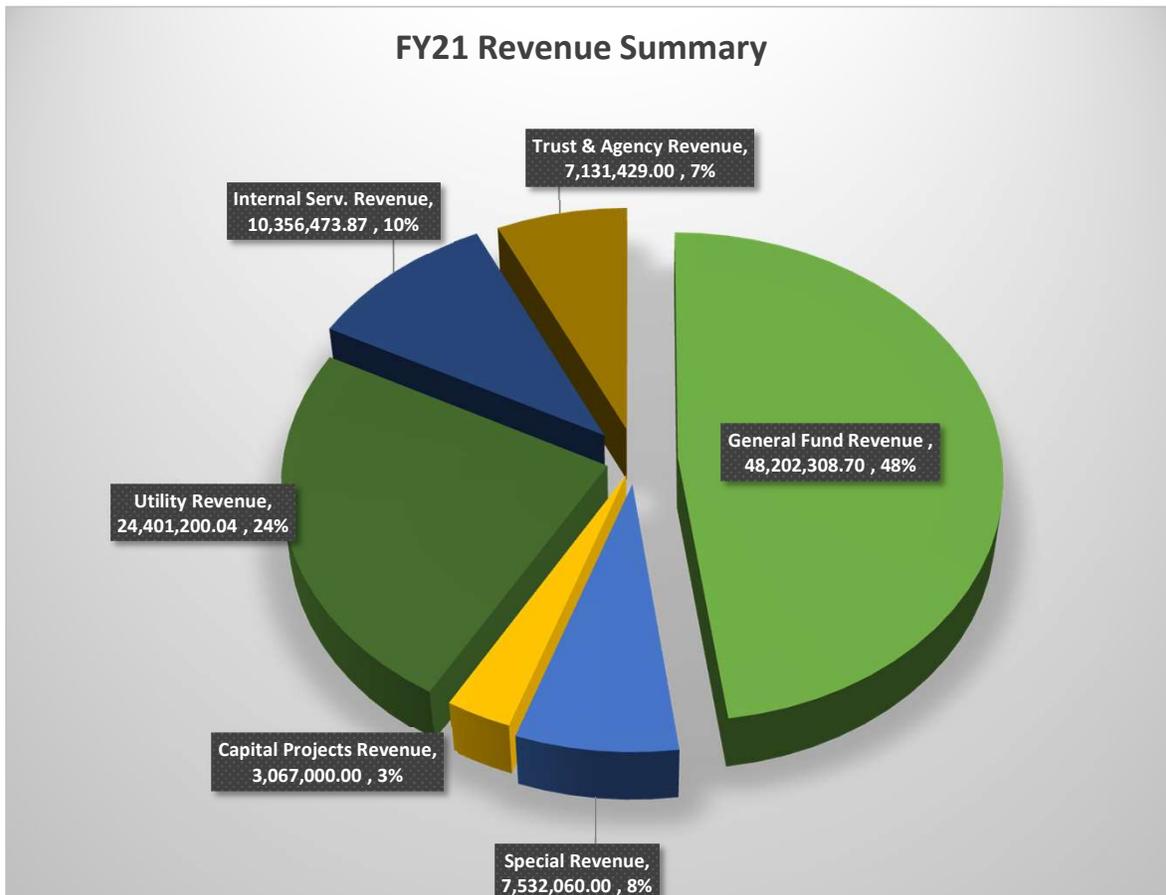
**City of Hobbs Preliminary Budget
FY 21 Revenue Summary (All Funds)**

Fund	Revenue Source	Preliminary Budget			% Change FY20 to 21	Actual Revenues	
		FY19	FY20	FY21		FY19	FY20*
1	GROSS RECEIPTS TAXES	45,594,000	60,750,000	38,195,840	-37%	65,741,337	55,699,218
1	PROPERTY TAXES	3,050,000	3,050,000	3,032,189	-1%	3,307,269	2,586,796
1	FRANCHISE FEES	925,000	954,400	945,000	-1%	949,379	783,388
1	MOTOR VEHICLE FEES	392,000	422,000	422,500	0%	430,037	314,774
1	CHARGES FOR SERVICES	2,565,034	2,284,684	2,788,000	22%	2,817,918	2,323,852
1	FINES	578,700	441,575	514,300	16%	478,650	441,053
1	GRANTS	146,047	35,000	92,480	164%	2,965,034	677,074
1	OTHER	933,000	1,454,450	2,112,000	45%	2,888,479	1,863,367
1	TRANSFERS	-	(4,281,660)	-	-100%	(5,088,311)	(3,643,656)
	TOTAL GENERAL FUND	54,183,781	65,110,449	48,102,309	-26%	74,489,792	61,045,865
2	LAND ACQUISITION	100,000	100,000	100,000	0%	22,954	-
	TOTAL GENERAL FUND REVENUE	54,283,781	65,210,449	48,202,309	-26%	74,512,746	61,045,865
110	LOCAL GOV'T CORRECTIONS	280,000	192,500	210,600	9%	204,689	189,711
120	POLICE PROTECTION FUND	79,800	73,200	81,000	11%	79,200	73,200
130	PDN	-	-	-	0%	-	-
140	SAFER GRANT	253,705	-	-	0%	324,831	-
150	COPS GRANT	467,853	250,000	-	-100%	717,618	286,329
160	RECREATION (CORE)	1,899,262	4,837,088	1,974,494	-59%	8,006,785	4,724,440
170	OLDER AMERICANS FUND	211,108	1,064,182	140,146	-87%	985,803	715,392
180	GOLF FUND	954,700	3,826,604	548,120	-86%	3,076,335	2,498,079
190	CEMETERY FUND	159,200	457,809	164,600	-64%	338,092	242,204
200	AIRPORT FUND	41,000	38,500	37,800	-2%	37,722	28,140
210	LEGISLATIVE APPROPRIATIONS	-	-	2,300,000	0%	-	-
230	LODGERS' TAX	1,320,000	993,150	827,100	-17%	1,532,911	768,741
270	PUBLIC TRANSPORTATION	684,926	826,620	723,000	-13%	938,141	725,584
280	FIRE PROTECTION FUND	405,000	434,400	505,200	16%	640,452	527,083
290	EMS	20,000	20,000	20,000	0%	20,000	20,000
	TOTAL SPECIAL REVENUES	6,776,554	13,014,053	7,532,060	-42%	16,902,579	10,798,902
370	COMMUNITY DEVELOPMENT	-	-	-	0%	572,162	-
460	BEAUTIFICATION IMPROVEMENTS	-	-	-	0%	-	-
480	STREET IMPROVEMENTS	965,000	875,000	700,000	-20%	903,325	739,651
490	CITY COMMISSION IMPROVEMENTS	2,240,000	(410,002)	2,367,000	-677%	3,293,005	2,604,926
	TOTAL CAPITAL PROJECTS REVENUE	3,205,000	464,998	3,067,000	560%	4,768,491	3,344,577
510	UTILITY BOND	-	307,609	-	-100%	306,840	306,587
530	WASTEWATER BONDS	-	2,105,208	-	-100%	2,093,122	1,921,489
	TOTAL DEBT SERVICE REVENUE	-	2,412,818	-	0%	2,399,961	2,228,076
100	SOLID WASTE	6,500,000	6,500,000	6,950,000	7%	6,921,766	5,896,180
440	JOINT UTILITY EXTENSION	-	2,100,002	-	-100%	-	264,575
600	JOINT UTILITY	-	5,224,868	-	-100%	(93,018)	3,422,453
610	JOINT UTILITY CONSTRUCTION	-	1,575,000	-	-100%	3,378,264	950,400
620	WASTEWATER PLANT CONSTRUCTION	-	942,000	-	-100%	3,993,714	3,593,603
630	JOINT UTILITY - WASTEWATER	-	4,890,815	-	-100%	3,167,611	2,400,342
650	JOINT UTILITY INCOME - WASTEWATER	6,485,000	1,000	8,511,000	851000%	2,767,733	2,739,810
660	JOINT UTILITY INCOME	5,680,000	(270,000)	8,265,200	-3161%	3,621,789	1,508,531
680	METER DEPOSITS RESERVE	425,000	350,000	450,000	29%	405,991	363,798
690	INTERNAL SUPPLY	300,000	300,000	225,000	-25%	253,578	184,304
	TOTAL UTILITY REVENUE	19,390,000	21,613,684	24,401,200	13%	24,417,428	21,323,996

**City of Hobbs Preliminary Budget
FY 21 Revenue Summary (All Funds)**

Fund	Revenue Source	Preliminary Budget			% Change FY20 to 21	Actual Revenues	
		FY19	FY20	FY21		FY19	FY20*
640	MEDICAL INSURANCE	6,323,721	6,526,000	7,584,055	16%	6,249,879	5,767,075
670	WORKERS COMP TRUST	685,064	685,000	711,630	4%	751,854	481,610
740	INSURANCE - RISK			2,060,789	0%	-	1,017,854
Total Internal Serv. Revenue		7,008,785	7,211,000	10,356,474	44%	7,001,733	7,266,539
700	MOTOR VEHICLE FUND	4,250,000	5,000,000	6,000,000	20%	5,592,880	4,937,323
720	RETIREE HEALTH INSURANCE FUN	1,237,414	1,235,000	1,032,356	-16%	1,661,632	780,260
730	CRIME LAB FUND	121,000	79,000	88,500	12%	83,178	68,248
760	RECREATION TRUST	-	-	-	0%	-	-
770	LIBRARY TRUST	1,000	1,500	1,500	0%	1,590	982
780	SENIOR CITIZEN TRUST	2,000	1,500	3,000	100%	1,773	2,130
790	PRARIE HAVEN MEMORIAL	150	75	55	-27%	77	60
800	COMMUNITY PARK TRUST	100	20	18	-10%	21	16
820	EVIDENCE TRUST FUND	1,000	1,000	5,000	400%	(1,284)	84,729
830	HOBBS BEAUTIFUL	1,000	-	-	0%	300	207
860	CITY AGENCY TRUST	1,500	1,200	1,000	-17%	871	634
TOTAL TRUST & AGENCY REVENUE		5,615,164	6,319,295	7,131,429	13%	7,341,037	5,874,590
Grand Total All Funds		96,279,285	116,246,297	100,690,472	-13%	137,343,976	111,882,545

*FY 20 actual includes 9.5 months of activity



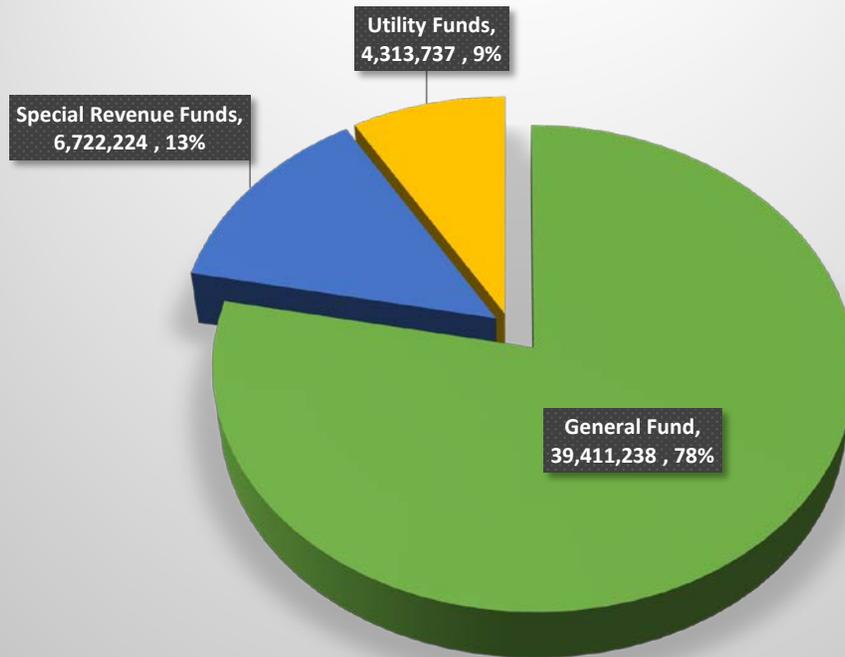
**City of Hobbs Preliminary Budget
FY 21 Payroll/Benefits Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY20 to 21	FY19	FY20*
GENERAL FUND PAYROLL & BENEFITS						
010100 CITY COMMISSION	132,901	164,158	166,597	1%	140,648	111,565
010110 CITY MANAGER'S OFFICE	464,261	578,329	481,867	-17%	288,435	252,295
010125 PLANNING	201,345	206,148	217,835	6%	236,903	199,340
010130 CLERK'S OFFICE	437,540	462,225	476,424	3%	405,872	365,200
010131 ELECTIONS	-	8,978	-	-100%	-	10,930
010140 FINANCE/PURCHASING	762,488	863,402	817,766	-5%	788,920	620,871
010145 INFORMATION TECHNOLOG	682,628	715,875	739,605	3%	637,670	557,181
010150 LEGAL	473,165	467,541	525,305	12%	440,712	381,411
010160 MUNICIPAL COURT	477,255	370,852	383,665	3%	442,359	314,155
010161 MUNICIPAL COURT JUDGE	-	92,893	95,714	3%	-	42,511
010170 HUMAN RESOURCES	465,429	512,824	512,333	0%	490,913	403,215
010190 MOTOR VEHICLE	565,405	551,762	546,715	-1%	541,151	421,430
010201 POLICE ADMINISTRATION	512,453	495,109	462,927	-7%	459,111	329,323
010202 POLICE PATROL	7,244,631	8,658,286	7,290,438	-16%	6,167,981	5,848,035
010203 POLICE CRIMINAL INVESTIG/	2,426,703	2,589,017	3,219,396	24%	2,023,657	1,742,827
010204 POLICE SUPPORT	2,079,770	1,592,248	1,286,021	-19%	1,289,345	1,162,372
010206 POLICE DETENTION	1,133,248	1,182,265	2,451,358	107%	977,229	762,790
010207 EAGEL IC	508,980	479,403	147,341	-69%	378,969	265,976
010220 FIRE/AMBULANCE	7,645,641	8,383,780	9,142,467	9%	7,367,256	6,643,248
010310 LIBRARY	908,659	936,312	896,959	-4%	860,962	649,204
010320 PARKS	1,923,612	1,853,286	1,665,779	-10%	1,515,084	1,313,147
010321 SPORTS FIELDS	316,558	321,951	359,567	12%	319,748	218,014
010326 HARRY MCADAMS	326,202	228,653	205,179	-10%	235,755	132,026
010330 RECREATION	870,499	879,390	1,015,000	15%	643,369	503,058
010332 TEEN CENTER	433,364	235,803	232,228	-2%	242,048	189,361
010335 POOLS	592,492	513,334	603,836	18%	271,958	190,584
010340 ENVIRONMENTAL SVCS	586,996	600,860	630,002	5%	585,768	513,884
010343 ANIMAL ADOPTION	382,857	443,677	446,120	1%	360,352	323,748
010410 ENGINEERING	797,883	745,485	561,876	-25%	463,753	299,273
010412 TRAFFIC	264,842	262,142	276,715	6%	260,023	218,642
010413 WAREHOUSE	162,243	157,229	167,518	7%	149,421	126,661
010415 MAPPING	304,403	273,307	201,075	-26%	135,688	118,637
010420 GENERAL SERV/GARAGE	737,343	717,336	725,566	1%	612,241	535,301
010421 BUILDING MAINTENANCE	527,884	593,816	526,933	-11%	488,445	435,000
010422 CODE ENFORCEMENT	449,707	444,451	352,243	-21%	356,199	235,895
010423 STREETS/HIGHWAYS	1,665,963	1,641,089	1,580,866	-4%	1,461,770	1,227,091
TOTAL GENERAL FUND	37,465,349	39,223,217	39,411,238	0%	32,039,716	27,664,204
SPECIAL REVENUE PAYROLL & BENEFITS						
144014 SAFER GRANT (1)	519,744	-	-	0%	325,831	-
154015 2015 COPS GRANT (1)	487,491	-	-	0%	368,543	43,061
154115 2016 COPS GRANT	490,457	471,310	367,168	-22%	349,075	255,003
164016 RECREATION (CORE)	2,559,449	3,525,578	3,096,518	-12%	2,775,805	2,263,650
174017 OLDER AMERICANS	615,832	600,976	577,168	-4%	601,414	464,287
184315 GOLF MAINTENANCE	1,156,703	1,471,137	1,416,504	-4%	1,097,452	1,012,316
184316 GOLF CLUB HOUSE	372,779	316,056	281,754	-11%	271,506	200,286
194019 CEMETERY FUND	228,930	212,509	286,311	35%	209,011	158,869
274027 PUBLIC TRANSPORTATION	645,868	655,700	696,801	6%	597,788	494,055
TOTAL SPECIAL REVENUE	7,077,253	7,253,266	6,722,224	-7%	6,596,425	4,891,528

**City of Hobbs Preliminary Budget
FY 21 Payroll/Benefits Summary (All Funds)**

Department	Preliminary Budget			% Change FY20 to 21	Actual Expenditures	
	FY19	FY20	FY21		FY19	FY20*
UTILITY PAYROLL & BENEFITS						
604600 ADMINISTRATIVE	251,725	255,616	260,676	2%	247,146	202,615
604610 WATER DISTRIBUTION	1,472,084	1,502,538	1,546,318	3%	1,429,844	1,131,760
604620 PRODUCTIONS	388,146	318,359	329,711	4%	294,097	261,178
604630 WATER OFFICE	455,324	468,902	463,781	-1%	441,444	352,603
604640 METERS & SERVICES	274,330	289,821	296,068	2%	266,850	231,021
604650 LABORATORY	209,480	210,038	214,579	2%	201,736	171,092
604685 SCADA/COMPUTER OPERAT	223,036	228,686	301,965	32%	222,464	166,343
634370 WATERWATER (WWTP)	939,725	924,875	900,639	-3%	768,740	586,131
TOTAL UTILITY	4,213,851	4,198,834	4,313,737	3%	3,872,322	3,102,742
GRANT TOTAL ALL FUNDS	48,756,452	50,675,317	50,447,199	-4%	42,508,463	35,658,474

FY21 Payroll & Benefit Summary



Notes:

* FY 20 actual includes 9.5 months of activity

(1) SAFER Grant (144014) and 2015 COPS Grant (154015) were completed and closed out in FY19

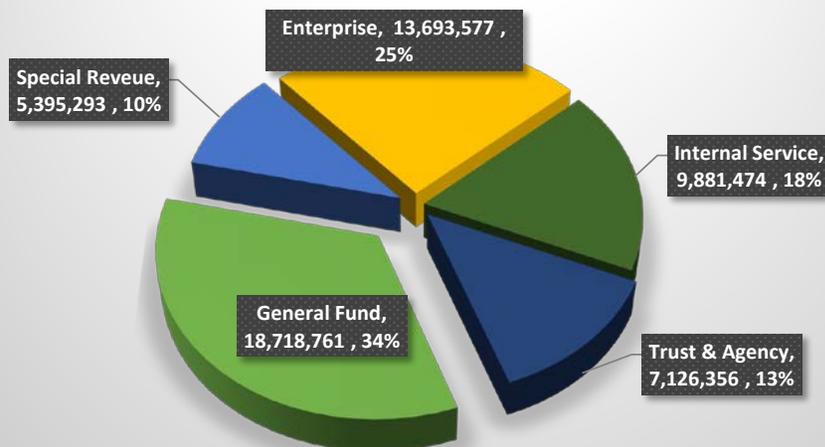
**City of Hobbs Preliminary Budget
FY 21 Operating Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures		
	FY19	FY20	FY21	FY20 to 21	FY19	FY20*	
010100	CITY COMMISSION	2,107,949	2,899,155	2,504,489	-14%	1,437,161	1,240,670
010110	CITY MANAGERS OFFICE	66,280	83,100	46,514	-44%	42,392	5,346
010125	PLANNING	31,447	86,360	26,159	-70%	9,766	6,382
010130	CLERK'S OFFICE	116,190	167,140	152,265	-9%	127,712	116,714
010131	CLERK'S OFFICE ELECTIONS	-	32,500	-	-100%	-	26,095
010140	FINANCE/PURCHASING	400,230	429,905	440,191	2%	411,876	432,303
010145	INFORMATION TECHNOLOGY	586,200	924,700	873,900	-5%	550,314	624,395
010150	LEGAL	66,450	134,750	122,750	-9%	31,461	19,505
010160	MUNICIPAL COURT	96,470	208,880	212,720	2%	106,744	143,780
010170	HUMAN RESOURCES	503,816	520,121	446,795	-14%	354,902	308,206
010181	INSURANCE	2,425,599	2,178,599	1,323,742	-39%	2,158,068	1,442,425
010190	MOTOR VEHICLE	45,470	45,450	39,994	-12%	35,503	31,323
010201	POLICE ADMINISTRATION	517,100	573,100	548,100	-4%	399,161	379,342
010202	POLICE PATROL	277,532	337,953	1,075,231	218%	165,501	881,099
010203	POLICE CRIMINAL INVESTIGATION	100,000	105,000	149,500	42%	67,488	69,598
010204	POLICE SUPPORT	170,600	303,976	422,805	39%	138,350	133,841
010205	POLICE COMMUNICATIONS	1,858,473	1,858,473	2,048,026	10%	1,898,964	2,097,223
010206	POLICE DETENTION-JAIL	37,000	14,000	18,000	29%	4,570	4,784
010207	POLICE SURVEILLANCE - EAGLE	550,500	495,500	585,559	18%	390,263	359,834
010220	FIRE/AMBULANCE	891,800	1,113,550	1,208,410	9%	940,528	720,698
010221	STREET LGT	-	-	5,500	0%	4,870	4,150
010310	LIBRARY	256,600	259,006	260,706	1%	246,016	204,001
010320	PARKS	894,100	1,008,100	1,033,800	3%	829,415	796,201
010321	SPORTS FIELDS	271,350	269,400	332,100	23%	226,341	228,547
010326	HARRY MCADAMS	163,560	173,560	216,700	25%	131,882	67,718
010330	RECREATION	401,225	449,100	392,325	-13%	286,333	221,489
010332	TEEN RECREATION	116,180	150,825	129,169	-14%	98,467	105,163
010335	POOLS	272,256	252,322	349,600	39%	212,284	174,793
010340	ENVIRONMENTAL SERVICES	121,605	221,055	213,900	-3%	48,157	98,161
010342	PUBLIC INFORMATION	33,780	75,308	115,507	53%	49,941	76,643
010343	ANIMAL ADOPTION	293,964	316,164	187,745	-41%	279,422	254,845
010410	ENGINEERING	80,415	127,867	103,984	-19%	49,171	40,344
010411	STREET LIGHTING	534,146	590,000	590,000	0%	513,351	414,383
010412	TRAFFIC	281,343	313,318	266,823	-15%	323,880	198,176
010413	WAREHOUSE	37,000	39,000	36,864	-5%	30,467	16,241
010415	MAPPING	71,284	71,573	67,986	-5%	50,006	54,134
010420	GENERAL SVCS-GARAGE	1,159,350	1,435,550	1,296,900	-10%	1,164,702	889,414
010421	BUILDING MAINTENANCE	429,760	552,600	548,650	-1%	376,894	373,739
010422	CODE ENFORCEMENT	17,100	16,100	9,850	-39%	11,622	4,754
010423	STREETS/HIGHWAYS	288,500	363,361	211,000	-42%	117,026	141,926
010425	CRIME LAB	4,800	-	4,500	0%	4,365	3,638
024002	LAND ACQUISITION	100,000	100,000	100,000	0%	-	-
		16,677,425	19,296,422	18,718,761	-3%	14,325,333	13,412,024
114011	LOCAL GOV'T CORRECTIONS FUND	225,000	118,500	114,500	-3%	62,552	43,226
124012	POLICE PROTECTION FUND	79,800	73,200	81,000	11%	97,231	38,560
164016	RECREATION (CORE)	1,172,093	1,836,910	1,463,000	-20%	1,262,445	828,017
174017	OLDER AMERICAN	315,438	424,206	404,920	-5%	363,311	284,627
184315	GOLF MAINTENANCE	681,510	782,878	757,468	-3%	576,858	479,056
184316	GOLF CLUBHOUSE	731,405	836,630	837,025	0%	567,047	473,394
194019	CEMETERY FUND	180,464	163,300	172,600	6%	80,247	84,044
204020	HIAP AIRPORT FUND	110,716	57,500	57,500	0%	36,730	38,543

**City of Hobbs Preliminary Budget
FY 21 Operating Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change FY20 to 21	Actual Expenditures	
	FY19	FY20	FY21		FY19	FY20*
234023 LODGERS' TAX	850,000	1,101,149	883,330	-20%	675,437	669,112
274027 PUBLIC TRANSPORTATION FUND	193,800	190,500	213,450	12%	152,695	136,415
284028 FIRE PROTECTION FUND	430,700	399,000	323,500	-19%	278,350	256,657
294029 EMER MEDICAL SERVICE	20,000	20,000	20,000	0%	19,827	18,243
494049 CITY COMMISSION IMPROVEMENT FD	-	120,000	67,000	-44%	98,423	77,683
Total Special Revenue Operating Exp.	4,990,926	6,123,773	5,395,293	-12%	4,271,152	3,427,578
104010 SOLID WASTE	6,500,000	6,500,000	6,950,000	7%	6,548,878	5,835,970
60xxxx JOINT UTILITY	1,975,234	2,641,044	3,036,027	15%	1,781,800	1,491,580
614061 JOINT UTILITY CONST.	50,000	50,000	50,000	0%	7,149	24,575
624062 WASTE WATER PLANT CONST.	100,000	100,000	50,000	-50%	30,971	21,234
63xxxx JOINT UTILITY - WASTEWATER	1,323,425	1,416,625	2,898,550	105%	2,136,703	1,768,870
654065 JOINT UTILITY - WATER	-	60,000	34,000	-43%	49,208	38,841
684068 METER DEPOSITS	425,000	350,000	450,000	29%	350,189	271,798
694069 INTERNAL SUPPLY	300,000	300,000	225,000	-25%	276,112	172,994
Total Enterprise Operating Exp.	10,673,659	11,417,669	13,693,577	20%	11,181,011	9,625,862
644064 MEDICAL INSURANCE	6,323,721	6,581,000	7,584,055	15%	5,886,087	5,283,564
674067 WORKERS COMP TRUST	685,064	685,000	711,630	4%	717,366	492,668
744074 RISK INSURANCE FUND	-	-	1,585,789	0%	-	575,685
Total Internal Service Funds Operating Exp.	7,008,785	7,266,000	9,881,474	36%	6,603,454	6,351,917
704070 MOTOR VEHICLE	4,250,000	5,000,000	6,000,000	20%	5,592,174	4,958,609
724072 RETIREE HEALTH INSURANCE	1,237,414	1,235,000	1,032,356	-16%	1,679,198	1,231,320
734073 CRIME LAB FUND	121,000	79,000	88,500	12%	84,592	72,378
764076 RECREATION TRUST	-	-	-	0%	-	-
774077 LIBRARY TRUST	2,000	2,000	1,500	-25%	1,536	215
784078 SENIOR CITIZEN TRUST	10,000	1,500	3,000	100%	9,671	-
834083 HOBBS BEAUTIFUL	10,000	-	-	0%	4,636	-
864086 CITY AGENCY TRUST	1,500	2,500	1,000	-60%	1,860	1,948
Total Trust & Agency Fund Operating Exp.	5,631,914	6,320,000	7,126,356	13%	7,373,666	6,264,469
Grand Total All Funds	44,982,709	50,423,864	54,815,461	9%	43,754,616	39,081,851

FY21 Operating Expenditure Summary



*FY 20 actual includes 9 months of activity

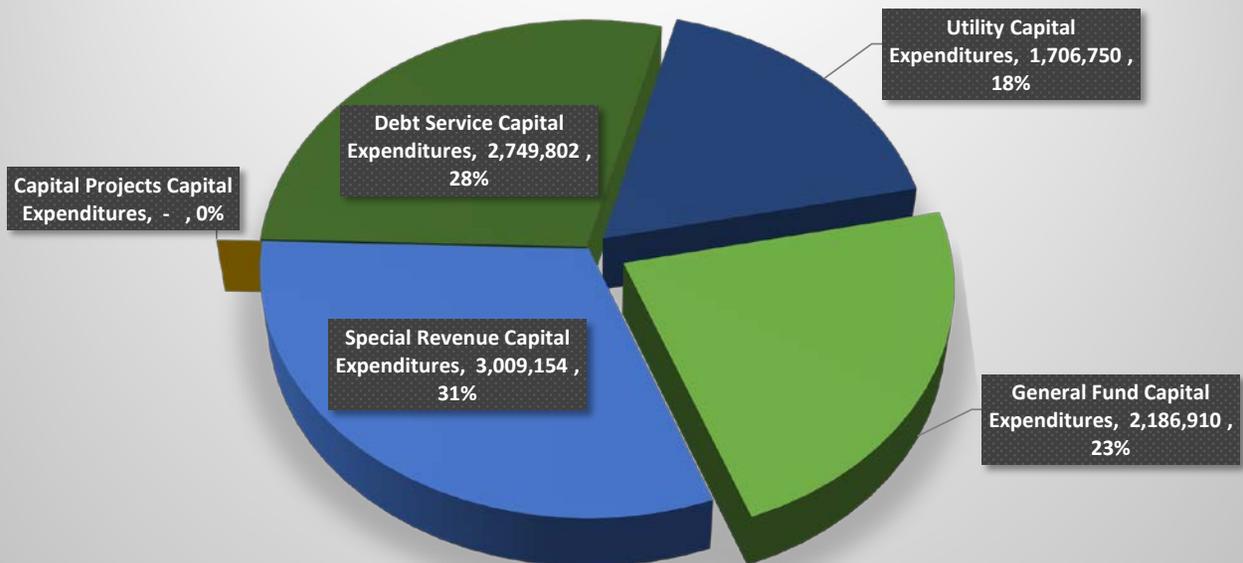
**City of Hobbs Preliminary Budget
FY21 Capital Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures		
	FY19	FY20	FY21	FY20 to 21	FY19	FY20*	
General Fund Capital Expenditures							
010100	CITY COMMISSION	-	3,600,000	-	-100%	1,376,300	1,168,702
010125	PLANNING	-	140,000	-	-100%	-	-
010130	CLERK'S OFFICE	-	-	-	0%	-	-
010140	FINANCE/PURCHASING	-	250,000	-	-100%	-	-
010145	INFORMATION TECHNOLOGY	197,000	106,000	118,000	11%	118,345	89,644
010160	MUNICIPAL COURT	55,000	1,500	-	-100%	36,490	10,019
010170	HUMAN RESOURCES	-	-	-	0%	-	-
010190	MOTOR VEHICLE	20,000	-	-	0%	-	-
010201	POLICE ADMINISTRATION	220,000	-	25,000	0%	25,391	18,996
010202	POLICE PATROL	925,500	620,000	700,000	13%	1,057,822	371,915
010203	POLICE CRIMINAL INVESTIGATION	220,000	30,000	131,330	338%	219,992	7,635
010204	POLICE SUPPORT	20,000	-	-	0%	-	-
010205	POLICE COMMUNICATIONS	-	-	-	0%	-	-
010206	POLICE DETENTION-JAIL	-	-	70,000	0%	-	-
010207	POLICE SURVEILLANCE - EAGLE	120,000	60,000	15,000	-75%	274,791	450,887
010220	FIRE/AMBULANCE	178,900	240,800	54,500	-77%	168,176	660,693
010310	LIBRARY	153,547	87,900	167,480	91%	120,189	97,461
010320	PARKS	464,000	87,000	227,500	161%	1,876,999	321,776
010321	SPORTS FIELDS	118,000	4,357,500	21,100	-100%	572,696	7,731
010326	HARRY MCADAMS	30,000	30,500	292,000	857%	65,332	9,510
010330	RECREATION	-	-	10,000	0%	-	-
010332	TEEN RECREATION	-	6,500	-	-100%	-	-
010335	POOLS	42,700	550,000	-	-100%	31,039	-
010340	ENVIRONMENTAL SERVICES	-	30,000	-	-100%	-	30,760
010343	ANIMAL ADOPTION CENTER	20,000	-	-	0%	28,885	40,636
010410	ENGINEERING	-	35,000	10,000	-71%	103,560	109,587
010412	TRAFFIC	255,200	36,000	125,000	247%	170,568	154,657
010413	WAREHOUSE	36,000	6,000	-	-100%	-	34,445
010415	MAPPING	34,000	47,590	-	-100%	98,298	72,377
010420	GENERAL SVCS-GARAGE	-	265,000	35,000	-87%	-	63,572
010421	BUILDING MAINTENANCE	-	825,000	-	-100%	281,047	34,265
010422	CODE ENFORCEMENT	-	-	-	0%	-	-
010423	STREETS/HIGHWAYS	1,000,000	2,483,000	185,000	-93%	809,109	1,083,550
Total General Fund		4,109,847	13,895,290	2,186,909.70	-84%	7,435,029	4,838,818
Special Revenue Capital Expenditures							
114011	LOCAL GOV'T CORRECTIONS FUND	530,540	-	-	0%	-	20,418
124012	POLICE PROTECTION FUND	-	-	-	0%	-	-
164016	RECREATION (CORE)	-	15,000	15,000	0%	3,892,443	526,824
174017	OLDER AMERICANS FUND	14,400	39,000	112,161	188%	21,078	24,306
184315	GOLF MTC	95,000	270,000	91,992	-66%	529,446	58,289
184316	GOLF CLUBHOUSE	45,000	149,904	-	-100%	33,782	419,865
194019	CEMETERY FUND	210,000	82,000	140,000	71%	48,835	820
204020	HIAP AIRPORT FUND	-	-	-	0%	-	-
214021	LEGISLATIVE APPROPRIATION FUND	-	-	2,300,000	0%	-	-
274027	PUBLIC TRANSPORTATION FUND	165,000	140,000	150,000	7%	117,389	119,313
284028	FIRE PROTECTION FUND	57,100	12,250	200,000	1533%	474,123	6,070
Total Special Revenue		1,117,040	708,154	3,009,154	325%	5,117,097	1,175,904

**City of Hobbs Preliminary Budget
FY21 Capital Expenditure Summary (All Funds)**

Department	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY20 to 21	FY19	FY20*
Capital Projects Capital Expenditures						
374037 COMMUNITY DEV. CONST. FUND	-	-	-	0%	386,968	-
464046 BEAUTIFICATION IMPROVEMENT FUN	-	-	-	0%	-	-
484048 STREET IMPROVEMENT	1,260,000	-	-	0%	198,360	231,120
494049 CITY COMMISSION IMPROVEMENT FD	-	-	-	0%	-	-
Total Special Revenue	1,260,000	-	-	#DIV/0!	585,328	231,120
Debt Service Capital Expenditures						
514051 UTILITY BOND FUND	307,005	307,609	307,005	0%	306,840	306,587
534053 2005 WASTEWATER BOND ISSUE FD	2,105,209	2,105,208	2,442,797	16%	2,093,122	1,921,489
Total Debt Service	2,412,214	2,412,818	2,749,802	14%	2,399,961	2,228,076
Utility Capital Expenditures						
444044 JOINT UTILITY EXTENSIONS CAPIT	250,000	2,100,000	-	-100%	145,457	651,717
60xxxx JOINT UTILITY	157,000	142,000	155,750	10%	-	189,928
614061 JOINT UTILITY CONST.	1,600,000	1,525,000	566,000	-63%	3,371,115	955,818
624062 WASTE WATER PLANT CONST.	200,000	1,042,000	580,000	-44%	8,027,134	2,906,811
63xxxx JOINT UTILITY - WASTEWATER	69,000	327,000	405,000	24%	262,168	166,705
Total Enterprise	2,276,000	5,136,000	1,706,750	-67%	11,805,873	4,870,979
Grand Total All Funds	11,175,101	22,152,262	9,652,615	-56%	27,343,288	13,344,897

FY21 Capital Expenditure Summary



*FY 20 actual includes 9.5 months of activity

City of Hobbs
Estimated General Fund Cash Balance and Carryovers for 6/30/2020
As of 03/31/20

General Fund Cash Balance as of 03/31/20	88,489,386.94
Estimated Revenues for April - June 2020	10,500,000.00
Estimated Transfers from GF for April - June 2020	(3,760,000.00)
Estimated Personnel Expenditures for April - June 2020	(7,909,415.39)
Estimated Operating Expenditures for April - June 2020	(3,940,110.52)
Projected ending cash before capital expenditures	83,379,861.02

Projected Capital Expenditures for April - June 2020 (exceeding \$5,000):

010100 44901 00169 AFFORDABLE HOUSING	(1,825,003.00)
010423 44901 00148 PAVING REHABILITATION	(780,985.40)
010100 44901 00170 HOUSING INCENTIVE (SF HOUSING)	(699,211.00)
010202 43003 VEHICLE REPLACEMENT	(546,115.80)
010412 43003 VEHICLE REPLACEMENT	(122,563.00)
010321 43801 BLEACHER COVERS-COMPLEX 1 & 2	(80,127.75)
010220 43003 VEHICLE REPLACEMENT	(78,144.86)
010421 44901 00242 BUILDING ROOF UPGRADES	(77,226.72)
010190 43006 EQUIPMENT OVER 5000	(51,981.32)
010421 44901 00279 SECURITY UPGRADES - CITYWIDE	(50,778.66)
010420 43006 EQUIPMENT OVER 5000	(49,970.00)
010100 44901 00281 MEMORIAL FOR VETERANS	(48,417.38)
010320 44901 CAPITAL PROJECTS	(40,854.72)
010412 44901 00159 TRAFFIC SIGNAL COMM UPGRADE	(40,177.85)
010415 44901 00158 AERIALS DTM AND CONTOURS	(38,988.20)
010320 44901 00099 PARK PLAYGROUNDS	(38,452.50)
010320 43006 EQUIPMENT OVER 5000	(32,940.00)
010202 43006 EQUIPMENT OVER 5000	(27,532.60)
010207 44901 00257 HPD INTERNET NETWORK	(25,894.12)
010332 43006 EQUIPMENT OVER 5000	(21,676.90)
010220 43013 BUILDING IMPROVEMENTS	(20,503.72)
010201 44901 00150 OUTDOOR FIRING RANGE	(19,996.35)
010203 43006 EQUIPMENT OVER 5000	(19,975.00)
010310 46323 BOOKS AND BOOK REPAIR	(16,345.26)
010207 43006 EQUIP OVER 5000.00	(15,000.00)
010145 43001 COMPUTER/COMP EQUIPMENT OVER 5	(12,285.00)
010220 43006 EQUIPMENT OVER 5000	(11,795.00)
010335 43006 EQUIPMENT OVER 5000	(7,400.00)
010335 44901 00176 SPLASH PADS	(7,398.23)
010421 44901 00285 HVAC REPLACEMENT PROJECT	(5,610.94)

Projected Capital Expenditures Based on Encumbrances **(4,813,351.28)**

Projected Cash Balance at 06/30/20 **78,566,509.74**

Projected Carryovers to FY 21 Budget:

010100 44901 00292 HMS CTE (VOCATIONAL SCHOOL)	(10,000,000.00)
010321 44901 00186 BASEBALL COMPLEX	(4,281,487.56)
010412 44901 00260 CITYWIDE NETWORK	(2,474,768.14)
010100 44901 00169 AFFORDABLE HOUSING	(1,200,000.00)
010423 44901 00148 PAVING REHABILITATION	(1,031,766.99)
010410 44901 00224 CENTRAL/GRIMES/JHB INTER. IMP	(775,000.00)
010421 44901 00245 GENERATORS	(750,000.00)
010421 44901 00242 BUILDING ROOF UPGRADES	(642,185.00)
010100 44901 00281 MEMORIAL FOR VETERANS	(638,516.23)
010421 44901 00279 SECURITY UPGRADES - CITYWIDE	(533,711.34)
010100 44901 00170 HOUSING INCENTIVE (SF HOUSING)	(495,429.00)
010410 44901 00160 DRAINAGE MASTER PLAN	(486,853.02)
010423 44901 00288 DRAINAGE IMPROVEMENTS	(483,978.12)
010335 43006 00168 HEIZER/HUMBLE ENHANCEMENTS	(400,000.00)

City of Hobbs
Estimated General Fund Cash Balance and Carryovers for 6/30/2020
As of 03/31/20

Projected Carryovers to FY21 Budget (continued):

010100	44901	00162	MKT RATE INCENTIVE(MF HOUSING)	(362,000.00)
010412	44901	00280	TRAFFIC STUDY	(328,856.50)
010202	43006		EQUIPMENT OVER 5000	(317,587.60)
010320	44901	00293	CAPITAL PROJECTS	(300,000.00)
010100	44901	00291	HOBBS BRANDING PROJECT	(250,000.00)
010140	44901	00220	CAPITAL PROJECTS	(250,000.00)
010201	44901	00209	EVIDENTIARY VEH STORAGE/PROCES	(250,000.00)
010335	44901	00176	SPLASH PADS	(192,601.77)
010100	44901	00054	PUBLIC ARTS INITIATIVE	(188,472.00)
010420	43006		EQUIPMENT OVER 5000	(161,530.00)
010220	43014		PUBLIC SAFETY EQUIPMENT	(155,000.00)
010100	44901	00100	COMPREHENSIVE PLAN	(150,000.00)
010220	43003		VEHICLE REPLACEMENT	(141,241.39)
010125	44901	00290	GATEWAY - WAYFINDING SIGNS	(140,000.00)
010423	43006		EQUIPMENT OVER 5000	(124,938.00)
010320	43011		LAND IMPROVEMENTS	(117,864.01)
010320	44901		CAPITAL PROJECTS	(109,145.28)
010343	43006		EQUIP OVER 5000.00	(104,291.41)
010100	44901	00296	CAPITAL PROJECTS	(100,000.00)
010145	43006		EQUIPMENT OVER 5000	(83,327.76)
010145	43001		COMPUTER/COMP EQUIPMENT OVER 5	(75,678.72)
010320	43006		EQUIPMENT OVER 5000	(72,753.46)
010321	43006		EQUIPMENT OVER 5000	(71,768.66)
010412	44901	00151	STREET SIGNAGE IMPROVEMENT	(70,280.74)
010207	43006		EQUIP OVER 5000.00	(61,933.78)
010320	44901	00099	PARK PLAYGROUNDS	(60,499.63)
010415	43006		EQUIPMENT OVER 5000	(54,986.89)
010421	44901	00285	HVAC REPLACEMENT PROJECT	(54,768.74)
010412	44901	00159	TRAFFIC SIGNAL COMM UPGRADE	(54,368.02)
010320	44901	00213	CITY PARK PROJECT	(50,363.27)
010100	44901	00299	LEG. APPROP. - YOUTH MENTORING	(50,000.00)
010421	43013		BUILDING IMPROVEMENTS	(47,828.70)
010320	44901	00247	SECURITY EQUIPMENT PROJECT	(41,604.23)
010410	43003		VEHICLE REPLACEMENT	(35,000.00)
010220	43006		EQUIPMENT OVER 5000	(33,787.00)
010415	44901	00158	AERIALS DTM AND CONTOURS	(33,438.20)
010326	43006		EQUIPMENT OVER 5000	(20,500.00)
010202	43003		VEHICLE REPLACEMENT	(12,908.49)
010203	43001		COMPUTER/COMP EQUIPMENT OVER 5	(12,075.00)
010410	44901	00079	MAJOR THOUROUGHFARE PLAN IMP	(10,000.00)
010130	43001		COMPUTER/COMP EQUIPMENT OVER 5	(8,705.00)
010420	43013		BUILDING IMPROVEMENTS	(8,625.51)
010203	43006		EQUIPMENT OVER 5000	(8,538.00)
010160	44901	00146	COURT SOFTWARE	(8,509.90)
010130	43006		EQUIPMENT OVER 5000	(8,000.00)
010207	44901	00257	HPD INTERNET NETWORK	(5,785.87)
010201	43006		EQUIPMENT OVER 5000	(5,694.15)
010207	44901	00113	EAGLE IC	(5,411.27)
Total Projected Carryover Expense				(29,004,364.35)
Allocable Funds at 06/30/20				49,562,145.39
Bar #3 General Fund Cash Balance Comparison				43,880,343.58
Estimated Unencumbered Cash Carryover				5,681,801.81



**Estimated Enterprise Fund Cash Balance and Carryovers for 6/30/20
(Funds 60, 61, 62, 63, 65 & 66) as of 03/31/20**

Cash Balance as of 03/31/20	17,954,111.19
Estimate Gross Receipts Tax & Governmental Gross Receipts for Apr - June 2020	250,000.00
Estimated Revenue for Apr - June 2020	5,356,336.07
Estimated Salary Expenditures for April - June 2020	(887,508.65)
Estimated Operating Expenditures for April - June 2020	(1,048,999.38)
Estimated Transfer for Loans at June 2020	(184,741.33)
Total Additions	3,485,086.70
Estimated Capital Expenditures for April - June 2020	
614061 44901 00287 BPS & WATERWELL METER RPLCMNT	(304,495.77)
624062 44901 00205 DIGESTER PROJECT	(157,455.52)
614061 44901 00249 WATER SCADA PROJECT	(110,081.22)
624062 44901 00097 SEWER LINE REPLACEMENT	(103,628.21)
604610 43003 VEHICLE REPLACEMENT	(80,186.00)
624062 44901 00238 TERTIARY TREATMENT PROJ	(50,698.75)
634380 43015 UTILITY EQUIPMENT	(48,149.97)
614061 44901 00107 WATER DEVELOPMENT/40 YR PLAN	(42,124.81)
624062 44901 00037 WWTP PLANT TREATMENT/ EXPANSIO	(41,270.03)
614061 44901 00094 WATERLINE REPLACEMENT	(40,000.00)
634370 43015 UTILITY EQUIPMENT	(17,802.00)
614061 44901 00203 WATER PRODUCTION PRV STATION	(14,060.34)
Total Projected Expenditure	(1,009,952.62)
Projected Cash Balance at 6/30/2020	20,429,245.27
Projected Carryovers to FY21 Budget:	
624062 44901 00097 SEWER LINE REPLACEMENT	(6,576,463.27)
614061 44901 00094 WATERLINE REPLACEMENT	(925,538.08)
624062 44901 00248 MANHOLE REHAB PROJECT	(573,682.00)
624062 44901 00192 EFFLUENT WATER PROJECT 2014	(390,888.00)
614061 44901 00203 WATER PRODUCTION PRV STATION	(321,823.40)
614061 44901 00095 NEW WATER WELL	(275,000.00)
614061 44901 00287 BPS & WATERWELL METER RPLCMNT	(245,347.45)
624062 44901 00286 CENTRIFUGE UNIT #1 REFURBISH	(200,000.00)
624062 44901 00259 GROUNDWATER REMEDIATION	(195,727.50)
624062 44901 00096 REFURBISH LIFT STATION	(165,505.01)
624062 44901 00037 WWTP PLANT TREATMENT/ EXPANSIO	(113,567.97)
624062 43013 BUILDING IMPROVEMENTS	(89,997.83)
614061 44901 00107 WATER DEVELOPMENT/40 YR PLAN	(80,930.51)
634380 43801 VFD/REBUILD #1 & #2 PUMPS	(70,000.00)
614061 44901 00249 WATER SCADA PROJECT	(59,164.08)
634370 43015 UTILITY EQUIPMENT	(48,529.75)
604650 43015 UTILITY EQUIPMENT	(45,000.00)
634375 43015 UTILITY EQUIPMENT	(44,000.00)
624062 44901 00128 UTILITIES ENTRANCE FENCING PRO	(38,636.22)
614061 44901 00091 AUTOMATED METER READING SYS	(27,975.15)
634380 43015 UTILITY EQUIPMENT	(24,051.13)
614061 43005 SECURITY EQUIPMENT	(13,082.36)
604610 43003 VEHICLE REPLACEMENT	(11,514.00)
624062 44901 00205 DIGESTER PROJECT	(9,500.04)
604640 43003 VEHICLE REPLACEMENT	(6,394.50)
614061 43006 EQUIP OVER 5000.00	(5,494.51)
Total Projected Carryover Expense	(10,557,812.76)
Allocable Funds at 06/30/20	9,871,432.51
BAR #3 Enterprise Cash Balance Comparison	5,850,361.81
Estimated Unencumbered Cash Carryover	4,021,070.70

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	Proj Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
PD PATROL	010202	43003	10.00	70,000.00	700,000.00	1729 (totalled, 2019); 1323 (2011, 85,500); 1351 (2012, 85,700); 1352 (2012, 92,078); 1354 (2012, 87407); 1357 (2012, 94217); 1367 (2012, 90257); 1430 (2013, 93384); 1457 (2013, 88336); 1453 (2013, 77028)	
						vehicles needing replaced due to mileage or crash	
JT UTIL CO	614061	43006	1.00	275,000.00	275,000.00	REPLACEMENT OF UNIT# 0771 2002 INTERNATIONAL SEWER	2002 INTERNATIONAL SEWER TRUCK 18YRS. OLD
STREET/HWY	010423	43003	1.00	185,000.00	185,000.00	RPL UNIT 0370 DUMP TRUCK	1993, 9071 HOURS, 144,452 MILES
JT UTIL CO	614061	43006	1.00	150,000.00	150,000.00	REPLACEMENT OF UNIT 0697 JOHN DEERE 410G BACKHOW	2001 JOHN DEERE 410G BACKHOE 19YRS OLD
WASTEWTR	634370	43015	1.00	150,000.00	150,000.00	UTILITY EQUIPMENT	REPLACEMENT INFLUENT AUGER. THIS UNIT IS APPROXIMATELY 13 YEARS OLD AND CORRSOSION HAS EATEN AWAY CRITICAL PARTS TO THE POINT WE CAN NO LONGER REPAIR THE UNIT. WITHOUT THE ABILITY TO REPLACE PARTS, THE EFFICIENCY OF THE UNIT IS GREATLY REDUCED.
MCADAMS	010326	43006	1.00	140,000.00	140,000.00	83 FOOT SPIDER MAN LIFT LIFT	THIS UNIT WILL BE USED THROUGHOUT THE PARKS AND OPEN SPACE DEPARTMENT FOR TREE TRIMMING, AND ANY OTHER MAN LIFT NEEDS. WE CURRENTLY RENT A MAN LIFT WHEN NEEDED
PUBLIC TRA	274027	43003	1.00	130,000.00	130,000.00	ONE 16-PASSENGER REPLACEMENT BUS	
PD CID	010203	43006	1.00	100,335.00	100,335.00	One (1) complete setup for Rapid DNA. This includes the machine and all components.	
CEMETERY	194019	43011	1.00	100,000.00	100,000.00	ADDITIONAL FUNDS NEEDED TO FENCE PROJECT AT PHP	ADDITIONAL FUNDS NEEDED FOR FENCING PROJECT AS ADVISORY BOARD APPROVED STEEL DECORATIVE FENCE OVER CHAIN LINK. PLUS CONTRACTOR WILL BE NEEDED FOR PREPARATIONS OF FENCE AT PHP TO REMOVE TREE, LIFT TREE CANOPIES AND GRADING WORK.
GOLFMTC	184315	43006	1.00	82,492.37	82,492.37	REPLACE JOHN DEERE 110 TRACTOR	THE CURRENT JOHN DEERE 110 TRACTOR IS NOW COMPLETELY OUT OF SERVICE AND IS RECOMMEND TO BE REPLACED DUE TO ADVANCE AGE AND COST OF REPAIRS TO HYDRAULICS AND ENGINE WOULD BE BETTER INVESTED IN A NEW UNIT. WE RECOMMEND REPLACEMENT WITH A MULTI USE UNIT THE JCB TELESKID. THIS UNIT WILL BE ABLE TO PERFORM A MULTITUDE OF TASK FROM UNLOADING LARGE LOADS OF FERTILIZER TO MIXING SAND AND SEED WITH THE PROPER ATTACHMENTS.
MCADAMS	010326	43006	1.00	82,000.00	82,000.00	REPLACE AGING WIDE AREA MOWER	REPLACE ONE EXISTING WIDE AREA MOWER WITH TORO 4010 D MOWER
PRODUCTION	604620	43003	1.00	80,000.00	80,000.00	VEHICLE REPLACEMENT	REPLACE UNIT #1255 2009 F-250 HOIST TRUCK
PARKS	010320	43011	1.00	75,000.00	75,000.00	PLAYGROUND REPAIR, SHELTER IMPROVEMENTS, WALKING TRAIL MAINTENANCE, CONCRETE AND SIDEWALK REPAIR	WE MUST CONTINUE TO INVEST IN CURRENT FACILITIES TO ENSURE A SAFE AND APPEALING PARK SYSTEM
PD JAIL	010206	43004	1.00	70,000.00	70,000.00	New Jail Transport van	
OLDER AMER	174017	43003	1.00	70,000.00	70,000.00	Cargo Van with a Lift	Replace our current Cargo Van (Unit #1138) with a new cargo van with a lift. Current cargo van is 11 years old.

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	Proj Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
FIRE PROT	284028	43006	1.00	70,000.00	70,000.00	LIVE FIRE TRAINING	
FIRE PROT	284028	43003	1.00	65,000.00	65,000.00	REHAB UNIT	
JT UTIL CO	614061	43006	4.00	14,000.00	56,000.00	LIFT STATION PUMPS FOR 3 PHASE CONVERSION & EMERGE	LIFT STATION PUMPS FOR 3 PHASE CONVERSION & EMERGE
FIRE/AMB	010220	43006	0.50	109,000.00	54,500.00	FERNO COTS	
PARKS	010320	43011	0.50	100,000.00	50,000.00	JEFFERSON BASKETBALL COURT RENOVATION	NEW SURFACING AND FENCING WITH LIGHTING UPGRADE
WASTEWTR	634370	43015	1.00	50,000.00	50,000.00	UTILITY EQUIPMENT	REPAIR PARTS FOR TWO VULCAN 3MM LAMELLA STAIR SCREEN WASH PRESSES.
BIOSOLIDS	634375	43003	1.00	50,000.00	50,000.00	VEHICLE REPLACEMENT	REPLACE ONE VACUUM/PRESSURE SEMI TANK TRAILER. CURRENT UNIT (328) IS A 1982 MANUFACTURED UNIT THAT HAS STRUCTURAL CRACKS AND HEAVY CORROSION ON SUSPENSION ATTACHMENT POINTS AND IS NO LONGER ABLE TO PASS A DOT INSPECTION. REPAIRS WOULD AMOUNT TO MORE THAN THE UNIT IS CURRENTLY WORTH. THIS UNIT ALSO ASSISTS HFD WITH GRASS FIRES AND IS CALLED UPON OFTEN TO GO ON CALL FOR THE HFD.
OLDER AMER	174017	43006	1.00	42,161.13	42,161.13	Eagle IT Camera Upgrade	Recommended by Eagle It to replace and update the 12 year old unit.
JT UTIL CO	614061	43006	2.00	21,000.00	42,000.00	AUTO CRANE HOIST FOR DISTRIBUTION AND COLLECTIONS	USED FOR SETTING VALVE, FIRE HYDRANT, PUMPS AND EC
FIRE PROT	284028	43006	1.00	40,000.00	40,000.00	RETROFIT CONEX	
INDUS WW	634380	43801	1.00	40,000.00	40,000.00	VFD/REBUILD #1 & #2 PUMPS	REBUILD PHS 1 PUMP 102 DUE TO DECREASED EFFICIENCY
MCADAMS	010326	43006	1.00	35,000.00	35,000.00	MCADAMS SECURED MAINTENANCE	FENCE AND GRAVEL AREA AROUND MAINTENANCE BUILDING TO SECURE AND STORE SUPPLIES AND EQUIPMENT AWAY FROM PUBLIC ACCESS.
GARAGE	010420	43006	2.00	17,500.00	35,000.00	2 DIAGNOSTICS SCANNERS; ONE AUTO AND ONE HEAVY	FOR VEHICLE REPAIRS
METERS/SER	604640	43003	1.00	35,000.00	35,000.00	REPLACE UNIT 1146 (TRUCK, LIGHTS, BED COVER)	
METERS/SER	604640	43003	1.00	35,000.00	35,000.00	REPLACE UNIT 1286 (TRUCK, LIGHTS, BED COVER)	
WASTEWTR	634370	43015	1.00	31,000.00	31,000.00	UTILITY EQUIPMENT	LASER STYLE SHAFT ALIGNMENT SYSTEM KIT INCLUDING BRACKETS, RODS, ATTACHMENTS, AND VIBROMETER FOR REQUIRED MAINTENANCE ON WWRF EQUIPMENT.
IT	010145	43801	2.00	15,000.00	30,000.00	COLOR COPIERS	NEW COLOR COPIER FOR CLERK AND ENGINEERING
IT	010145	43001	5.00	5,000.00	25,000.00	UPGRADE SWITCHES	IMPROVE NETWORK SECURITY
IT	010145	43006	5.00	5,000.00	25,000.00	UPDATE EQUIPMENT	REPLACE DATED/FAILING EQUIPMENT
PD ADMIN	010201	43006	1.00	25,000.00	25,000.00	repair any damaged vehicles over \$5000	to put back in service
MCADAMS	010326	43006	1.00	25,000.00	25,000.00	MCADAMS LAKE BRIDGE REPLACEMENT	REPLACE OLD RUSTED STEEL BRIDGE WITH NEW MODERN SLIP RESISTANT AND RAILING COMPLIANT OF ENGINEERED MATERIALS
TRAFFIC	010412	43006	2.00	12,500.00	25,000.00	2 TRAFFIC SIGNAL CONTROL CABINETS	1 CABINET FOR A SPARE FOR TRAFFIC ACCIDENTS. REPLACE CABINET AT COPPER AND GRIMES
FIRE PROT	284028	43006	1.00	25,000.00	25,000.00	BUNKER DRYERS	
JT UTIL CO	614061	43005	1.00	25,000.00	25,000.00	SECURITY EQUIPMENT	INSTALLATION OR REPLACEMENT OF SECURITY FENCES, GATES, CAMERA OR
PD CID	010203	43006	1.00	24,995.00	24,995.00	Refill Cartridges for Rapid DNA Kit	

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	Proj	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
CEMETERY	194019	43006		1.00	20,000.00	20,000.00	THIS IS AN EXTENDED BED GOLF CART THAT CITY OF HOBBS MAKES AVAILABLE TO CARRY A CASKET FOR THE MOTOR HURST TO GRAVESIDE WHEN FAMILIES ARE UNABLE OR CAN NOT PROVIDE PALLBEARERS.	REPLACEMENT FOR OUR CURRENT UNIT THAT IS OVER 10 YEARS OLD. WE HAVE REPLACED THE CHARGE CONTROLLER AND BATTERIES AND THE UNIT STILL WILL NOT MAINTAIN A CHARGE.
CEMETERY	194019	43006		1.00	20,000.00	20,000.00	THIS IS FRONT AND REAR SEAT GOLF CART WITH A UTILITY BED. USED TO SHUTTLE FAMILY MEMBERS TO GRAVESIDE WHEN UNABLE TO WALK ACROSS TURF.	REPLACEMENT FOR A CURRENT UNIT THAT IS 12 YEARS OLD AND HAS SERVED IT'S LIFE EXPECTANCY
PUBLIC TRA	274027	43006		1.00	20,000.00	20,000.00	GATE FOR NORTH FENCED PARKING LOT	
WASTEWTR	634370	43015		1.00	20,000.00	20,000.00	UTILITY EQUIPMENT	PREP AND INSTALL CRANE ON UNIT 922. THIS WILL HELP PRODUCTIVITY OF THIS TRUCK BY ALLOWING OPERATOR TO PERFORM TASKS THAT REQUIRE A CRANE.
INDUS WW	634380	43801		1.00	20,000.00	20,000.00	VFD/REBUILD #1 & #2 PUMPS	REBUILD PHASE 2 PUMP AND ELECTRIC MOTOR NUMBER 107 TO USE FOR SPARE PUMP AND MOTOR.
JT UTIL CO	614061	43006		1.00	18,000.00	18,000.00	REPLACEMENT OF HIGH PSI PUMP ON SEWER TRAILER	NO LONGER IN OPERATING CONDITION
PARKS	010320	43006		1.00	17,000.00	17,000.00	10" BATWING MOWER DECK USED TO MOW RIGHTS OF WAYS	WILL HELP POSD EFFICIENTLY MOW THICKER GRASSY/BRUSHY AREAS LIKE RIGHT OF WAYS AND RETENTION BASINS FOR ROUGH TERRAIN
IT	010145	43001		1.00	15,000.00	15,000.00	PLOTTER	ENGINEERING - REPLACE CANON
IT	010145	43006		1.00	15,000.00	15,000.00	PLOTTER	REPLACE DATED PLOTTER IN ENGINEERING
HWC	164016	43006		1.00	15,000.00	15,000.00	NEW FLOOR CLEANING MACHINE	FOR GYM, TRACK, STUDIO - MEETS O&M REQUIREMENTS
WASTEWTR	634370	43015		1.00	15,000.00	15,000.00	UTILITY EQUIPMENT	REPLACEMENT HVAC UNIT FOR WWRF CONTROL ROOM. CURRENT UNIT IS UNDERSIZED AND HAS FREON LEAK THAT REPAIRS ARE
PARKS	010320	43011		1.00	12,000.00	12,000.00	2 NEW FREEZE PROOF WATER FOUNTAINS FOR DEL NORTE PARK	REPLACEMENT FOR EXISTING UNITS THAT CITY PLUMBERS HAVE TO REPAIR
BIOSOLIDS	634375	43015		1.00	11,000.00	11,000.00	UTILITY EQUIPMENT	26 BIN BLOCKS @ 100.00 EACH FOR RETAINING WALL AROUND DIRT RAMP USED TO LOAD BIOSOLIDS IN BULK TRUCKS. INCLUDES ESTIMATED SHIPPING AMOUNT OF 8400.00 DUE TO WEIGHT OF BLOCKS, THERE WILL BE AT LEAST TWO LOADS.
MCADAMS	010326	43801		1.00	10,000.00	10,000.00	FISH STOCKING FOR HARRY MCADAMS AND GREEN MEADOW LAKES	EVERY YEAR CITY OF HOBBS IS HOST TO THE YOUTH HOOKED ON FISHING EVENT. FOR THAT EVENT FISH ARE STOCKED IN HARRY MCADAMS LAKE. AT THAT SAME TIME FISH ARE STOCKED AT GREEN MEADOW FOR PUBLIC FISHING.
RECREATION	010330	43006		1.00	10,000.00	10,000.00	new sound system for movie under stars	
WASTEWTR	634370	43015		1.00	10,000.00	10,000.00	UTILITY EQUIPMENT	REPLACE DOUBLE DOORS ON SOUTH SIDE OF PRIMARY ELECTRICAL BUILDING, NORTH AND SOUTH SIDE OF INFLUENT BUILDING. CURRENT DOORS ARE HEAVILY CORRODED AND IT AFFECTS THE FUNCTIONING OF THE DOORS AS THEY RELATE TO FACILITY
GOLFMTC	184315	43006		1.00	9,500.00	9,500.00	12,000 LB DUMP TRAILER WITH TURF TIRES	THIS TRAILER WILL BE USED THROUGHOUT THE GOLF COURSE FOR TRANSPORT OF MATERIALS AND REDUCE THE IMPACT OF TRADITIONAL TRAILER TIRES.

Schedule of Capital Assets (43xxx Tangible)

Dept	ORG	OBJ	Proj Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
SPORTS FLD	010321	43006	1.00	9,000.00	9,000.00	BUFFALO BLOWER THAT IS A TOW BEHIND UNIT.	USED TO BLOW OFF SIDEWALKS AND UNDER BLEACHERS. ONE OF THE MOST VALUABLE USES IS TO BLOW STANDING WATER OFF OF THE CONCAVE SIDEWALKS AT MLK. SPORTS STAFF HAS BORROWED THE UNIT FROM MCADAMS IN THE PAST.
IT	010145	43006	1.00	8,000.00	8,000.00	INSTALL FIBER	DIRECT FIBER FROM CITY COURT TO CITY HALL
PARKS	010320	43006	1.00	8,000.00	8,000.00	BILLY GOAT SKID MOUNT VACUUM THAT HAS 5,000 CFM SUCTION POWER	UNIT CAN BE USED FOR LANDSCAPE MATERIAL CLEANUP SUCH AS LEAFS AND DEBRIS, TRASH PICKUP IN PARKS AND PLAYGROUNDS, TRASH PICKUP AFTER SPECIAL EVENTS IN PARKING LOTS AND UNDER
PARKS	010320	43006	1.00	8,000.00	8,000.00	TRUCK MOUNTED TRAFFIC DIRECTING ARROW BOARD	LIGHTED ARROW BOARD TO HELP DIRECT TRAFFIC WHEN STAFF IS WORKING IN OR NEAR A ROADWAY.. WILL BE USED FOR SPRAYING HERBICIDE ON ROW, INSTALLING CHRISTMAS DECORATION AND MANY MORE
WASTEWTR	634370	43015	1.00	8,000.00	8,000.00	UTILITY EQUIPMENT	HVAC UNIT FOR PHASE 1 BUILDING TO HELP COOL VFD'S AND FILTER AIR IN BUILDING TO ASSIST IN INCREASING THE LIFE SPAN AND RELIABILITY OF THE VARIABLE FREQUENCY DRIVES BY KEEPING THE VFD'S AND MCC'S CLEAN AND COOL.
SPORTS FLD	010321	43006	1.00	7,100.00	7,100.00	LELY PULL BEHIND FERTILIZER SPREADER	POSD HAS HAD PULL BEHIND AND 3 POINT UNITS IN THE PAST. WE HAVE NOT PURCHASED ONE IN 15 YEARS. ALL THE ONES WE OWN ARE NON-OPERATIONAL AND HAVE RUSTED AND GEARS ARE FROZE.
PARKS	010320	43013	1.00	6,500.00	6,500.00	A/C REPAIR, ELECTRICAL REPAIR, FIRE ALARM MAINTENANCE	REPAIRS OF THIS NATURE ARE INCIDENTAL AND CAN NOT BE PLANNED AHEAD. FY 2020 MONEY WAS SPENT ON FIRE ALARM REPAIR, FIRE EXIT SIGNS, HEATER UNIT REPAIR
PD CID	010203	43001	1.00	6,000.00	6,000.00	New Faro Computer Laptop 6000.00	
PARKS	010320	43006	1.00	6,000.00	6,000.00	HYDRAULIC DUMP TRAILER	USED FOR LANDSCAPING AND TRASH REMOVAL. THIS IS A SINGLE AXLE TRAILER THAT WILL ALLOW INCREASED MANEUVERABILITY AND IS SAME WIDTH AS PICKUP TRUCK TO REDUCE ACCIDENTS/DAMAGE LIKE THE LARGER DUMP TRAILERS.
WATER DIST	604610	43801	5.00	1,150.00	5,750.00	REPLACEMENT OF 12 VOLT SUBMERSIBLE PUMPS.	12 VOLT SUBMERSIBLE PUMPS \$1,150.00. PUMPS ARE USED TO REMOVE WATER FROM OPEN TRENCHES ON SMALL LEAKS.
SPORTS FLD	010321	43006	1.00	5,000.00	5,000.00	GRAPPLE BUCKET FOR SKID STEER ATTACHMENT	WILL BE USED FOR TRASH HAULING, DIRTWORK, LANDSCAPING
					<u>3,685,333.50</u>		

Schedule of Capital Assets (44xxx Projects)

Dept	ORG	OBJ	Proj	Qty	Unit Cost	Amount	DESCRIPTION	JUSTIFICATION
WW PLANT	624062	44901	00286	1.00	500,000.00	500,000.00	CENTRIFUGE UNIT #1 REFURBISH	REBUILD AND UPDATE CONTROLS TO CENTRIFUGE #1
TRAFFIC	010412	44901	00159	1.00	100,000.00	100,000.00	DESIGN AND REDO JOE HARVEY AND LOVINGTON HWY. RESTRIPE FOR DUAL LEFT TURN LANES.	
LIBRARY	010310	46325		1.00	84,579.70	84,579.70	2018 General Obligation Bond funds allocated to Hobbs Public Library from the State of New Mexico.	First year of 2018 General Obligation Bond. Funds now available from the State of New Mexico.
WW PLANT	624062	44901	00205	1.00	80,000.00	80,000.00	DIGESTER PROJECT	REPAVING FOR CONSTRUCTION AREA PER CITY OF HOBBS PAVING AGREEMENT.
LIBRARY	010310	46323		1.00	75,000.00	75,000.00	Print books: nonfiction, fiction, juvenile, young adult, large print, and Spanish as well as nonfiction, fiction, and young adult e-books.	
PARKS	010320	44901	00099	1.00	40,000.00	40,000.00	REPLACE 2-5 YR OLD PLAYGROUND AT HEIZER PARK	THIS PLAYGROUND EQUIPMENT HAS MANY NON-COMPLIANT COMPONENTS THAT NEED REPLACED. RECOMMENDATION IS TO REPLACE ENTIRE STRUCTURE TO BE COMPLIANT.
PD Eagle	010207	44901	00113	####	600.00	15,000.00	25 camera upgrades for the Police Department	
ENGINEERIN	010410	44901	00079	1.00	10,000.00	10,000.00	PROPERTY ACQUISITION OR EASEMENT ALONG STRATEGIC CORRIDORS	
LIBRARY	010310	46326		1.00	7,900.00	7,900.00	Projected funds from the State of New Mexico for Grants-in-Aid.	
PARKS	010320	44901		1.00	5,000.00	5,000.00	ID BADGE READERS FOR DOORS AT PARK MAINTENANCE OFFICE BUILDING	INSTALL ID BADGE READER LOCKS FOR DOORS. STAFF HAS COME INTO OFFICE MANY TIMES AND FOUND NON CITY EMPLOYEES WONDERING AROUND OFFICES AND USING RESTROOMS AND BREAK ROOM. THIS WILL INCLUDE TWO DOORS.

917,479.70

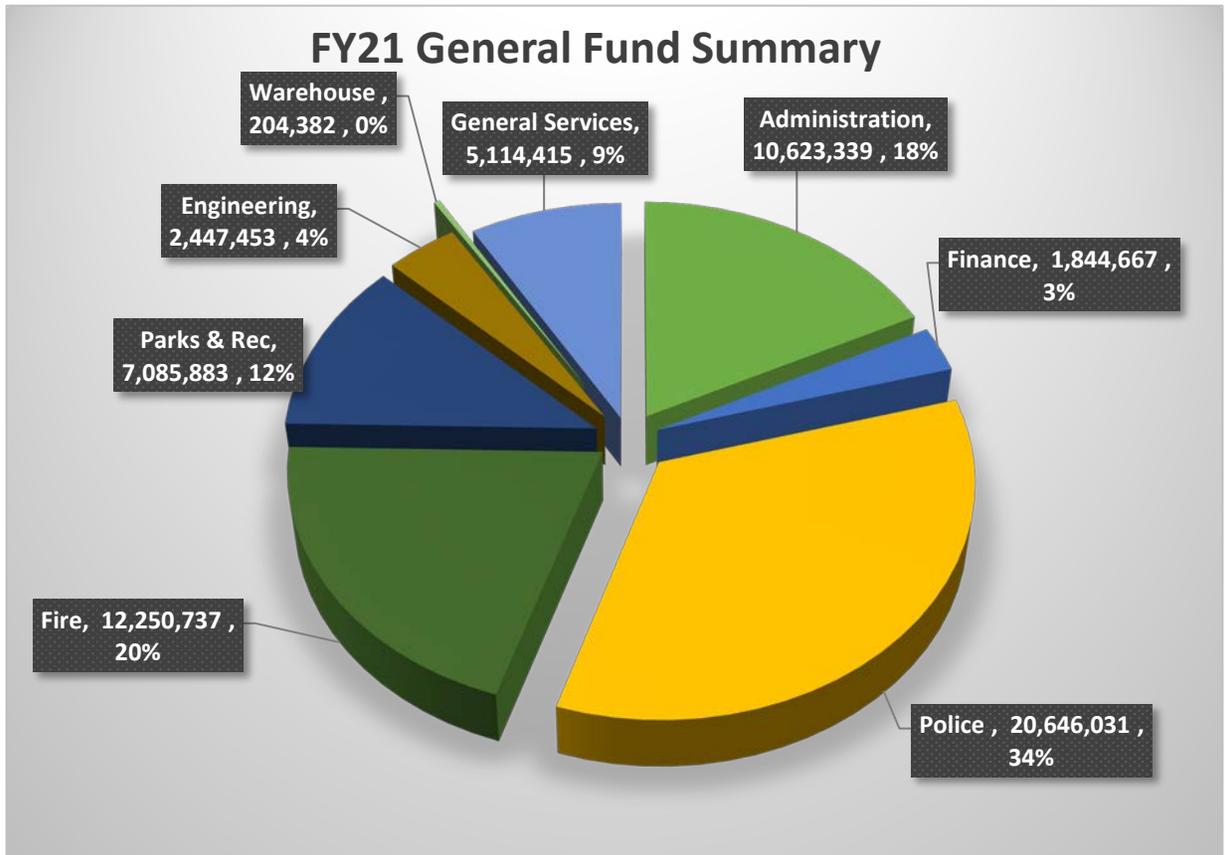
**FY21 Preliminary Budget
General Fund Expense Detail**

**FY21 Preliminary Budget
General Fund Summary**

Department	Personnel	Operating	Capex	Dept. Total
010100 City Commission	166,597	2,504,489	-	2,671,086
010110 City Manager's Office	481,867	46,514	-	528,381
010342 Communications	-	115,507	-	115,507
010160 Municipal Court	383,665	212,720	-	596,385
010161 Municipal Court Judge	95,714	-	-	95,714
010130 Clerk's Office	476,424	152,265	-	628,689
010131 Clerk's Office Elections	-	-	-	-
010145 Information Technology	739,605	873,900	118,000	1,731,505
010150 Legal	525,305	122,750	-	648,055
010170 Personnel	512,333	446,795	-	959,129
010181 Insurance	-	1,323,742	-	1,323,742
010310 Library	896,959	260,706	167,480	1,325,145
Administration Expenditures	4,278,471	6,059,389	285,480	10,623,339
010140 Finance/Purchasing	817,766	440,191	-	1,257,958
010190 Motor Vehicle	546,715	39,994	-	586,709
Finance Expenditures	1,364,482	480,185	-	1,844,667
010201 Police Administration	462,927	548,100	25,000	1,036,027
010202 Police Patrol	7,290,438	1,075,231	700,000	9,065,669
010203 Police Criminal Investigation	3,219,396	149,500	131,330	3,500,226
010204 Police Support	1,286,021	422,805	-	1,708,826
010205 Police Communications	-	2,048,026	-	2,048,026
010206 Police Detention	2,451,358	18,000	70,000	2,539,358
010207 Eagal IC	147,341	585,559	15,000	747,900
Police Expenditures	14,857,480	4,847,221	941,330	20,646,031
010220 Fire/Ambulance	9,142,467	1,208,410	54,500	10,405,377
010221 Emergency Management	-	5,500	-	5,500
010340 Environmental Services	630,002	213,900	-	843,902
010343 Animal Adoption	446,120	187,745	-	633,865
010422 Code Enforcement	352,243	9,850	-	362,093
Fire Expenditures	10,570,832	1,625,405	54,500	12,250,737
010320 Parks	1,665,779	1,033,800	227,500	2,927,079
010321 Sports Fields	359,567	332,100	21,100	712,767
010326 Harry McAdams	205,179	216,700	292,000	713,879
010330 Recreation	1,015,000	392,325	10,000	1,417,325
010332 Teen Recreation	232,228	129,169	-	361,397
010335 Pools	603,836	349,600	-	953,436
Parks & Recreation Expenditures	4,081,589	2,453,694	550,600	7,085,883

**FY21 Preliminary Budget
General Fund Summary**

Department	Personnel	Operating	Capex	Dept. Total
010125 Planning	217,835	26,159	-	243,994
010410 Engineering	561,876	103,984	10,000	675,861
010411 Street Lighting	-	590,000	-	590,000
010412 Traffic	276,715	266,823	125,000	668,538
010415 Mapping	201,075	67,986	-	269,061
Engineering Expenditures	1,257,501	1,054,952	135,000	2,447,453
010413 Warehouse	167,518	36,864	-	204,382
Warehouse Expenditures	167,518	36,864	-	204,382
010420 General Services - Garage	725,566	1,296,900	35,000	2,057,466
010421 Building Maintenance	526,933	548,650	-	1,075,583
010423 Streets/Highways	1,580,866	211,000	185,000	1,976,866
010425 Crime Lab	-	4,500	-	4,500
General Services Expenditures	2,833,365	2,061,050	220,000	5,114,415
General Fund Totals	39,411,238	18,618,761	2,186,910	60,216,909



DIVISION: Administration

DEPARTMENT: 0100 - Mayor & Commission

PROGRAM DESCRIPTION:

The Mayor is the official head of the City of Hobbs for all ceremonial and spokesperson purposes. The Mayor shall represent the City and promote its interests at all levels of government and in economic and industrial development activities. The Mayor shall preside at all meetings of the Commission and shall lead the City Commission in their consideration of plans and goals for the City. The Mayor is also a voting member of the City Commission and is elected to a four-year term through a City-wide election.

Six City Commissioners and the Mayor comprise the legislative body of the City of Hobbs. They are elected from designated geographic districts for overlapping four-year terms. The City Commission shall pass all ordinances and other measures conducive to the health, safety and welfare of the City pursuant to the provisions of the City Charter.

FY 2021 GOALS/OBJECTIVES:

- To promote diversification of the local economy.
- To continue to effectively market Hobbs and Lea County to generate new capital investment.
- To provide increased public information and interaction.
- Continually assess housing needs for the local community

BUDGET HIGHLIGHTS:

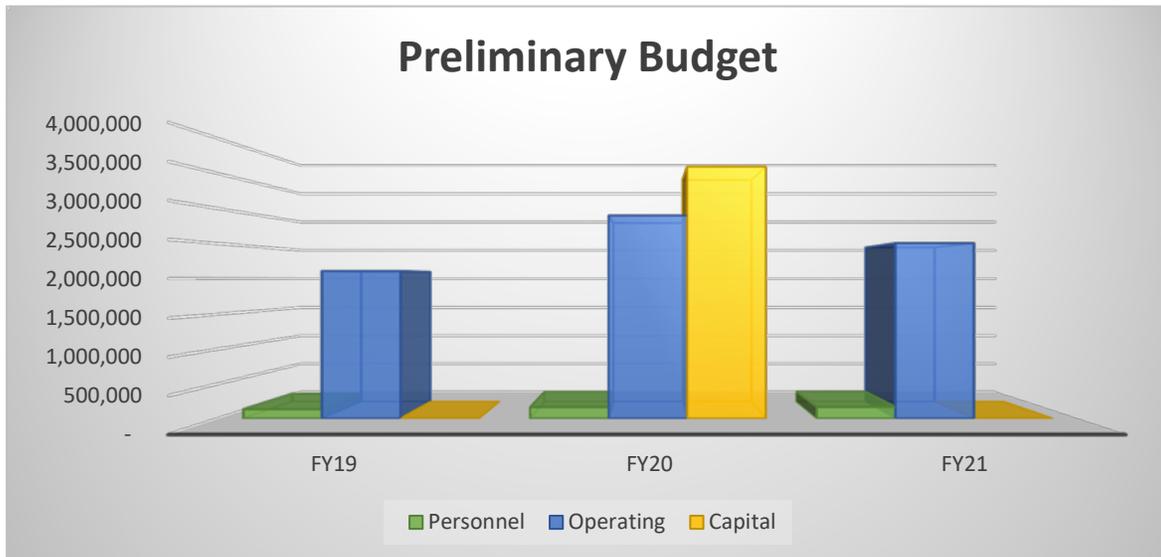
The Department achieves these goals by participating in the New Mexico Municipal League, funds operations of the Economic Development Corporation of Lea County, fund the United Airlines airline subsidy (both lodgers' and general fund revenues), fund operations for all Chamber of Commerce entities and also funds operations for social service entities. This department also accounts for activities related to Commission initiated polices. Examples are drainage projects, support for Hobbs Municipal School career technical/vocational training facility, housing initiatives, and art in the communities.

General Fund 0100 - Mayor/City Commission

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
MAYOR	1	1	\$ 18,000	\$ 26,000
CITY COMMISSIONER	6	6	\$ 72,000	\$ 72,000
Total	7	7	\$ 75,600	\$ 98,000

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	132,901	164,158	166,597	1%	140,648	111,565
Operating	2,107,949	2,899,155	2,504,489	-14%	1,437,161	1,240,670
Capital	-	3,600,000	-	-100%	1,376,300	1,168,702
Total	2,240,850	6,663,313	2,671,086		2,954,109	2,520,938

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0110 - City Managers Office

PROGRAM DESCRIPTION:

The City Manager is the Chief Executive Officer of the City pursuant to the provisions of the City Charter responsible for the enforcement of all ordinances, resolutions, and other policies enacted by the City Commission. The City Manager also maintains responsibility for preparing and submitting the annual City budget to the Commission, evaluation/review of the budget, and making recommendations to the Commission on a wide variety of policy matters.

FY 2021 GOALS/OBJECTIVES:

- Develop and administer a “structurally balanced” General Fund budget while maintaining adequate reserves for future year’s financing.
- Continue economic development efforts, by working in conjunction with EDC to attract and diversify more businesses to Hobbs.
- To optimize coordination of citywide activities, utilize a management system relying on project reporting, performance measures, web streaming and department operational reviews.
- Update/Adopt Personnel Manual
- Conduct a comprehensive hazard assessment within each City Department and develop necessary written policies, standards, trainings and materials for employee safety and OSHA compliance.

BUDGET HIGHLIGHTS:

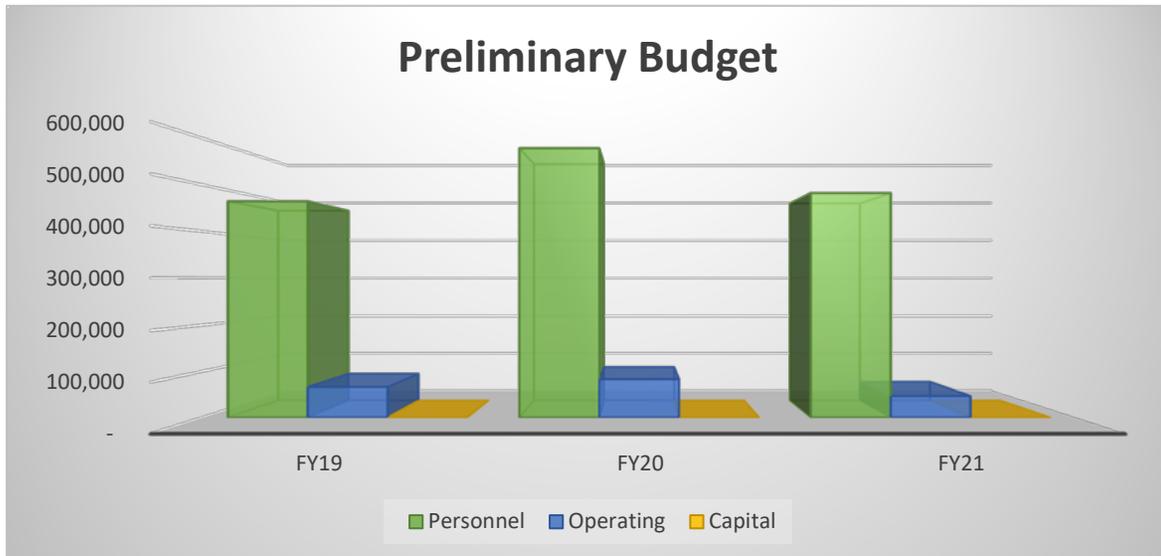
Enhance communication to the public and inspire confidence that problems can be solved, by informing and engaging the community about the value of City programs and services, through coordination of messaging across departments and various platforms.

General Fund 0110 - City Manager's Office

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CITY MANAGER	1	1	\$ 199,508	\$ 124,488
EXEC ASSIST/RISK MGR	1	1	\$ 91,269	\$ 91,312
DIR OF COMMUNICATION	1	1	\$ 67,202	\$ 67,226
TOURISM DEV COORD	1	1	\$ 65,564	\$ 64,334
COMMUNICATIONS INTERN	0.75	0	\$ 14,040	
Total	4.75	4	\$ 437,583	\$ 347,360

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	464,261	578,329	481,867	-17%	288,435	252,295
Operating	66,280	83,100	46,514	-44%	42,392	5,346
Capital	-	-	-	0%	-	-
Total	530,541	661,429	528,381		330,826	257,640

*FY20 includes 9.5 months of activity



DIVISION: Engineering

DEPARTMENT: 0125 - Planning

PROGRAM DESCRIPTION:

The Planning Division provides staff support to the City Manager, City Commission, City Engineer, and the Planning Board; Comprehensive long range planning; development process; growth management; strategic planning; real property work and implementation of related projects. The Division also serves as contract administrator of consultants; conducting Environmental Assessment; property acquisition; development agreements; annexation review; subdivisions and commercial review and part of the Design Review Team. The Planning Division currently consists of two full time employees and administers the City housing incentive program, all subdivision reviews and various site plan permit/review processes including setbacks, fence location, right of way encroachments and general development inquiries.

FY 2021 GOALS/OBJECTIVES:

The Planning Division is responsible to develop strategies for coordination and technical assistance to several group in the City including the Economic Development Corporation, the Community Housing Development Group; and the necessary committees to study and implement new form based codes and presentation to the Planning Board and City Commission to address increased growth and community's needs.

Right-of-way and property management activities will also be conducted in conjunction with Engineering. The 2020 Census work has already started and additional efforts are required in FY20 to ensure we capture our community population with support of the GIS/Mapping Division.

BUDGET HIGHLIGHTS:

Staffing: No Changes (2 FTE'S)

Operations: The presented preliminary budget is a 19% reduction compared to FY20 budget. Most notable is the reduction in Professional Services (*ie Surveying, appraisals, misc. studies*)

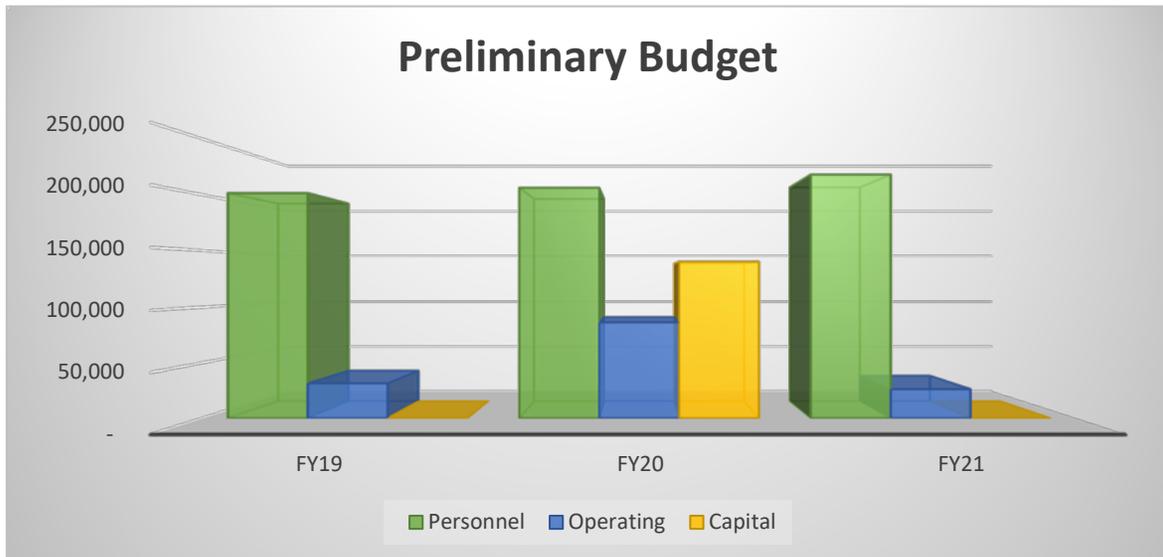
Capital Project: No proposed Capital projects. The Planning Dept. assists in the Housing Incentive program and various Development Agreements. Funding for these programs are budgeted in the City Commission line items and Fund 44

General Fund 0125 - Planning

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
DEVELOPMENT DIRECTOR	1	1	\$ 112,956	\$ 109,720
ENG/PLANNING ASSIST	1	1	\$ 40,295	\$ 40,310
Total	2	2	\$ 153,251	\$ 150,030

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	201,345	206,148	217,835	6%	236,903	199,340
Operating	31,447	86,360	26,159	-70%	9,766	6,382
Capital	-	140,000	-	-100%	-	-
Total	232,792	432,508	243,994		246,670	205,722

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0130 - Clerk's Office

PROGRAM DESCRIPTION:

The City Clerk provides staff services and support to the City Commission and Administration, performs as the corporate secretary and custodian of the City Seal, processes agendas and minutes for the City Commission, processes agendas and minutes for the Lodgers' Tax Board, maintains all official records of the City, conducts and supervises municipal elections, fulfills public records requests, maintains official cemetery records of municipally owned cemeteries, and issues various licenses, permits and registrations pursuant to Ordinances adopted by the City Commission.

FY 2021 GOALS/OBJECTIVES:

- *Customer Service* – to continue providing exceptional customer services to the public in an open and transparent manner; and continue building strong working relationships within the organization and with all citizens.
- *Education and Cross Training* – to continue staff education and cross training on IPRA, OMA, and the MUNIS Business Registration module.
- *Record Retention Policy* – creation of a municipal Record Retention Policy for the City's records; placement of records online for citizen access.
- *Verification of CRS Gross Receipts Tax ID Numbers* – continue process of verifying CRS Tax ID numbers during the 2021 business registration renewal process to ensure accuracy of all gross receipts tax numbers.

BUDGET HIGHLIGHTS:

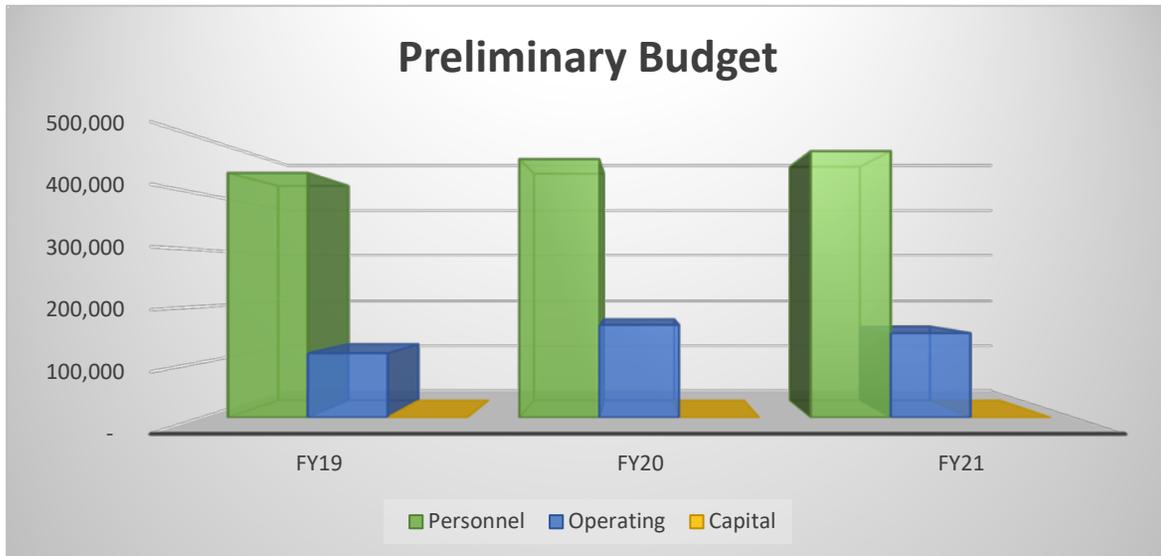
- Fully implement the use of Just FOIA for tracking and response to IPRA requests
- Continued training for two staff members who are working toward attaining their CMC designations as a part of succession planning for the Clerk's Office.

General Fund 0130 - City Clerk's Office

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CITY CLERK	1	1	\$ 117,084	\$ 117,146
DEPUTY CITY CLERK	1	1	\$ 63,489	\$ 66,706
CLERK RECORDS SPEC	2	2	\$ 80,175	\$ 81,370
CLERK ASSISTANT	2	2	\$ 52,154	\$ 51,667
SUMMER INTERN	0.15	0	\$ 2,808	
Total	6.15	6	\$ 315,710	\$ 316,888

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	437,540	462,225	476,424	3%	405,872	365,200
Operating	116,190	167,140	152,265	-9%	127,712	116,714
Capital	-	-	-	0%	-	-
Total	553,730	629,365	628,689		533,584	481,914

*FY20 includes 9.5 months of activity



DIVISION: FINANCE

DEPARTMENT: 0140 - FINANCE

PROGRAM DESCRIPTION:

The Finance/Purchasing Division is responsible for the following functions of the City of Hobbs:

- Accounting (Purchasing, Budgeting, Accounts Rec., Fixed Assets, Grant Admin)
- Financial Reporting (DFA, NM State Auditor, transparency website, federal agencies)
- Procurement (Bids, RFP's, purchase orders, accounts payable, cooperative purchase)
- Cash Management (Investing, reconciling, projecting, compliance)
- Payroll
- System Administration of the Central Accounting System
- Debt Service (Compliance, Bond Issues, NMFA)
- Management of Special Revenue/Enterprise/Capital Project/Trust Funds

FY 2021 GOALS/OBJECTIVES:

The objective of the Finance/Purchasing Division is to process the transactions required on a day to day basis and to provide the required reporting of these transactions to satisfy all applicable rules and regulations, laws and generally accepted accounting practice, while remaining cognizant of our fiduciary responsibilities to our citizens.

Our continuing goal for the upcoming year is to continue to look for innovative ways to increase efficiency of operations and reduce costs, while improving the reporting of accounting information to the public, oversight agencies, and internal users.

Upcoming projects include vendor self service, employee self service and CAFR statement builder. An electronic version of this budget book has also been implemented.

BUDGET HIGHLIGHTS:

Staffing is reduced from 9 to 8, keeping in line with past years and reducing budgeted staff to historical levels to keep in line with current economic conditions.

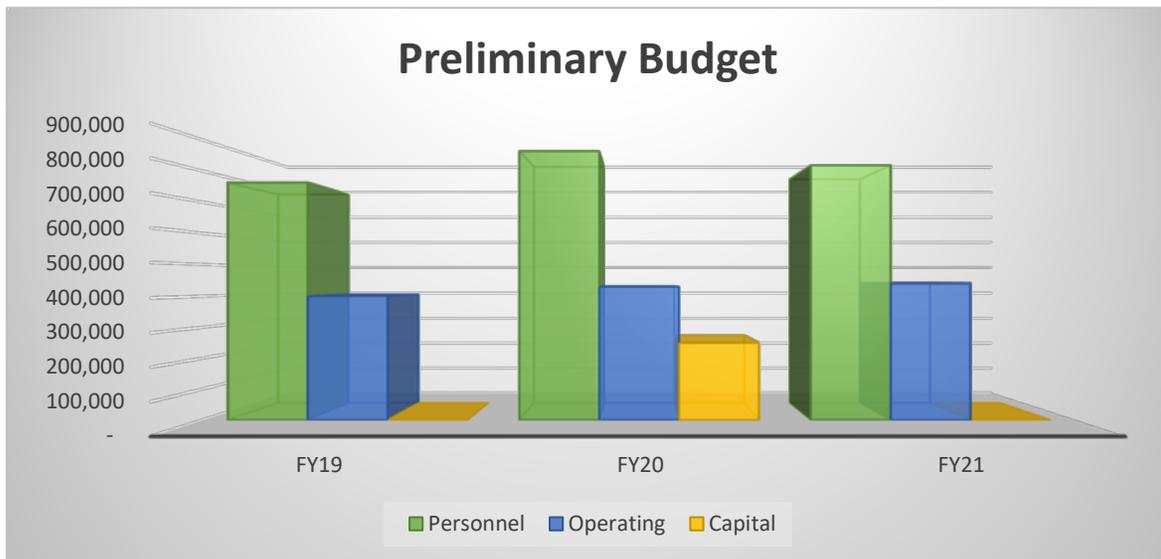
Additional projects have been put on hold while current projects remain in goals - such as vendor and employee self service. The hope is to increase efficiency and reduce paper and staff time.

General Fund 0140 - Finance

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
FINANCE DIRECTOR	1	1	\$ 150,499	\$ 149,843
ASST FINANCE DIR	1	1	\$ 99,088	\$ 110,261
ACCOUNTING OPS ANLYS	1	1	\$ 66,678	\$ 66,394
FINANCIAL ANALYST	2	1	\$ 98,455	\$ 50,315
PAYROLL SPECIALIST	1	1	\$ 53,923	\$ 38,085
PURCHASINGSPECIALIST	1	1	\$ 51,149	\$ 50,690
ACCTS PAYABLE TECH	2	2	\$ 76,243	\$ 75,566
Total	9	8	\$ 596,035	\$ 541,154

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	762,488	863,402	817,766	-5%	788,920	620,871
Operating	400,230	429,905	440,191	2%	411,876	432,303
Capital	-	250,000	-	-100%	-	-
Total	1,162,718	1,543,307	1,257,958		1,200,796	1,053,174

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0145 - Information Technology

PROGRAM DESCRIPTION:

The Information Technology Department strives to provide high quality technology-based services, in the most cost-effective manner, to facilitate the City of Hobbs operations and its services to the community.

To meet this mission we:

- Provide effective technology support for computer equipment, software applications, networking, Internet access, E-Mail, web page, audio/visual, radio and telephone communications, copiers, and related services to all City departments and facilities.
- Coordinate the effective integration of technology into the basic mission of the City of Hobbs through planning, design, training, consulting, and other support activities.
- Facilitate the collection, storage, integrity and security of electronic data while ensuring appropriate access.

FY 2021 GOALS/OBJECTIVES:

- Get all City computers upgraded to Windows 10.
- Strive to get both Computer Specialists A+ Certified.
- Continue to add/update equipment to provide a higher degree of security and accountability for the City network and users.
- Complete installation of the main firewall to improve security.
- Configure new network and switches to implement best practices for the City.
- Upgrade all users to MS Office 2019.

BUDGET HIGHLIGHTS:

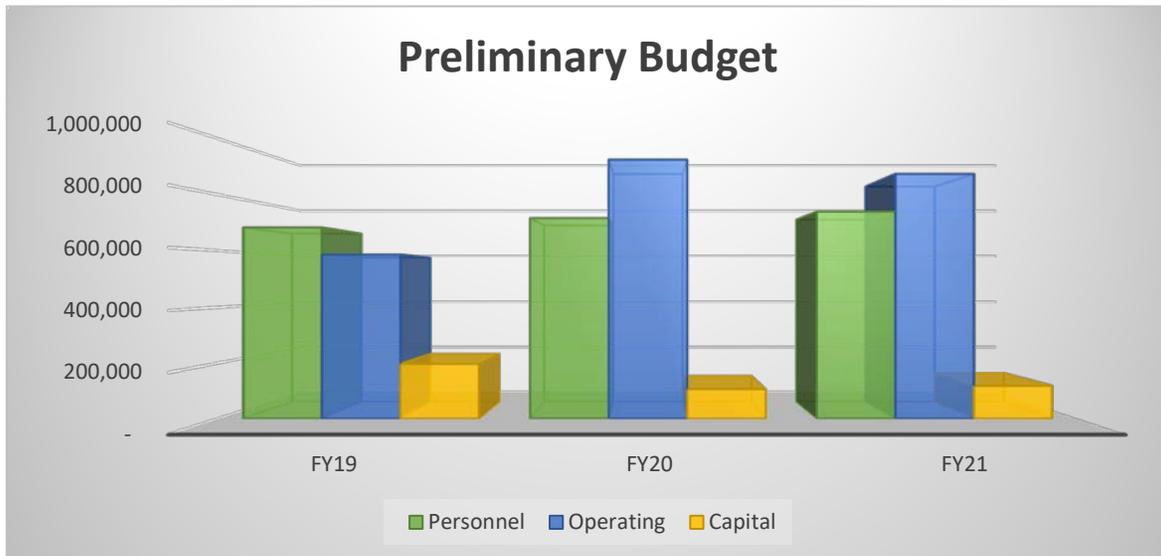
- Upgrade audio system in Commission Chambers and A301
- Upgrade Community Bulletin Board on Turner/Grimes
- Replace 3 dated vehicles
- Install wireless mesh system for Senior Center, Library, and Utilities Complex

General Fund 0145 - Information Technology

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
IT DIRECTOR	1	1	\$ 109,637	\$ 109,699
IT ASST DIRECTOR	1	1	\$ 88,649	\$ 88,691
COMPUTER SPECIALIST	2	2	\$ 105,727	\$ 98,134
COMMUNICATIONS SPC	1	1	\$ 71,548	\$ 71,594
WEB PAGE SPECIALIST	1	1	\$ 57,854	\$ 57,886
IT SECURITY SPST	1	1	\$ 58,247	\$ 64,106
Total	7	7	\$ 491,662	\$ 490,110

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	682,628	715,875	739,605	3%	637,670	557,181
Operating	586,200	924,700	873,900	-5%	550,314	624,395
Capital	197,000	106,000	118,000	11%	118,345	89,644
Total	1,465,828	1,746,575	1,731,505		1,306,330	1,271,220

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0150 - Legal

PROGRAM DESCRIPTION:

The City Attorney's duties are outlined in Hobbs Municipal Code Section 2.08.070. The City Attorney's Office is a public law office consisting of a City Attorney, a Deputy City Attorney, two Assistant City Attorneys, and a Legal Assistant.

The City Attorney's Office represents the City of Hobbs organization, its elected officials, City Manager, department heads, and employees in all legal matters that may arise. This includes, but is not limited to, the following list of duties: criminal and civil litigation in various New Mexico and Federal courts; contract review; public meeting compliance; legal trainings for departments; mediations and arbitrations; management of outside counsel; employment matters; ordinance drafting/review; policy drafting/review; state law compliance; federal law compliance; and daily legal consultations with staff, administration, and elected officials.

The City Attorney's Office seeks to be responsive to the legal needs of the organization and its employees. To that end, the attorneys are available 24/7 to consult with City employees on any legal issue that may arise. Additionally, the attorneys seek to identify areas of concern in the organization's operations and address the same so as to prevent future litigation. In doing so, it is the goal of the City Attorney's Office to consistently decrease liability for the City of Hobbs, to the benefit of the organization and the public - to whom the organization is responsible.

FY 2021 GOALS/OBJECTIVES:

- To ensure legal compliance of all departments in the City of Hobbs organization.
- Increase training opportunities for all employees, department heads, and elected officials.
- Actively engage the community in an effort to educate and grow the profession.
- Implement improvements to the City's condemnation, foreclosure and collection processes.

BUDGET HIGHLIGHTS:

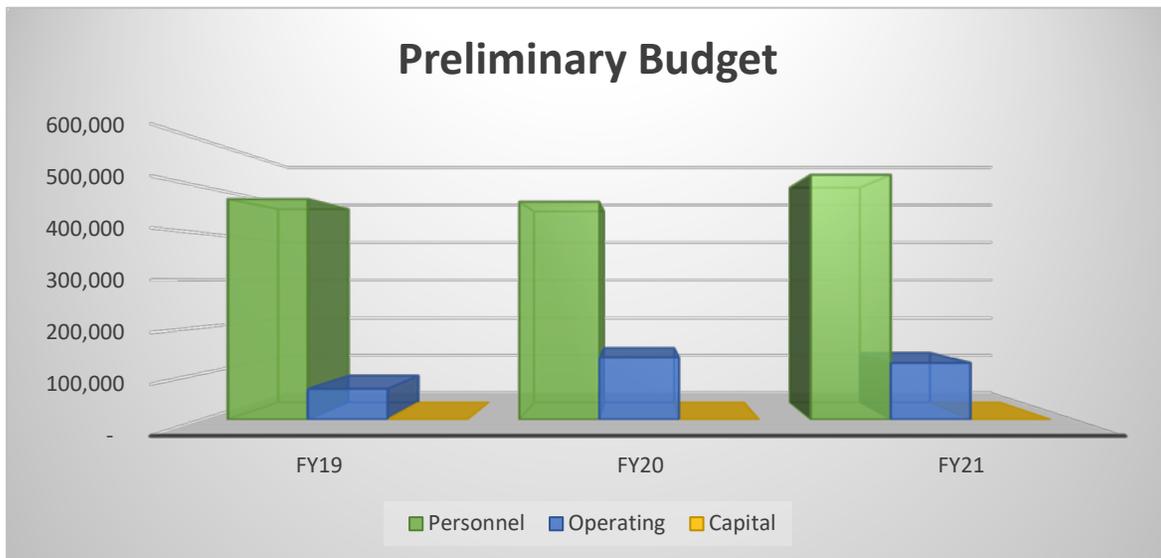
- The City Attorney's Office will budget for the practice of four (4) attorneys. This change will allow the City Attorney's Office to expand our areas of focus and address legal needs of the organization that have historically gone unattended. The previous budget was set based on three (3) attorneys and in light of our staffing increase, I am seeking to reallocate money to various line items that will improve performance, and decrease other lines to ensure efficiency and fiscal responsibility.
- Increase to the: communications budget to account for the monthly wireless internet charges (\$37.39/mo x 2) and long-distance telephone calls; the dues and subscriptions budget to account for four upgraded Westlaw accounts (\$200/mo each), subscriptions to national professional organizations, and licensing fees; the travel, meals and schools budget to ensure all four attorneys will have the budget to obtain the required Continuing Legal Education (CLE) credits to retain their law licenses.
- Decrease to the: Professional Services budget (18%) as increased staff has allowed us to conduct many legal services in-house; and the Service and Maintenance budget (10%).
- The projected FY21 budget is lower than the FY20 budget.

General Fund 0150 - Legal

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CITY ATTORNEY	1	1	\$ 125,995	\$ 126,069
DEPUTY CITY ATTORNEY	1	1	\$ 93,737	\$ 93,787
LEGAL ADMINISTRATIVE ASSIST/	1	1	\$ 51,652	\$ 35,298
ASST. CITY ATTORNEY	1	2	\$ 65,105	\$ 120,661
LEGAL INTERN		0.15		3,276.00
Total	4	5.15	\$ 336,489	\$ 379,090

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	473,165	467,541	525,305	12%	440,712	381,411
Operating	66,450	134,750	122,750	-9%	31,461	19,505
Capital	-	-	-	0%	-	-
Total	539,615	602,291	648,055		472,173	400,916

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0160 - Municipal Court

PROGRAM DESCRIPTION:

Municipal Court is a Court of limited jurisdiction. The Municipal Court has jurisdiction over municipal ordinance violations including traffic violations, municipal code violations, environmental violations and petty misdemeanor criminal cases with maximum fines of \$529.00 – 90 Days in jail with exception to DWI violations. The Municipal Court personnel is responsible for maintaining a record keeping system and a records destruction system. The Municipal Court is also responsible for accounting for monies collected for fines and fees. The Municipal Court had over 9900 cases filed in 2019. Twice a month the Court holds a Pretrial docket in the morning and afternoon with around 25 - 30 cases each docket setting, Attorney Pretrial Docket with anywhere from 8 – 10 cases, and Trial Docket with over 20 cases. In September 2019, Municipal Court amended the Traffic Violations Bureau Order adding over 24 traffic citations that can be handled at the window for first offense violations instead of waiting in courtroom for hours at a time. We have seen a decrease in traffic violations being seen in the courtroom due to these changes. We hold Traffic Court every Monday – Friday at 10:00 a.m. for those arrested and on Monday – Wednesday at 12:30 p.m. and every other Thursday for traffic, environment, and petty misdemeanors violations.

FY 2021 GOALS/OBJECTIVES:

- To continue working with General Services on completion of Municipal Court Security Assessment.
- To budget and install new Eagle Cameras outside around the Municipal Court for safety of Court employees and public.
- To create a Bench Warrant Forgiveness day to clear out any outstanding failure to pay/appear warrants to clear up delinquent fines and fees.
- To continue working with HPD on Interfaces for citations.
- To continue working on going completely paperless.

BUDGET HIGHLIGHTS:

The Municipal Court has received a total of \$45,089.69 in reimbursements from January – December 2019 from the Court Automation Program.

An increase in our budget is largely due to our Legal Services which include the Court Appointed Attorney required by law and Interpreter. The Court Appointed Attorney is required pursuant to NMSA 1978, §31-15-10. The Court Appointed Attorney shall represent every person without counsel who is financially unable to obtain counsel and who is charged with any crime that carries a possible sentence of imprisonment. The Interpreter/Translation Services are for all City Departments to assist in translation of documents as well as assist the Non English Speaking.

The court will continue to submit for reimbursements from Court Automation for monthly Court Software, toner, office supplies, etc.

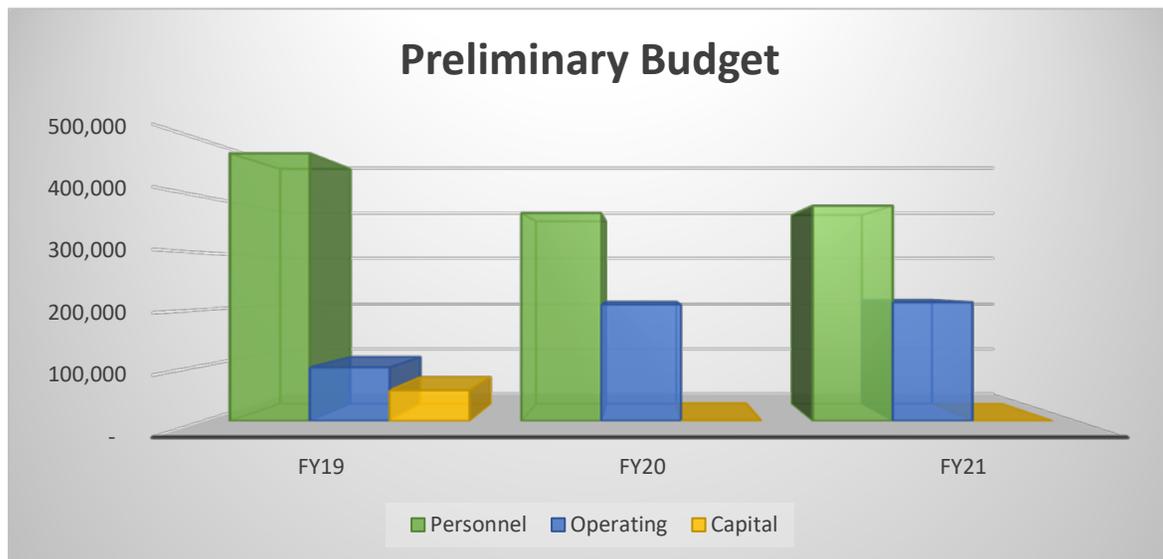
The Municipal Court has also added a Bailiff/Security to the Hobbs Municipal Court to ensure the safety and security of the clerks, public as well as order of the courtroom.

General Fund 0160 - Municipal Court

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
MUNICIPAL JUDGE	1	1	\$ 76,358	\$ 72,722
COURT ADMINISTRATOR	1	1	\$ 58,029	\$ 58,053
JUDICIAL ASSISTANT	5	5	\$ 181,010	\$ 181,334
Total	7	7	\$ 315,397	\$ 312,109

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	477,255	370,852	383,665	3%	442,359	314,155
Operating	96,470	208,880	212,720	2%	106,744	143,780
Capital	55,000	1,500	-	-100%	36,490	10,019
Total	628,725	581,232	596,385		585,593	467,954

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0170 - Human Resources

PROGRAM DESCRIPTION:

The Human Resources Department's role is to serve the people that serve our City. Excellent customer service is provided not only to our current employees (numbering 607 full-time, part-time and seasonal at this time) but also to applicants and retirees. We maintain a high standard of both professionalism and ethics in hiring that continues through the lifecycle of the employee.

Calendar year 2019 brought the team over 4,000 applications, in which we hired 322 individuals in the process. The HR team processed 1782 Personnel Actions that included 306 retirements/terminations and 164 actions including transfers, certifications and promotions. All Personnel Actions were handled by the team in an efficient and timely manner.

Two particularly strong investments were the addition of the NeoGov Perform performance evaluation platform, and the SafetySkills training and education platform. Perform has allowed for the electronic process of performance reviews creating more specific reviews and improved tracking. The addition of SafetySkills allows for enhanced training, opportunity for direct training assignments, and an educational management system.

The City on the Move program continues to grow and develop as a true resource for employee's health and wellness.

FY 2021 GOALS/OBJECTIVES:

- Complete update of Administrative Regulations
- Production of a citywide safety handbook to serve as the corner stone of an enhanced safety program
- Updated Employee Handbook
- Work with the Finance Department on an Employee Self-service system
- Wellness programs designed for both a healthier lifestyle, but also for financial wellness. Baseline medical screening for early detection of health concerns.

BUDGET HIGHLIGHTS:

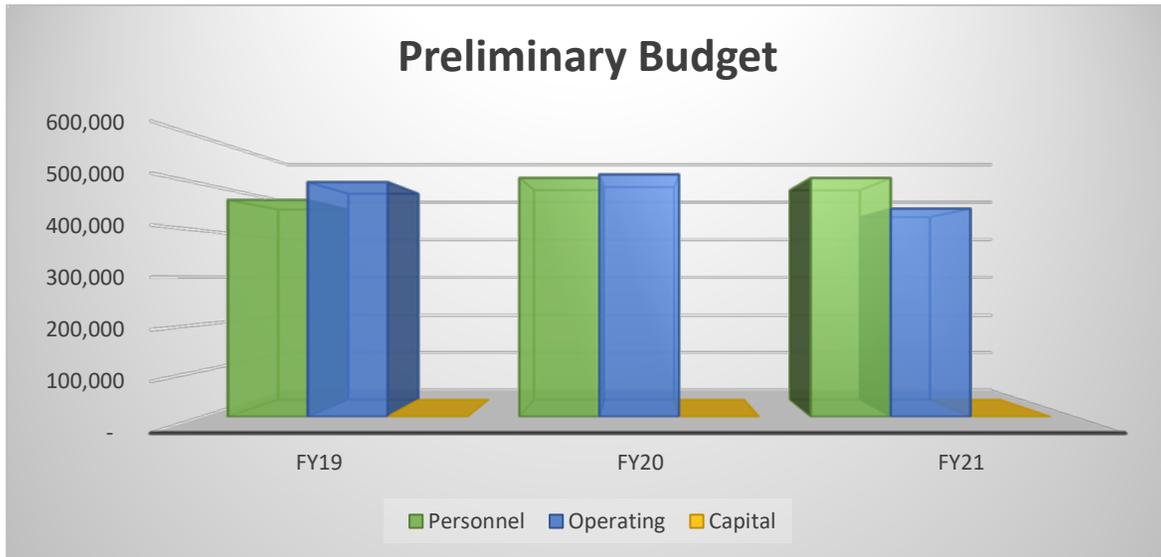
The goal of this year's Human Resources budget is to maintain current programs while protecting future cost considerations. We will continue training and development goals, while primarily focusing on webinars that can be taken without the need for travel. We shall continue down the path of obtaining national certifications for existing staff. Due to the current situation with the healthcare industry and COVID-19, we are moving existing funds associated with wellness screenings from FY20 to FY21 in attempts of completion before December 2020. Current NM Legislation requires further changes to minimum wage as we move from \$9/hour to \$10.50/hour on January 1, 2021. We currently work in conjunction and cooperation with two union entities, the Hobbs Fire Fighter Association and the Hobbs Police Association. CBA negotiations with the Hobbs Police Association will begin shortly, and may have a fiscal impact on the FY21' budget.

General Fund 0170 - Human Resources

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
HR DIRECTOR	1	1	\$ 96,620	\$ 96,678
ASST HR DIRECTOR	1	1	\$ 78,034	\$ 78,083
HR SPECIALIST	3.75	3.75	\$ 156,314	\$ 160,696
HR ASSISTANT	0.5	0.5	\$ 13,355	\$ 12,116
Total	6.25	6.25	\$ 344,324	\$ 347,573

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	465,429	512,824	512,333	0%	490,913	403,215
Operating	503,816	520,121	446,795	-14%	354,902	308,206
Capital	-	-	-	0%	-	-
Total	969,246	1,032,946	959,129		845,815	711,421

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0181 - Insurance/Risk Management

PROGRAM DESCRIPTION:

Insurance/Risk Management serves as the cost center for the employer's contribution for retirees.

General Liability insurance premiums, claims and deductibles are also included in this division.

FY 2021 GOALS/OBJECTIVES:

- Explore cost reduction strategies related to liability insurance premiums and claims
- Continue education/safety program/training to lower insurance claims
- Increase buy-in from department heads and employees for safety conscious mentality to prevent incidents, accidents and claims

BUDGET HIGHLIGHTS:

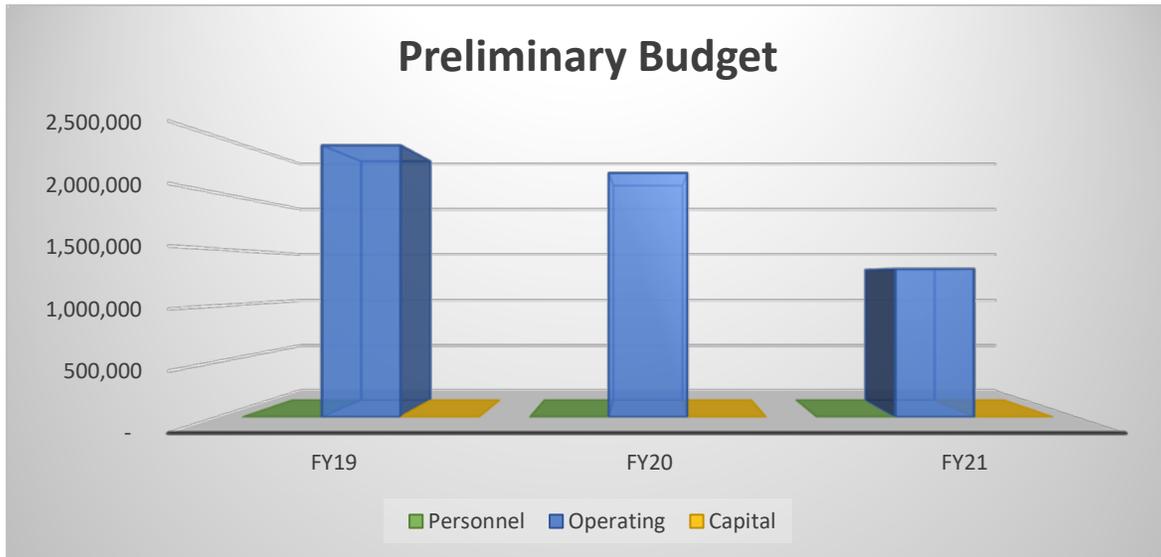
General Liability insurance, fees, claims by others, and retiree health insurance expenses is projected to be \$1,323,742.

General Fund 0181 - Risk Management/Insurance

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	2,425,599	2,178,599	1,323,742	-39%	2,158,068	1,442,425
Capital	-	-	-	0%	-	-
Total	2,425,599	2,178,599	1,323,742		2,158,068	1,442,425

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 0190 - Motor Vehicle

PROGRAM DESCRIPTION:

The City of Hobbs is under contract with the State of NM to operate a local Motor Vehicle Department. The City conducts all transactions in accordance with rules and regulations promulgated by the State of New Mexico Motor Vehicle Department. This division is where the reporting of the personnel, operational and capital requirements to provide this service is accumulated.

FY 2021 GOALS/OBJECTIVES:

The objective of the Motor Vehicle Department is to efficiently process the transactions requested by the citizens of Hobbs on a day to day basis in accordance with all applicable state laws, rules, and regulations.

In the upcoming year our goal is to continue to look for innovative ways to improve customer satisfaction with our delivery of service.

BUDGET HIGHLIGHTS:

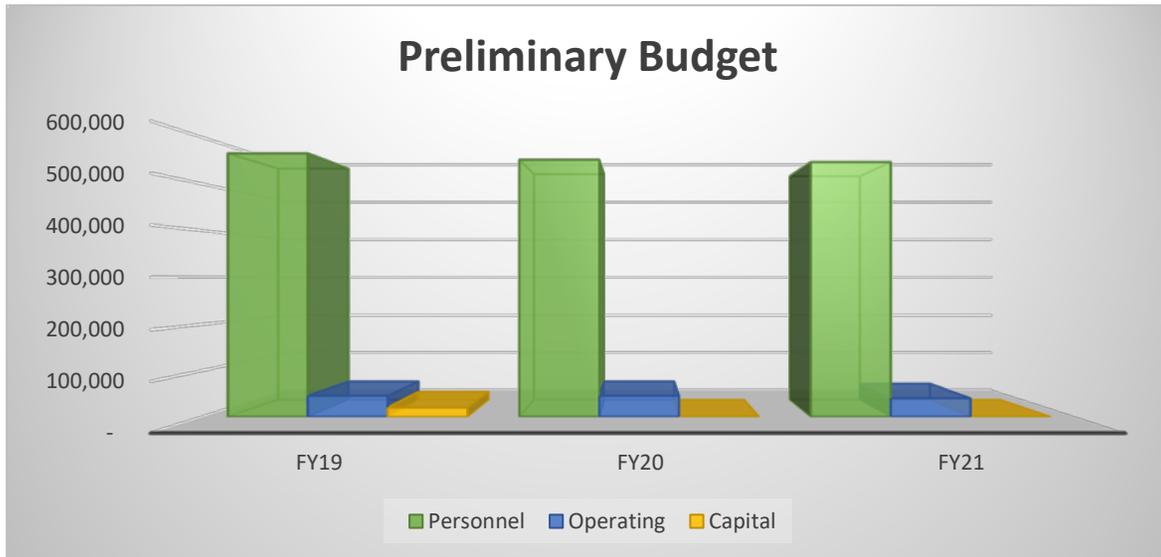
Staffing within the Motor Vehicle Division will remain constant to FY20 at eight employees.

General Fund 0190 - Motor Vehicle

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
MVD OFFICE MGR	1	1	\$ 71,395	\$ 72,155
MVD SPECIALIST	1	1	\$ 47,109	\$ 47,840
MVD ASSISTANT	6	6	\$ 235,828	\$ 226,450
Total	8	8	\$ 354,332	\$ 346,445

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	565,405	551,762	546,715	-1%	541,151	421,430
Operating	45,470	45,450	39,994	-12%	35,503	31,323
Capital	20,000	-	-	0%	-	-
Total	630,875	597,212	586,709		576,654	452,753

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0201 - Police Administration

PROGRAM DESCRIPTION:

The Hobbs Police Department continues to see increase calls for service each year. In 2020 HPD responded to 48,550 calls for service. An increase of 1,254 calls for service over the previous year. Reported crime was down; however, compared to the previous year by 9%, or 524 less crime reports. HPD is currently budgeted for 106 certified officer positions throughout the agency. HPD is currently staffed with 86 officers.

The mission of the Hobbs Police Department is to improve safety and reduce criminal activity within our city. We are continually implementing new methods in which we track statistical crime trends and over lay intelligence to work towards solutions for our communities problems.

HPD will also work to accomplish our mission through building community trust and partnerships. The Community Relations Team works to create opportunities to engage with citizens and include our other divisions in these interactions. While the CRT sole purpose is to work on these relationships, it is the responsibility of every team member of HPD to work to create positive interactions with members of our community.

FY 2021 GOALS/OBJECTIVES:

- Continue a recruiting and retention plan to reduce the number of open positions and improve our services to the community.
- Reduce crime and become more efficient at identifying offenders and trends in criminal activity within our city through criminal intelligence sharing, statistical analysis and technology.
- Continue to build on our community engagement programs and work with our citizens to be partners in public safety.
- Implement Organizational Structure of 4 distinct divisions.

BUDGET HIGHLIGHTS:

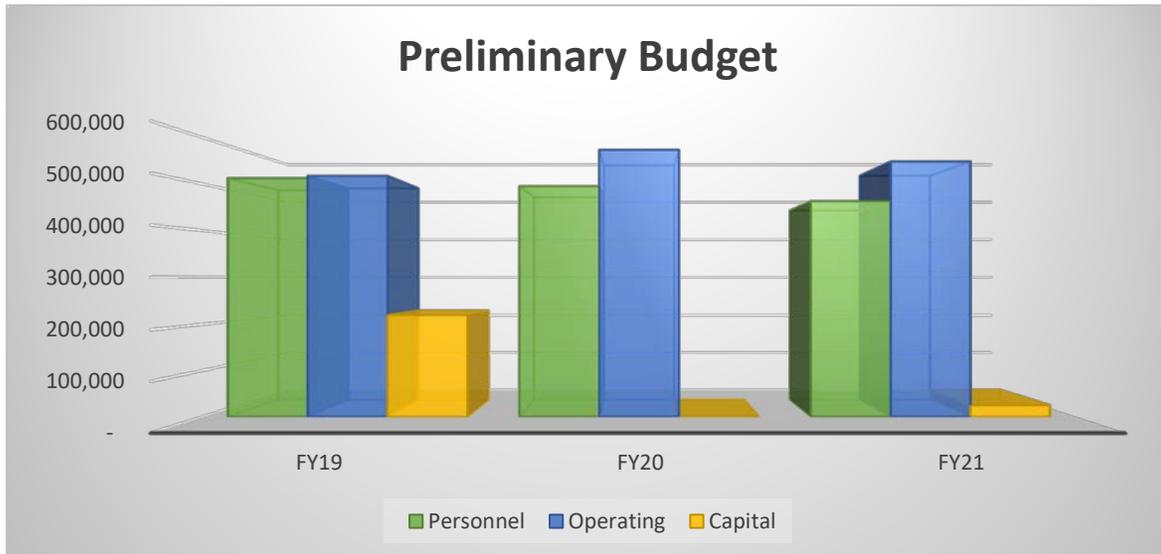
We are working to create impactful programs that will draw applicants to our department and improve the retention of our officers. We have preplanned budgetary spending for Community Relations efforts.

General Fund 0201 - Police Department Administration

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE CHIEF	1	1	\$ 152,247	\$ 124,800
POLICE DEPUTY CHIEF	1	1	\$ 127,109	\$ 127,192
POLICE ADMINISTRATIVE ASSIST	1	1	\$ 46,344	\$ 46,363
Total	3	3	\$ 325,700	\$ 298,355

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	512,453	495,109	462,927	-7%	459,111	329,323
Operating	517,100	573,100	548,100	-4%	399,161	379,342
Capital	220,000	-	25,000	0%	25,391	18,996
Total	1,249,553	1,068,209	1,036,027		883,663	727,661

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0202 - Police Patrol

PROGRAM DESCRIPTION:

The Patrol Division is responsible for answering all calls for service that come into the Hobbs Police Department. Officers are also responsible for conducting patrol activities to deter criminal activity and improve traffic safety within our community. This is accomplished with 68 budgeted positions assigned to 12 hour day or night shifts. New this year are 4 Public Service Aide positions responsible for non-priority call for service.

Patrol officers are responsible for conducting initial investigations for calls for service they respond to. They conduct DWI patrols and other proactive criminal patrols as necessary.

Officers work to have professional interactions with members of the community in an effort to build public trust and good community relations. During all contacts Officers are expected to be professional and represent the city and our department in a manner in which we can all be proud.

FY 2021 GOALS/OBJECTIVES:

- Reduce criminal activity through proactive patrol activities and intelligence.
- Create positive interactions with members of our community.
- Continue to work to improve traffic safety throughout our community.
- Train and develop our personnel to continue to attempt to achieve the mission of the department.
- Implement "3rd" patrol shift to operate during high volume times.

BUDGET HIGHLIGHTS:

Update technology within the patrol vehicles to increase efficiency and safety for officers and the public.

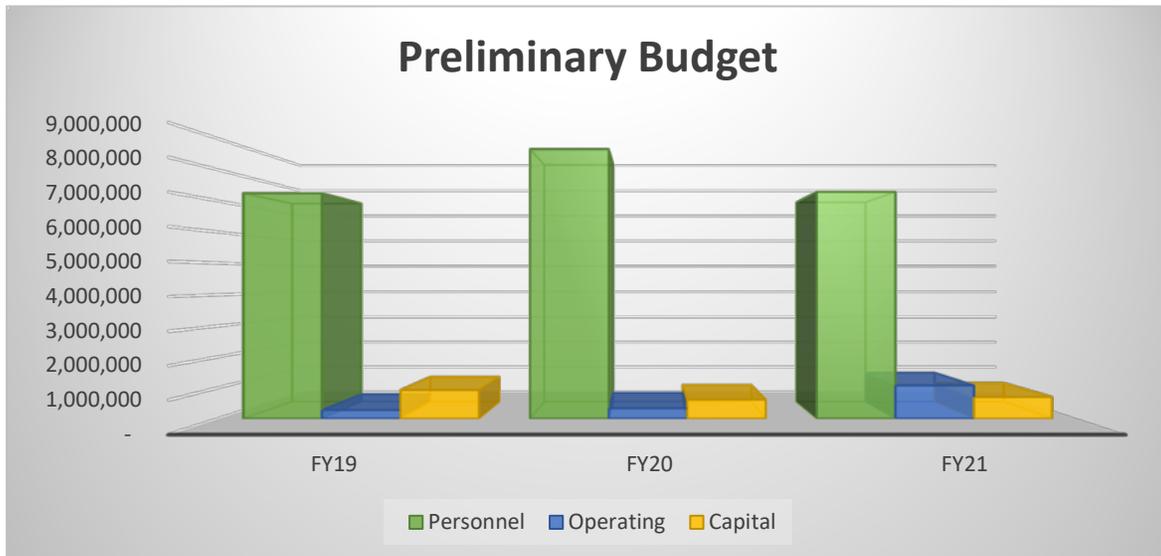
Replace aging and high mileage patrol vehicles to ensure effective, safe, and efficient operations.

General Fund 0202 - Police Patrol

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE CAPTAIN	1	1	\$ 96,205	\$ 96,262
POLICE LIEUTENANT	2	1	\$ 165,766	\$ 79,789
POLICE SERGEANT	9	7	\$ 597,608	\$ 449,134
POLICE OFFICER	63	52	\$ 3,776,857	\$ 3,086,075
POLICE OPERATIONS ADMIN ASSI	1	1	\$ 46,497	\$ 33,280
POLICE SERVICE AIDE	4		\$ 159,083	
Total	80	62	\$ 4,842,015	\$ 3,744,541

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	7,244,631	8,658,286	7,290,438	-16%	6,167,981	5,848,035
Operating	277,532	337,953	1,075,231	218%	165,501	881,099
Capital	925,500	620,000	700,000	13%	1,057,822	371,915
Total	8,447,663	9,616,239	9,065,669		7,391,305	7,101,050

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0203 - Criminal Investigations Division

PROGRAM DESCRIPTION:

Criminal Investigations Division (CID) is responsible for the overall direction of the of the departments investigative efforts targeting individual offenders as well as the disruption and dismantling of criminal organizations involved in violent crime, property crime, fraud, and computer crimes.

The division assists with investigations for misdemeanor and felony crimes, ensuring they meet evidentiary requirements under NM State Statues and City Ordinances. Each case is reviewed and prepared for prosecution to ensure the case is complete and victims' rights are protected. Investigators may be responsible for locating, interviewing and transporting complainants, witnesses and defendants. At times, they will obtain and serve legal documents; coordinate investigations with Federal, State, and local law enforcement agencies. Investigators execute evidentiary search warrants and arrest warrants.

FY 2021 GOALS/OBJECTIVES:

- Improve methods of gathering evidence during criminal investigations
- Significantly reduce the amount of items in evidence through the proper destruction methods and/or returning property back to rightful owners.
- Purchase and implement a new RAPID DNA machine.
- Create partnerships with citizens in efforts to solve criminal acts that occur within the city.

BUDGET HIGHLIGHTS:

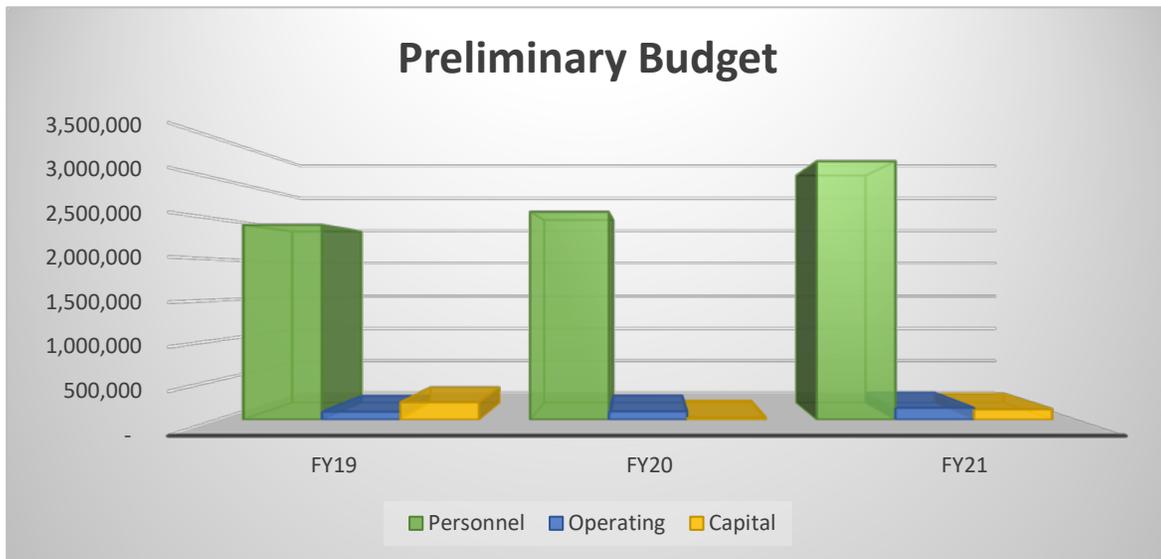
- Purchase new RAPID DNA Machine
- Send Crime Scene Technicians to IAI (International Association of Identification) certification training
- Train new Detectives in basic crime scene and interviewing skills.

General Fund 0203 - Police Criminal Investigations Division

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE CAPTAIN	1	1	\$ 101,076	\$ 101,150
POLICE LIEUTENANT	1	2	\$ 85,460	\$ 177,736
POLICE SERGEANT	2	3	\$ 155,020	\$ 211,286
POLICE DETECTIVE TF	1		\$ 59,645	
POLICE DETECTIVE	10	11	\$ 667,474	\$ 714,064
POLICE EIC		2		\$ 129,584
POLICE OFFICER		2		\$ 108,243
CRIME SCENE TECH	4	4	\$ 183,281	\$ 184,163
POLICEINVESTIGAIDE	4	4	\$ 136,762	\$ 136,760
POLICE INVESTIGATIVE ASSISTAI	1	1	\$ 46,956	\$ 46,571
Total	24	30	\$ 1,435,674	\$ 1,809,558

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	2,426,703	2,589,017	3,219,396	24%	2,023,657	1,742,827
Operating	100,000	105,000	149,500	42%	67,488	69,598
Capital	220,000	30,000	131,330	338%	219,992	7,635
Total	2,746,703	2,724,017	3,500,226		2,311,136	1,820,061

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0204 - Police Support

PROGRAM DESCRIPTION:

The Support Services Division of the Hobbs Police Department oversees several areas:

- Records Management
- Training and Recruiting
- Crime Intelligence
- Criminal Statistical Data
- School Resource Officer's
- Community Relation Team
- Internal Affairs
- New Mexico Law Enforcement Accreditation
- Hobbs Municipal Detention Facility

FY 2021 GOALS/OBJECTIVES:

- Establish new and update/maintain current community outreach programs
- Improve retention of employees
- Continue aggressive recruiting strategy to hire and fully staff police officers
- Successfully complete accreditation assessment/maintain accredited status
- Complete transition to National Incident Based Reporting System.
- Fully staff SRO's

BUDGET HIGHLIGHTS:

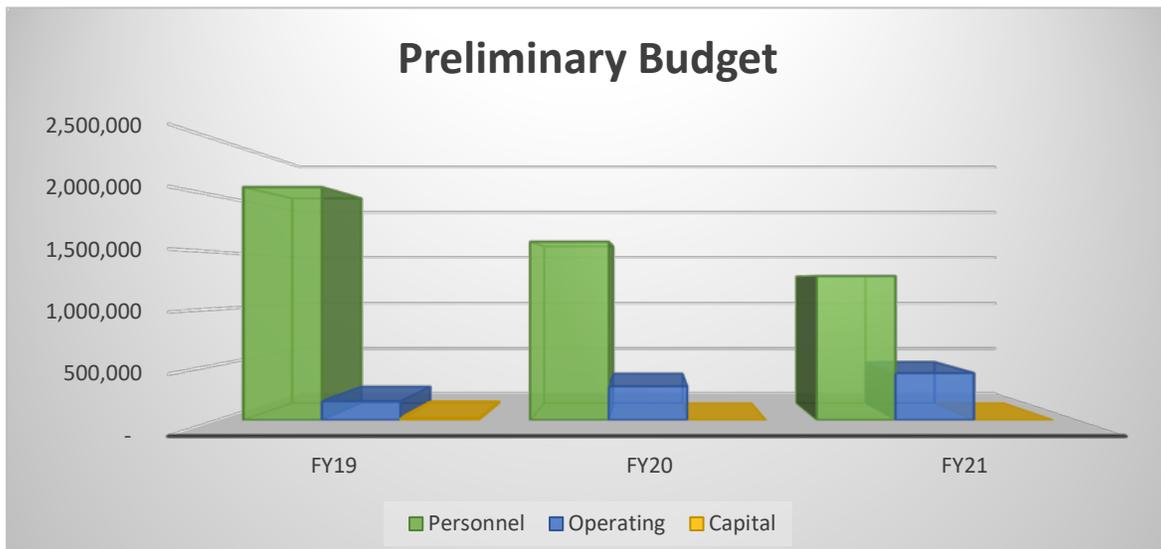
Complete security upgrades and facility improvements. The indoor range equipment needs to be upgraded, and improvements are continuing in the outdoor range facility.

General Fund 0204 - Police Support

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE CAPTAIN	1		\$ 108,130	
POLICE LIEUTENANT	1	2	\$ 87,338	\$ 160,909
POLICE SERGEANT	2	1	\$ 152,727	\$ 75,296
POLICE OFFICER	2		\$ 128,070	
ACCREDITATION MGR	1	1	\$ 64,625	\$ 41,662
RECORDSADMINISTRATOR	1	1	\$ 49,468	\$ 49,483
RECORDS TECHNICIAN	4	4	\$ 130,734	\$ 116,272
SUPPORT SRVCS ASSIST	1	1	\$ 28,043	\$ 24,232
TECHNOLOGY ADMIN	1	1	\$ 72,858	\$ 81,390
INTELLIGENCE ANALYST	1	1	\$ 58,247	\$ 56,576
IPRA COORDINATOR	1	1	\$ 30,576	\$ 34,278
SUMMER INTERN	0.45		\$ 8,424	
POLICE SERVICE AIDE		2		\$ 75,754
Total	16.45	15	\$ 919,239	\$ 715,853

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	2,079,770	1,592,248	1,286,021	-19%	1,289,345	1,162,372
Operating	170,600	303,976	422,805	39%	138,350	133,841
Capital	20,000	-	-	0%	-	-
Total	2,270,370	1,896,224	1,708,826		1,427,695	1,296,213

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0205 - Police Communications

PROGRAM DESCRIPTION:

The Communications budget is utilized for two purposes, the first being the funding mechanism for the COH's portion of the Lea County Communication Authority expenses. This includes salaries and benefits for dispatchers, operational costs, and costs associated with the LCCA radio system.

FY 2021 GOALS/OBJECTIVES:

- Continue our partnership with Lea County in operating the LCCA efficiently and effectively.

BUDGET HIGHLIGHTS:

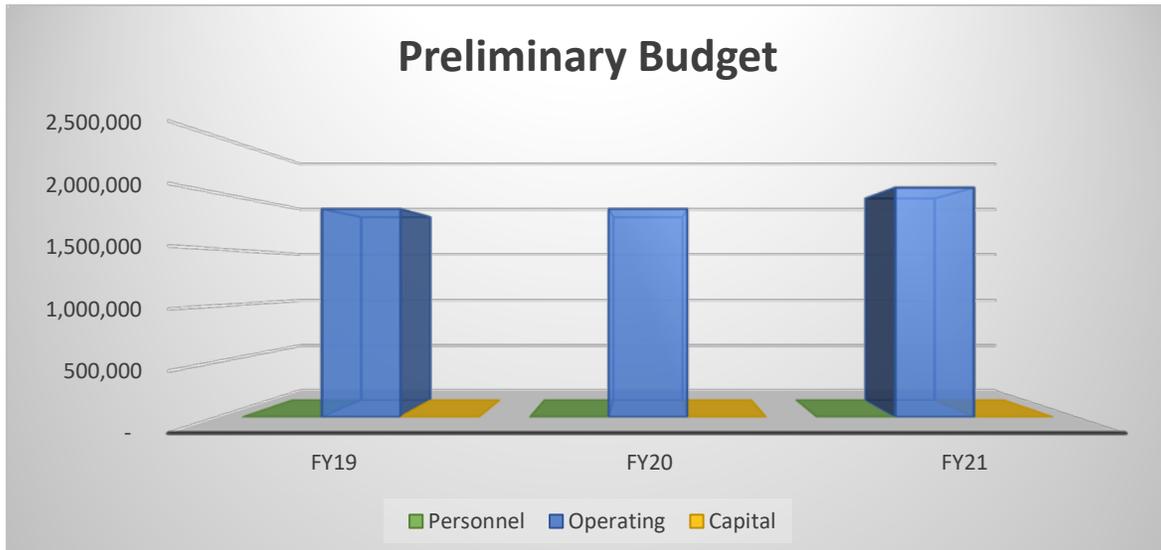
Through a Joint Powers Agreement, the City of Hobbs and Lea County share the cost of running LCCA and the county wide radio system in a 50/50 split.

General Fund 0205 - Police Communication

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	1,858,473	1,858,473	2,048,026	10%	1,898,964	2,097,223
Capital	-	-	-	0%	-	-
Total	1,858,473	1,858,473	2,048,026		1,898,964	2,097,223

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0206 - Police Detention

PROGRAM DESCRIPTION:

The Hobbs Municipal Detention Facility houses inmates who are arrested by Hobbs Police Officers. The facility processes approximately 4300 inmates in a year. The average daily inmate count fluctuates between 32 and 65 inmates. The facility does this with 12 detention officers, four detention supervisors, and one jail administrator. They work with the Hobbs Municipal Court, Hobbs Magistrate Court, and the Lea County District Court. Any inmate charged under a Hobbs Municipal Ordinance will serve all time imposed by the Hobbs Municipal Judge at our facility. Offenders charged with State Statute violations are processed through the courts and released, or transferred to the Lea County Detention Center from our facility.

FY 2021 GOALS/OBJECTIVES:

- Transition to a booking and transport facility
- Improve internal accountability related to the location and movement of prisoners within the facility
- Provide a safe environment for inmates, as well as staff to supervise inmates.

BUDGET HIGHLIGHTS:

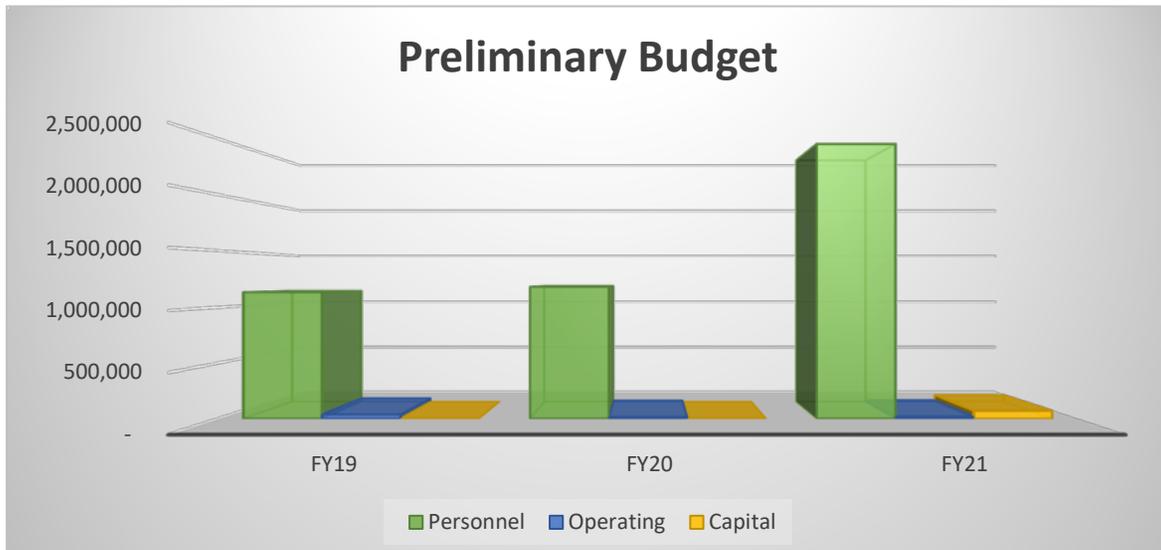
The jail is in a state of transition toward becoming a booking/transport facility. This will require an additional vehicle for transport, potential internal modifications, more training and potentially more personnel.

General Fund 0206 - Police Detention

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
DETENTION ADMINISTRATOR	1	1	\$ 63,096	\$ 52,250
DETENTION SHIFT SPV	4	4	\$ 200,448	\$ 215,987
DETENTION OFFICER	11	11	\$ 512,410	\$ 463,445
POLICE CAPTAIN		1		\$ 108,202
POLICE OFFICER		9		\$ 532,958
POLICE SERGEANT		2		\$ 158,974
Total	16	28	\$ 775,953	\$ 1,531,816

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	1,133,248	1,182,265	2,451,358	107%	977,229	762,790
Operating	37,000	14,000	18,000	29%	4,570	4,784
Capital	-	-	70,000	0%	-	-
Total	1,170,248	1,196,265	2,539,358		981,799	767,574

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 0207 - PD Eagle IC

PROGRAM DESCRIPTION:

The primary function of the EAGLE IC is to be a real time source of intelligence for our responding officers and investigators. The EAGLE IC Officers accomplish this through access to numerous computer data bases that are both LE sensitive and public sources of information. Camera systems play an important role in the ability to provide real time information to responding patrol officers. These camera systems also provide evidence that routinely spurns leads in criminal cases that result in prosecution and conviction of offenders who would otherwise likely not be prosecuted.

FY 2021 GOALS/OBJECTIVES:

- Replace intersections cameras and other fixed camera systems that have reached their end of life.
- Complete securing our network to establish secure connections to other Law Enforcement databases for the ability to provide real time services to our community.
- Migrate to a new data access card reader system throughout the City of Hobbs buildings.

BUDGET HIGHLIGHTS:

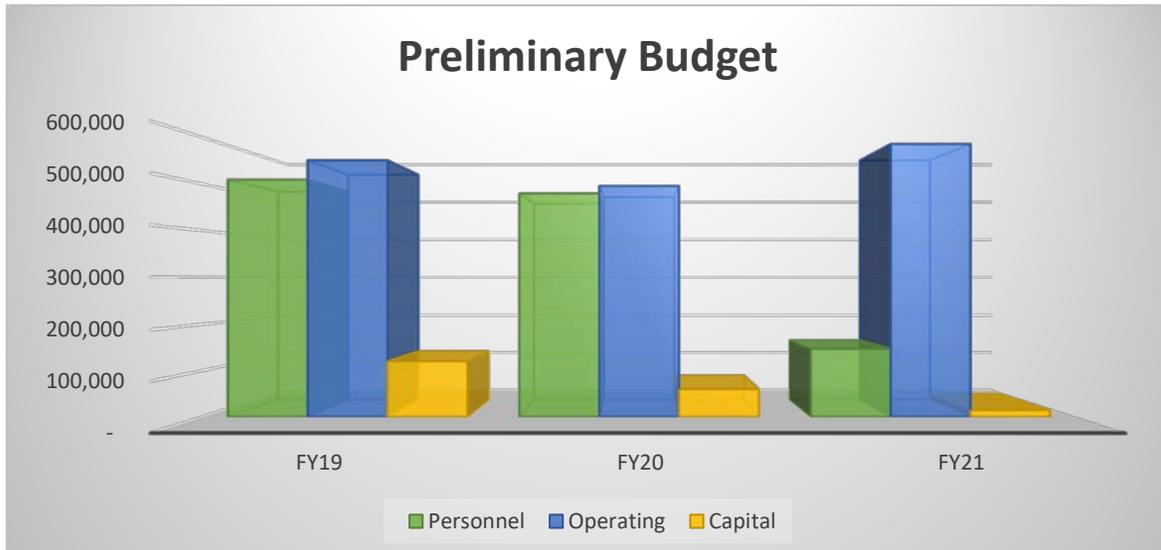
Replace end of life servers, new cameras, and software in order to obtain and work efficiently. This will also provide safety to more areas of the city than what is currently covered. Complete our network upgrades for safety concerns and other compatibility issues.

General Fund 0207 - Police Eagle

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE LIEUTENANT	1		\$ 92,187	
POLICE SERGEANT	1		\$ 58,968	
POLICE EIC	2		\$ 130,166	
POLICE OFFICER		1		\$ 67,038
Total	4	1	\$ 281,321	\$ 67,038

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	508,980	479,403	147,341	-69%	378,969	265,976
Operating	550,500	495,500	585,559	18%	390,263	359,834
Capital	120,000	60,000	15,000	-75%	274,791	450,887
Total	1,179,480	1,034,903	747,900		1,044,023	1,076,697

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 0220 - Fire/Ambulance

PROGRAM DESCRIPTION:

The Hobbs Fire Department provides a variety of Prevention, Suppression, Emergency Medical, Hazardous Material, and Rescue services. The services are delivered by 77 dedicated professionals from our 4 Fire Stations.

Specific Programs and Service Delivery:	<u>2018</u>	<u>2019</u>
Fire/Rescue Responses	1409	1525
Emergency Medical Calls	7828	7884
Fire Safety Inspections	362	493
Public Education Programs	35	74
Fire Investigations	48	79

FY 2021 GOALS/OBJECTIVES:

- Establish/Maintain a positive working relationship with Local 4384 under the current negotiated labor contract
- Increase staffing on all shifts to coincide with the growth of the community and increase in call volume
- Train and develop personnel to the standards of the department
- To facilitate the philosophy and direction set by the Commission by providing professionalism, education, and preservation as stated in our mission (PEP)

BUDGET HIGHLIGHTS:

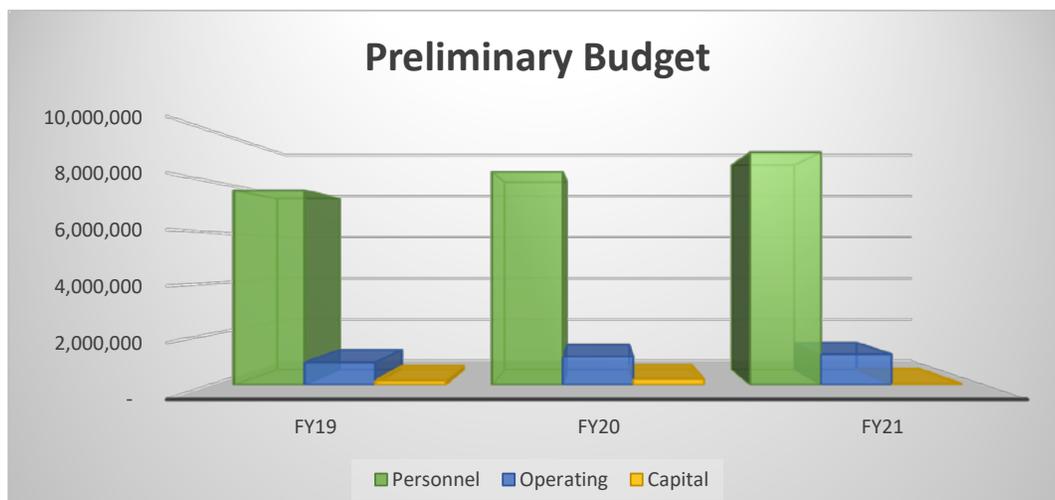
- Increase in training budgets to allow for the development of all personnel
- Annual physicals for all personnel through LifeScan
- Update ambulance cots
- Development of HFD Training Ground
- Day to day operations for the fire department

General Fund 0220 - Fire

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
FIRE CHIEF	1	1	\$ 159,345	\$ 169,645
FIRE DEPUTY CHIEF	1	1	\$ 110,925	\$ 110,989
FIRE MARSHAL	1	1	\$ 93,257	\$ 93,309
FIRE INSPECTOR	2	2	\$ 170,461	\$ 163,342
FIRE BATTALION CHIEF	3	3	\$ 283,506	\$ 277,612
FIRE CAPTAIN	12	12	\$ 975,384	\$ 945,804
FIRE TRAIN/ SAFE BC	1	1	\$ 86,028	\$ 86,091
DRIVER ENG + PARA S	3	3	\$ 192,525	\$ 214,003
DRIVER ENGINEER	11	12	\$ 620,050	\$ 710,100
FIREFIGHTER + PARA D	1	1	\$ 63,139	\$ 67,166
FIREFIGHTER SHIFT	29	24	\$ 1,226,248	\$ 1,116,903
FIRE ACADEMY CADET	2	7	\$ 80,534	\$ 300,967
EMS COORDINATOR BC	1	1	\$ 85,220	\$ 84,448
EMT SPECIALIST INTMD	4	4	\$ 162,228	\$ 160,014
EMT SPECIALIST PARAM	4	4	\$ 186,361	\$ 183,810
FIREFIGHTER + PARA S	2	2	\$ 109,935	\$ 120,994
FIREFIGHTER MOD DUTY	1	1	\$ 44,357	\$ 49,831
EMS BILLING SPEC.	1	1	\$ 30,576	\$ 49,962
FIRE DEPT ADMINISTRATIVE ASS	1	1	\$ 56,369	\$ 56,389
Total	81	82	\$ 4,736,447	\$ 4,961,379

Expenditures	Preliminary Budget		% Change FY 20 to 21	Actual Expenditures		
	FY19	FY20		FY21	FY19	FY20*
Personnel	7,645,641	8,383,780	9,142,467	9%	7,367,256	6,643,248
Operating	891,800	1,113,550	1,208,410	9%	940,528	720,698
Capital	178,900	240,800	54,500	-77%	168,176	660,693
Total	8,716,341	9,738,130	10,405,377		8,475,960	8,024,639

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0310 - Library

PROGRAM DESCRIPTION:

The Hobbs Public Library provides access to services, programs, and materials in a wide variety of formats for all residents. It seeks to enrich and enhance the community by providing quality resources that meet both recreational and informational needs for our region. The library will continue to offer quality children's, young adult, and adult programming along with computer assistance in the labs to serve our citizens. We will continue to weed out or discard outdated, unused items, and purchase current titles in all subject areas and formats for all educational and age levels. Electronic and digital formats will continue to be an emphasis.

FY 2021 GOALS/OBJECTIVES:

- Will strive to keep its collection current and relevant to the community's needs; even in this digital age the library plays a vital role in vetting information resources.
- Will continue to maintain the electronic (e-book/e-audio) collection as interest and demand dictates; also provide electronic resources database training and help.
- Will continue to grow and sustain children's, young adult, and adult programming.
- Will seek out ways and means to enhance publicity and outreach efforts in the community to increase awareness of all the library has to offer.

BUDGET HIGHLIGHTS:

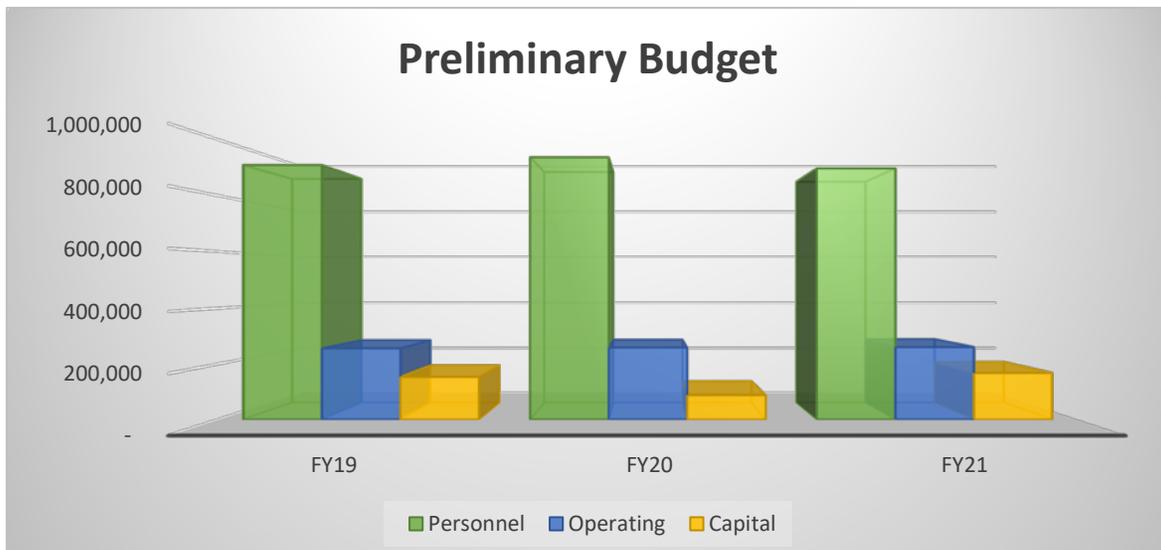
Hobbs Public Library is the largest of five libraries that comprise the Estacado Library Information Network (ELIN) and each pays a portion of the total cost to maintain library operations; this includes a shared library automation system, courier service between libraries, some subscription databases, and technical support from the New Mexico Junior College, staff computers and hardware/software maintenance. The University of the Southwest Scarborough Memorial Library has chosen to withdraw from ELIN beginning FY21, which accounts for the reduction in number of member libraries.

General Fund 0310 - Library

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
LIBRARY DIRECTOR	1	1	\$ 91,269	\$ 91,312
REFERENCE LIBRARIAN	1	1	\$ 82,228	\$ 79,872
TECH SRV LIBRARIAN	1	1	\$ 41,365	\$ 41,392
CIRC LIBRARIAN	1	1	\$ 59,863	\$ 59,883
CIRCULATION TECH	5.75	5	\$ 173,762	\$ 141,107
CHILDREN'S LIBRARIAN	1	1	\$ 42,610	\$ 42,432
CHILDREN'S LIBASSIST	1	1	\$ 24,526	\$ 24,419
LIBRARY SPECIALIST	1	1	\$ 34,747	\$ 34,778
LIBRARY PAGE	1.5	1.5	\$ 33,645	\$ 33,415
ACCESS SRV LIBRARIAN	1	1	\$ 45,209	\$ 45,219
Summer Intern	0.15		\$ 2,808	
Total	15.4	14.5	\$ 632,032	\$ 593,830

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	908,659	936,312	896,959	-4%	860,962	649,204
Operating	256,600	259,006	260,706	1%	246,016	204,001
Capital	153,547	87,900	167,480	91%	120,189	97,461
Total	1,318,806	1,283,219	1,325,145		1,227,167	950,667

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0320 - Parks

PROGRAM DESCRIPTION:

The Parks Division is responsible for grounds maintenance, parks, park construction, irrigation, horticultural services, retention basins, city facilities, vacant city owned properties, rights of way and intersection maintenance, environmental lot clean up, turf and ornamental pesticide applications and structural pest. There are over 320 acres of improved landscaping that staff provides reoccurring maintenance. Each division focuses on specific areas of maintenance to the parks system. Services are varied and range from the weekly mowing of all landscape areas to the more complex activities of park planting design and construction/installation of recreational areas. Parks also facilitates all park reservations and special events.

FY 2021 GOALS/OBJECTIVES:

- Continue to improve maintenance and update current parks and grounds.
- Complete all capital projects approved by Commission/Administration.
- Identify and prioritize locations for new landscaping and amenities.

BUDGET HIGHLIGHTS:

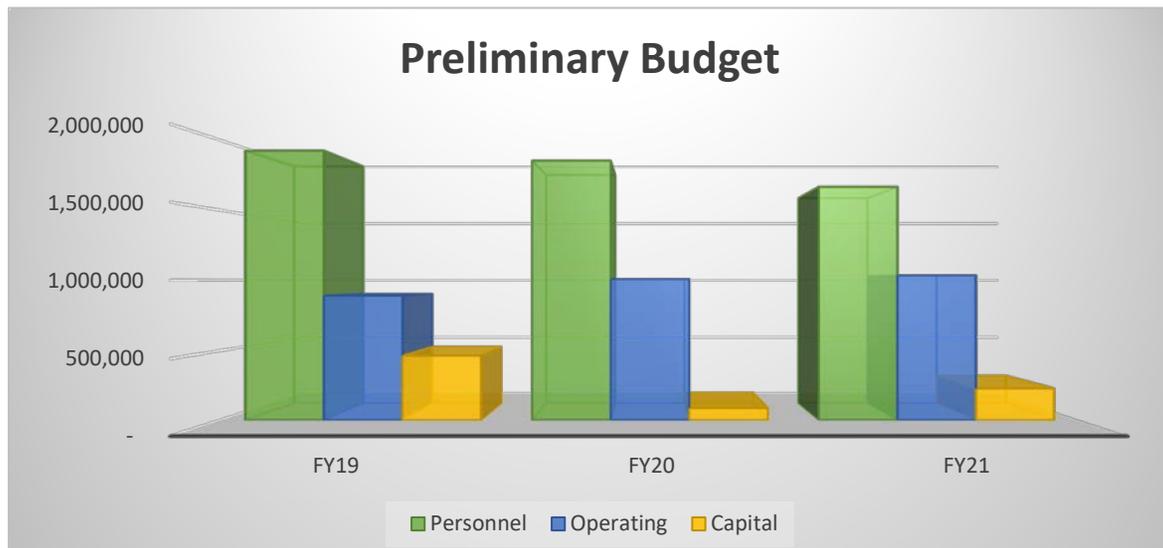
Jefferson Park Basketball Court	\$100,000
Two New Trucks w/ Utility Body	\$169,500
Replacement Utility Trailers	\$20,000
Playground mulch	\$20,000
Three Replacement Mowers	\$58,500
Traffic Arrow Board	\$8,000
Hydraulic Dump Trailer	\$6,000
Christmas Tree 26'	\$27,000
Playground Improvements	\$125,000

General Fund 0320 - Parks

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
PARKS/ OS DIRECTOR	1	1	\$ 115,490	\$ 89,170
PARKS SUPERINTENDENT	1	1	\$ 96,052	\$ 96,117
HORTICULTURE SPECIALIST	1		\$ 39,225	
HORTICULTURIST	1	1	\$ 38,351	\$ 33,446
IRRIGATION SPECIALIS	1	1	\$ 49,730	\$ 49,525
IRRIGATION TECHNICIA	3	3	\$ 109,943	\$ 109,470
PARK MAINT/CONST SPV	1	1	\$ 62,178	\$ 61,318
PARK CONSTRUCTIONWKR	2	2	\$ 92,077	\$ 92,768
PARKS EQUIPMENT MECH	1	1	\$ 53,311	\$ 53,082
PARKS MAINT LEAD WKR	4	4	\$ 133,442	\$ 132,080
PARKS MAINT WORKER	11	7	\$ 303,642	\$ 196,664
PESTICIDE SPECIALIST	1		\$ 46,825	
PESTICIDE TECHNICIAN	1		\$ 36,167	
TREE TECHNICIAN	1	1	\$ 35,119	\$ 34,965
PARKS SPECIALIST		2		\$ 76,107
Total	30	25	\$ 1,211,552	\$ 1,024,712

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	1,923,612	1,853,286	1,665,779	-10%	1,515,084	1,313,147
Operating	894,100	1,008,100	1,033,800	3%	829,415	796,201
Capital	464,000	87,000	227,500	161%	1,876,999	321,776
Total	3,281,712	2,948,386	2,927,079		4,221,499	2,431,125

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0321 - Sports Fields

PROGRAM DESCRIPTION:

The Sports Field Division provides and maintains (18) baseball/softball fields, (13) soccer fields and (1) football field for the community. The total acreage maintained is just under 100 acres. Sports field personnel interact with many different sports leagues and high school teams representing 5,000 annual participants that visit our facilities. Sports Fields facilities host youth and adult tournaments alike throughout the year totaling to over 17 special events

FY 2021 GOALS/OBJECTIVES:

- Continue to improve all sports facilities by providing professional maintenance and quality amenities.
- Continue to promote and attract league tournaments for complex exposure and local economic benefit.
- Promote additional ball fields.
- Addition of facility improvements like netting and paint.

BUDGET HIGHLIGHTS:

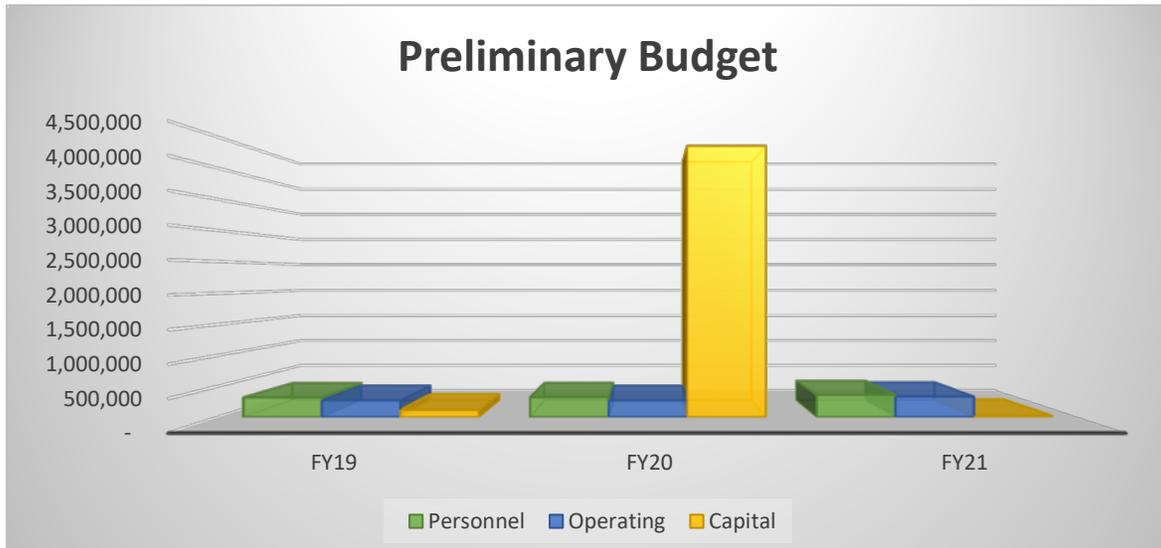
Large Area Mower	\$71,000
Fertilize Spreader	\$7,100
Buffalo Blower	\$9,000
Increases in Operating Money to increase quality of turf.	

General Fund 0321 - Sports Fields

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
SPORTS FIELD SPV	1	1	\$ 53,945	\$ 45,178
SPORTSFLD MAINT LEAD	1	1	\$ 32,214	\$ 34,736
SPORTFIELD MAINT WKR	4	3	\$ 114,922	\$ 86,154
PARKS TECHNICIAN		1		\$ 33,446
Total	6	6	\$ 201,081	\$ 199,514

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	316,558	321,951	359,567	12%	319,748	218,014
Operating	271,350	269,400	332,100	23%	226,341	228,547
Capital	118,000	4,357,500	21,100	-100%	572,696	7,731
Total	705,908	4,948,851	712,767		1,118,785	454,293

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0326 - McAdams Park

PROGRAM DESCRIPTION:

The McAdams Division is responsible for the overall management of operations for Harry McAdams Park, CORE landscape, MVD landscape, Fire Station #4 landscape and Green Meadow Lake totaling 100 + acres. Staff enforces rules and regulations, collection of usage fees, maintenance of grounds and facilities, manages McAdams and Green Meadow Lake waters and maintenance of HIAP runways. Staff coordinates with other entities in hosting recreational events such as disc golf tournaments. McAdams Parks has an official size rugby pitch and cricket field along with a residence that has a fulltime tenant that resides on the premises.

FY 2021 GOALS/OBJECTIVES:

- Continue to manage quality turf and establish a thicker healthier stand of Bermuda grass.
- Improve turf around the CORE by planting seed and adding irrigation
- Master plan for Harry McAdams park and RV
- Add equipment that will aid in making the crew more efficient

BUDGET HIGHLIGHTS:

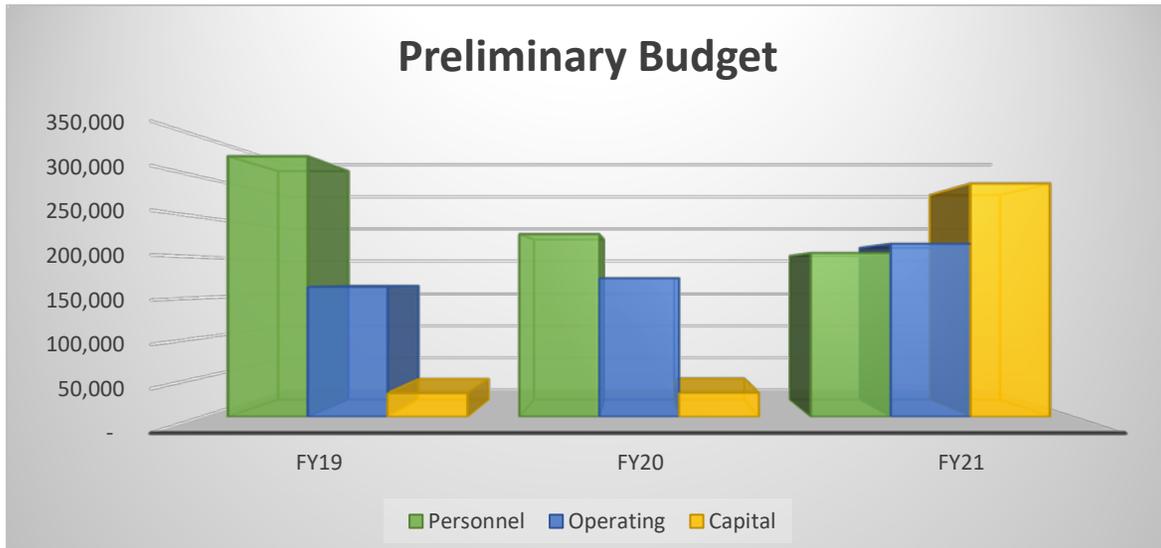
- Masterplan for Harry McAdams Park
- Add Containment area around shop at Harry McAdams
- Add Man Lift to eliminate the need for rental, lift will be used through city facilities
- Add all terrain sweeper to aid in removal of trash along trail and parks
- Replace bridge at Harry McAdams and redo roadways and water and sewer
- Replace wide area mower

General Fund 0326 - Harry McAdams Park

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
McAdams RV/Park Camp Rangei	1		\$ 65,083	
MCADAMS PARK MAINT WKR	1.5	1.5	\$ 49,358	\$ 44,179
PARKS SPECIALIST		1		\$ 47,736
SEASONAL MAINTENANCE	1	1	\$ 25,626	\$ 25,626
Total	3.5	3.5	\$ 140,067	\$ 117,541

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	326,202	228,653	205,179	-10%	235,755	132,026
Operating	163,560	173,560	216,700	25%	131,882	67,718
Capital	30,000	30,500	292,000	857%	65,332	9,510
Total	519,762	432,713	713,879		432,970	209,254

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0330 - Recreation

PROGRAM DESCRIPTION:

The Recreation Division provides for a wide variety of activities, programs, and special events throughout the year. Starting in July when the fiscal year begins, the Summer Recess and Summer Sports programs are taking place. The Community 4th of July Celebration also occurs. As the fiscal year progresses, these activities and events take place: Movies Under the Stars, Hooked on Fishing, Journey Through The Arts, Hobbs Downtown Slam & Jam, Dog Daze, Halloween Carnival, Light Up The Night Contest, Father Daughter Dance, and the Community Egg Hunt. In FY20, two new activities were added to meet the specific needs of those in our community who have special needs, an Easter Egg Hunt and Trick or Treat event.

FY 2021 GOALS/OBJECTIVES:

- To provide safe, fun activities, programs and special events for the entire community
- To provide employment for the community through the Summer Recess and Summer Sports programs
- Provide support services for Park pavilion reservations, Private Party Reservations at the Seasonal Pools, as well as pavilion reservations at the Seasonal Pools.
- Work with all sports leagues in town to provide facilities for games
- Work with newly approved concessionaires to provide services at athletic events

BUDGET HIGHLIGHTS:

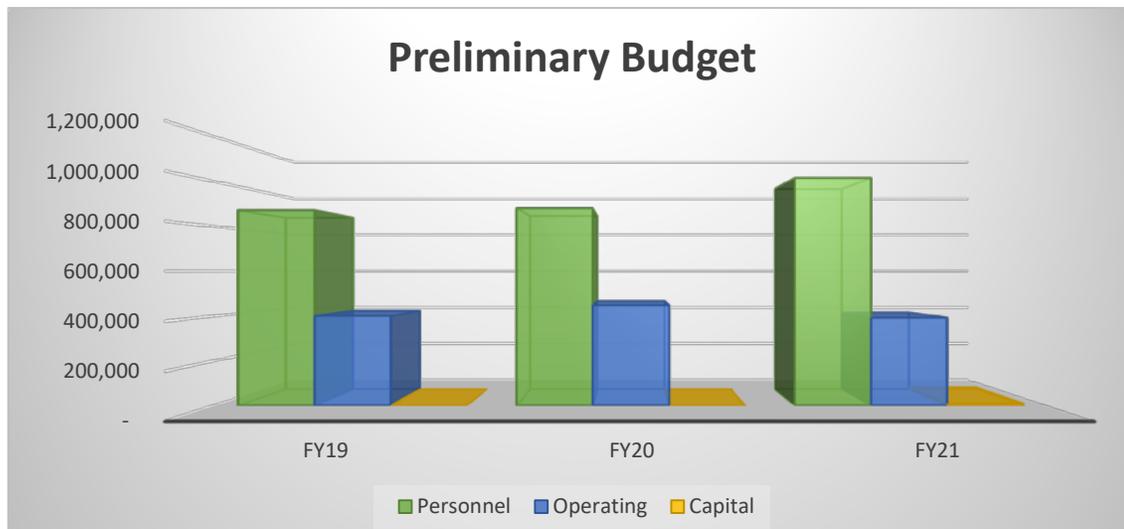
- Customer Service Training for all members of the Recreation Department
- Replace the current sound system used at Movies Under the Stars events
- The Hobbs Downtown Slam & Jam has been rescheduled for August 2020

General Fund
0330 - Recreation

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
PARKS & REC DIRECTOR	1	1	\$ 109,637	\$ 109,179
RECREATIONSUPERINTDT	1	1	\$ 79,607	\$ 82,056
REC PROGRAM COORD	1	1	\$ 64,231	\$ 64,272
PARS&REC ADMINISTRATIVE AS!	1	1	\$ 50,560	\$ 50,336
ART INSTRUCTOR	1	1	\$ 30,794	\$ 30,659
ACTIVITY LEADER	7.5	7.5	\$ 118,825	\$ 163,800
ACTIVITY SUPERVISOR	1	0.88	\$ 21,320	\$ 20,836
ASST ACTIVITY SPRV	0.75	0.75	\$ 13,260	\$ 16,380
ASSTSUMMERPROGCOORD	0.25	0.25	\$ 5,720	\$ 6,022
BASKETBALL COORD	0.5	0.5	\$ 9,880	\$ 10,920
OFFICE ASSISTANT	0.25	0.25	\$ 4,290	\$ 5,460
SPORTS INSTRUCTOR	7.75	7.75	\$ 120,900	\$ 169,260
SUMMER PROGRAM COORD	0.25	0.25	\$ 6,318	\$ 6,318
SUMMERSPORTPROGCOORD	0.25	0.25	\$ 4,940	\$ 6,625
SUMMER SPORTS SUP	3	3	\$ 53,040	\$ 65,520
SUMMER INTERN	0.3	0.15	\$ 5,616	\$ 3,276
Total	26.8	26.53	\$ 698,938	\$ 810,919

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	870,499	879,390	1,015,000	15%	643,369	503,058
Operating	401,225	449,100	392,325	-13%	286,333	221,489
Capital	-	-	10,000	0%	-	-
Total	1,271,724	1,328,490	1,417,325		929,701	724,547

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0332 - Teen Center

PROGRAM DESCRIPTION:

The Teen Center provides recreational and educational activities for the teens of Hobbs. Teens utilize the facility 6 days a week, primarily in the evenings and on weekends. Recreational programming is the prevailing theme of the Teen Center, but educational opportunities exist and are partnered with other activities whenever appropriate. Teen Center staff provides leadership and direction, maintains harmony and resolves grievances among participants, while promoting interest in the planned games and activities of the program. Teens who call the center “home” are assured that it is a safe environment to have fun.

FY 2021 GOALS/OBJECTIVES:

- Continue to research and provide progressive programs and events for teens.
- Develop more organized events of interest to teens.
- Promote awareness of the Teen Center and the activities that are offered.
- Continued development of staff by empowering them to use their own creativity in programming.
- Continue to make facility improvements.

BUDGET HIGHLIGHTS:

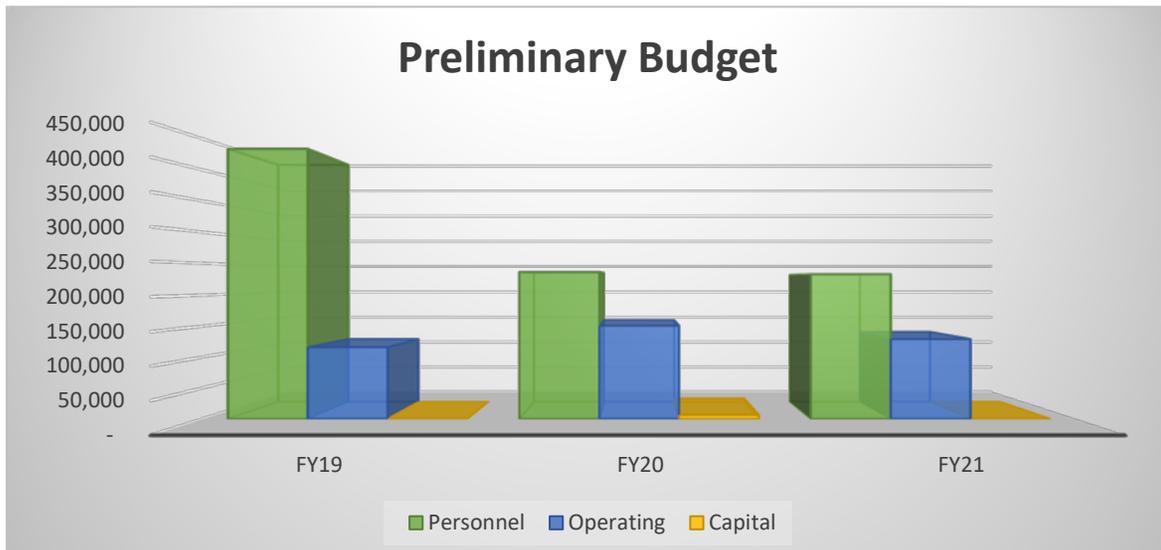
- Renewed emphasis on regular/internal programming.
- Increased emphasis on recruiting younger teens to the Teen Center.
- Replacement of damaged ceiling tiles in all rooms and mismatched baseboard in main lobby.
- Add additional safety pads to the gym walls.
- Replacement/repair of aging arcade equipment.
- Upgrades to the Teen Center fitness room and skate park.

General Fund 0332 - Teen Center

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
ASST TEEN CENTER SPV	1	1	\$ 52,329	\$ 52,333
LEAD TEEN REC WORKER	2	2	\$ 57,417	\$ 54,673
TEEN REC WORKER	2	1.5	\$ 43,604	\$ 32,760
Total	5	4.5	\$ 153,350	\$ 139,766

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	433,364	235,803	232,228	-2%	242,048	189,361
Operating	116,180	150,825	129,169	-14%	98,467	105,163
Capital	-	6,500	-	-100%	-	-
Total	549,544	393,128	361,397		340,514	294,525

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 0335 -Pools

PROGRAM DESCRIPTION:

The Aquatics Division is responsible for the overall operation and maintenance of Heizer, Humble and Del Norte swimming pools. Aquatics is also responsible for the Jefferson, Washington, Taylor, Mills and City Park splash pads. The aquatics programs offers seasonal employment to approximately 55 staff members.

The program season starts Memorial Day weekend for all aquatic facilities. Heizer and Humble pool will operate through July 31, 2021. Del Norte pool will operate through September 6, 2021. All splash pads will operate through September 26, 2021.

Dog Daze of Summer held at Del Norte pool on September 11, 2021 will be the last event of the season.

FY 2021 GOALS/OBJECTIVES:

- Provide competitive salary for recruitment of seasonal staff.
- Maintain appearance, safety and operability of all facilities.
- Add special events to promote attendance
- Add programs to enhance community offerings

BUDGET HIGHLIGHTS:

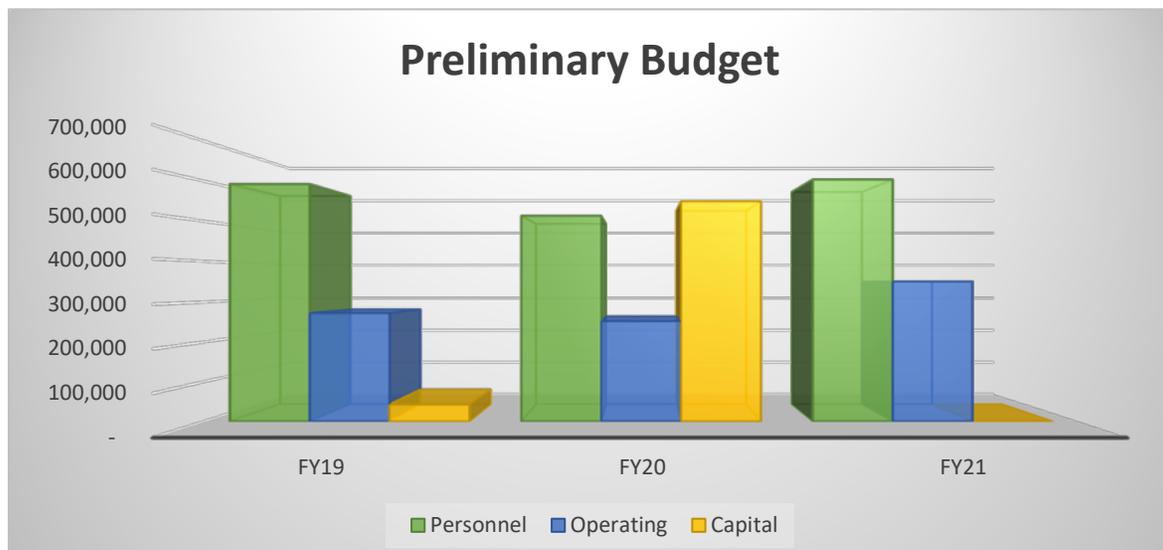
- Continue to instruct and train new lifeguards
- Continue to maintain aquatics facilities at the highest levels

General Fund 0335 - Pools

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
AQUATIC/ATHLETICCOORD	1	1	\$ 80,524	\$ 79,872
AQUATICS SPECIALIST	0.25	0.25	\$ 6,240	\$ 5,460
LEARN TO SWIM COORD	0.25	0.25	\$ 6,240	\$ 5,460
HEAD LIFEGUARD	0.5	0.5	\$ 11,440	\$ 13,520
LIFEGUARD	11	11	\$ 234,520	\$ 274,560
POOL MAINT ATTENDANT	0.25	0.25	\$ 6,406	\$ 6,406
ASST POOL MAINT ATTN	0.5	0.5	\$ 8,840	\$ 10,920
POOL MANAGER	1.5	1.5	\$ 37,440	\$ 43,680
SUMMER POOL CASHIER	1.5	1.5	\$ 23,400	\$ 32,760
SLIDE ATTENDANT		1.5		\$ 32,760
Total	16.75	18.25	\$ 415,050	\$ 505,398

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	592,492	513,334	603,836	18%	271,958	190,584
Operating	272,256	252,322	349,600	39%	212,284	174,793
Capital	42,700	550,000	-	-100%	31,039	-
Total	907,448	1,315,656	953,436		515,281	365,376

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 0340 - Environmental

PROGRAM DESCRIPTION:

The Environmental Division (Code Enforcement Officers) enforces the Municipal Code, for unsanitary premises both commercial and residential property. This department works closely with the Fire Marshal in investigating structures that are unfit for human occupancy by means of fire, dilapidated structures, abandonment, or lack of code compliance.

Code Enforcement also enforce condemnation ordinance, illegal construction, illegal dumping.

This division also has the Animal Protection Officers that handle vicious animals, dogs running at large, investigate dog bites and animal cruelty.

FY 2021 GOALS/OBJECTIVES:

- To remediate or remove condemned outstanding structures.
- Continue to be proactive to reduce the number of incoming complaints
- Continue to Certify Code Enforcement Officers their training to provide a better service to the community
- Continue to help residents who landlords fail to provide adequate living conditions.
- Hire more Code Enforcement Officers to be able to provide a code officer to each of the six commissioners districts to be able to reach our goal

BUDGET HIGHLIGHTS:

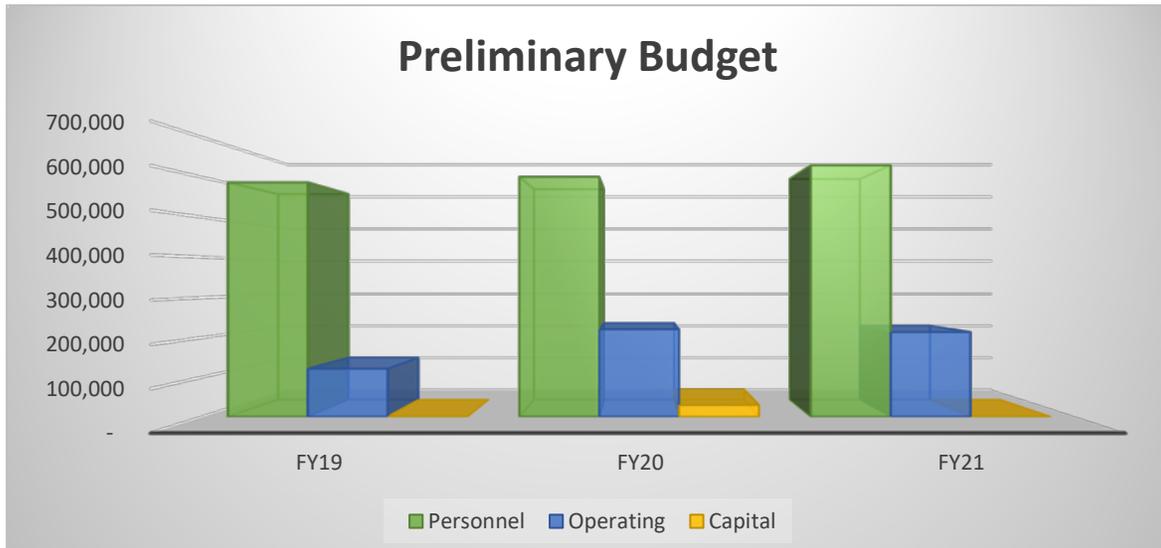
Increase of line item in safety equipment for bullet proof vest and gun Tasers.

General Fund 0340 - Environmental

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
DIRECTOR OF COMM SER	1	1	\$ 87,229	\$ 86,861
CODE ENFORCEMENT SUP	1	1	\$ 65,214	\$ 65,270
CODEENFORCEMENTOFFIC	5	5	\$ 197,892	\$ 196,976
COMM SERV ADMINISTRATIVE /	1	1	\$ 31,559	\$ 28,808
Total	8	8	\$ 381,894	\$ 377,915

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	586,996	600,860	630,002	5%	585,768	513,884
Operating	121,605	221,055	213,900	-3%	48,157	98,161
Capital	-	30,000	-	-100%	-	30,760
Total	708,601	851,915	843,902		633,925	642,805

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 0342 - Communications

PROGRAM DESCRIPTION:

The Communications Department and the CVB strive to craft the City of Hobbs' message in an inclusive, informative, positive manner that accurately represents all departments, divisions, and the community while informing the public in the most cost-effective methods available.

To achieve this mission, we:

- Align with the new "At the Heart of the Permian Basin" brand; will team up with hired firm and community partners to further promote and establish it
- Develop daily materials and access points for the public and organization
- Coordinate effective research, training, and promotions
- Expand press contacts to communicate the specific missions and needs of fellow departments
- Inform the public and organization of programs, events, and educational tools available to them as provided by the City of Hobbs and its partners
- Promote professional achievements and awards that the organization, its departments, and its individuals achieve
- Coordinate with fellow departments to ensure an updated, transparent, honest, welcoming perception of the City of Hobbs and City Commission
- Disseminate information regarding the 2020 Census

FY 2021 GOALS/OBJECTIVES:

- Continue to effectively archive public information and services
- Communicate Census 2020 results with help from community leaders and partners
- Coordinate hospitality and tourism initiatives
- Explore the potential of annual signature events
- Conduct webpage development for all City of Hobbs websites and webpages in conjunction with the Information Technology Department
- Improve public education
- Extend public awareness
- Outspread public access
- Support the activities and achievements of partners of the City of Hobbs
- Professional videography of Hobbs
- Applying for Grants with New Mexico True

BUDGET HIGHLIGHTS:

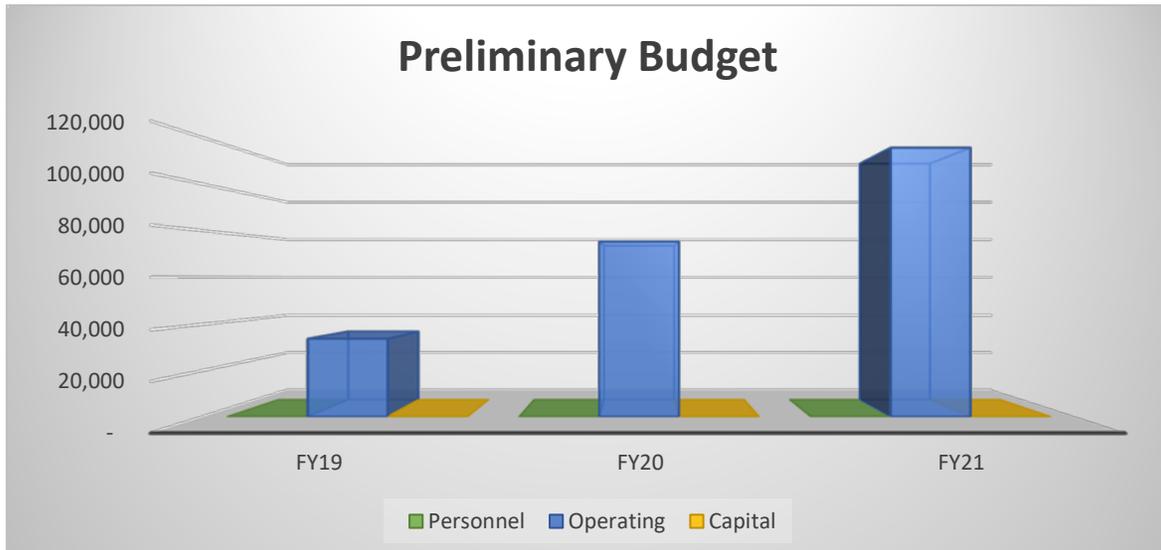
- ArchiveSocial subscription
- Meltwater subscription
- Dropbox subscription across multiple departments
- Marketing creative outsourcing
- 2020 Census results dissemination
- Regional marketing with new marketing strategy
- Upgrade public access and information
- STR Data will help CVB see the number guest per night, week, month, and year

General Fund 0342 - Communications

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	33,780	75,308	115,507	53%	49,941	76,643
Capital	-	-	-	0%	-	-
Total	33,780	75,308	115,507		49,941	76,643

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 0343 - Hobbs Animal Adoption Center

PROGRAM DESCRIPTION:

The Hobbs Animal Adoption Center strives to provide respectful and humane treatment to the animals in our care while providing the best service to the citizens of Hobbs. We strive to provide programs for the treatment/care of animals to the city residents so that we can accomplish our goal to continue the reduction of unnecessary euthanasia due to pet overpopulation issues.

FY 2021 GOALS/OBJECTIVES:

- Continue working towards ideas/methods/goals to maintain minimal euthanasia rates
- Increase community responsibility/awareness of pet ownership
- Increase safety and security of the all staff involved with daily processes
- Complete total building up grade and repairs, from replacing carpets to VCT tile, painting, new cabinets, water proofing roof, etc.

BUDGET HIGHLIGHTS:

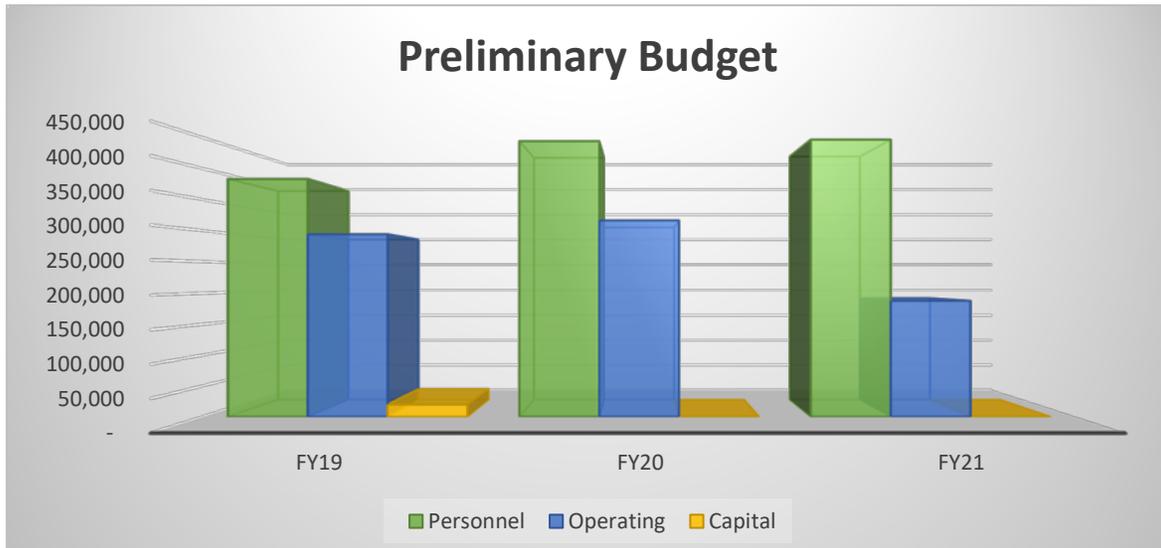
Highlights in our 2020 budget include line items that support our goals to help serve both the animal and human population of Hobbs. Included in our professional services line we are continuing to provide veterinary services for sterilization, health certificates, and microchipping, all of which help us to obtain our goal of maintaining minimal euthanasia rates through fewer unwanted litters of pets. We will continue to work towards educating the public of our spay/neuter program, microchipping ability and the responsibilities involved when taking on a pet which has the potential to increase our time the vet will spend in the facility. We have also included funding for much needed upgrades to our freezers, some of our kennels.

General Fund 0343 - Hobbs Animal Adoption Center

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
ANIMALADOPTIONCENMNG	1	1	\$ 52,634	\$ 52,666
ANIMALADOPTCENASTATT	5	5	\$ 114,245	\$ 111,093
ANIMALSHELTERASSIST	1	1	\$ 32,694	\$ 32,406
VETERINARY ASSISTANT	2	2	\$ 72,946	\$ 71,469
Total	9	9	\$ 272,520	\$ 267,634

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	382,857	443,677	446,120	1%	360,352	323,748
Operating	293,964	316,164	187,745	-41%	279,422	254,845
Capital	20,000	-	-	0%	28,885	40,636
Total	696,821	759,841	633,865		668,659	619,229

*FY20 includes 9.5 months of activity



DIVISION: Engineering

DEPARTMENT: 0410 - Engineering

PROGRAM DESCRIPTION:

The Engineering Department provides technical services to internal departments and general public related to engineering and planning services for the operations of Municipal Government and Private Development. All local government capital improvement projects over \$100,000 are required to be by a professional engineer. The Engineering Department provides or administers various capital improvements projects, which include Streets / Drainage / Utilities / Quality of Life Projects, which numerous projects are associated with State and Federal funding (Grant Administration). Engineering staff provide review and recommendations for Commercial / Subdivision Development, Master Plans and Annexations reviews to assist other departments. Public services include administration of the Floodplain Ordinance, FEMA Community Rating System, Traffic Calming and other internal permitting processes.

FY 2021 GOALS/OBJECTIVES:

Provide Grant Administration, design, inspection and administration services for various City Projects by in-house staff or outsourced:

- Trunk Line F (Central / Joe Harvey / Grimes)
- Central & Joe Harvey Signal
- Joe Harvey & Grimes – Median Improvement
- Citywide Drainage Study – Asset Assessment
- Waterline Replacement Phase 11
- College Lane Re-alignment
- West Bender Improvements
- West Carlsbad Hwy Utility Extension

Provide Engineering related support / public services, such as Community Rating System Program (CRS) to maintain discount on flood insurance, Floodplain Management and Awareness program, Sidewalk Replacement Policy, Traffic Calming Program, Technical Assistance to the Planning Board and City Commission and other Department to meet public needs.

BUDGET HIGHLIGHTS:

Staffing: 29% Reduction from FY20 to FY21 Preliminary budget. Elimination of two (2) vacant Project Manager Positions for a total of 5 full time positions. Re-Class of Capital Improvement Engineer Position to Staff Engineer positions (PAT2 to PAT4 position), salary reduction.

Operations: The presented preliminary budget is a 10% reduction compared to FY20 budget. Most notable is reduction of Professional Services.

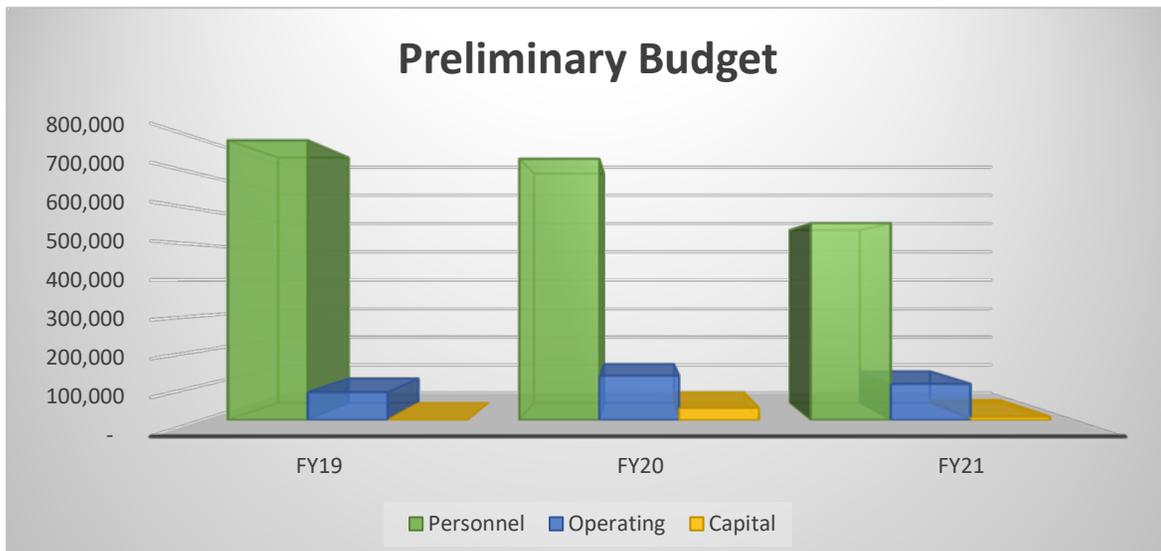
Capital Outlay: No Capital Outlay

General Fund 0410 - Engineering

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CITY ENGINEER	1	1	\$ 159,366	\$ 158,683
CAPITAL IMPRVMENT ENG	1	1	\$ 72,858	\$ 69,389
PROJECT MANAGER-ENGINEER	2		\$ 116,495	
SR ENGINEERING TECH	1	1	\$ 79,585	\$ 45,739
ENGINEERING TECH	1	1	\$ 53,857	\$ 53,747
ENGINEERING INTERN	0.25	0.25	\$ 4,680	\$ 5,460
ENG/PLANNING ADMIN ASSISTANT	1	1	\$ 55,605	\$ 55,619
Total	7.25	5.25	\$ 542,446	\$ 388,638

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	797,883	745,485	561,876	-25%	463,753	299,273
Operating	80,415	127,867	103,984	-19%	49,171	40,344
Capital	-	35,000	10,000	-71%	103,560	109,587
Total	878,298	908,352	675,861		616,484	449,204

*FY20 includes 9.5 months of activity



DIVISION: Engineering

DEPARTMENT: 0412 - Traffic

PROGRAM DESCRIPTION:

The City of Hobbs has 42 traffic signals, 17 school zone flashers, 8 flashing beacons, 4 radar speed signs, 1769 STOP signs, 354 warning signs, 2429 street name signs, and 1771 other regulatory and informational signs to maintain and repair regularly. The three man traffic department provides signal and sign repair and maintenance services along with repainting city parking spaces on an annual basis. The traffic department is also responsible for overseeing the maintenance of all pavement markings throughout the city. This crew is also on call to provide 24 hour repair services for all traffic signals and STOP signs.

The Traffic Department monitors, adjusts and maintains the traffic controller coordination patterns and provides technical assistance to the City Engineer on traffic calming, roadway safety concerns and new development reviews.

FY 2021 GOALS/OBJECTIVES:

- Continue to provide 24 hour repair services for the traffic signals and STOP signs.
- Provide routine repair to any traffic signs damaged or needing replacement due to deterioration.
- Provide twice per year inspection on all traffic signs to verify safe condition and identify any needed repair or replacement.
- Test and verify traffic signal conflict monitor operation annually.
- Provide restriping of city parking spaces annually.
- Provide additional assistance to other city departments as needed.
- Provide repair or replacement of street light bases, conduit or wiring, as needed.
- Assist Engineering Department with obtaining current traffic count data.
- Upgrade school zone central system to aid in monitoring and maintaining school zone flashers.

BUDGET HIGHLIGHTS:

Staffing: No Changes. The Traffic Dept. has remained at 3 FTE's since before 1998.

Operations: The presented preliminary budget is a 29% reduction compared to FY20 budget. Most notable is the reduction in signals and signs line item and used for replacement due to age, damage, or traffic accidents.

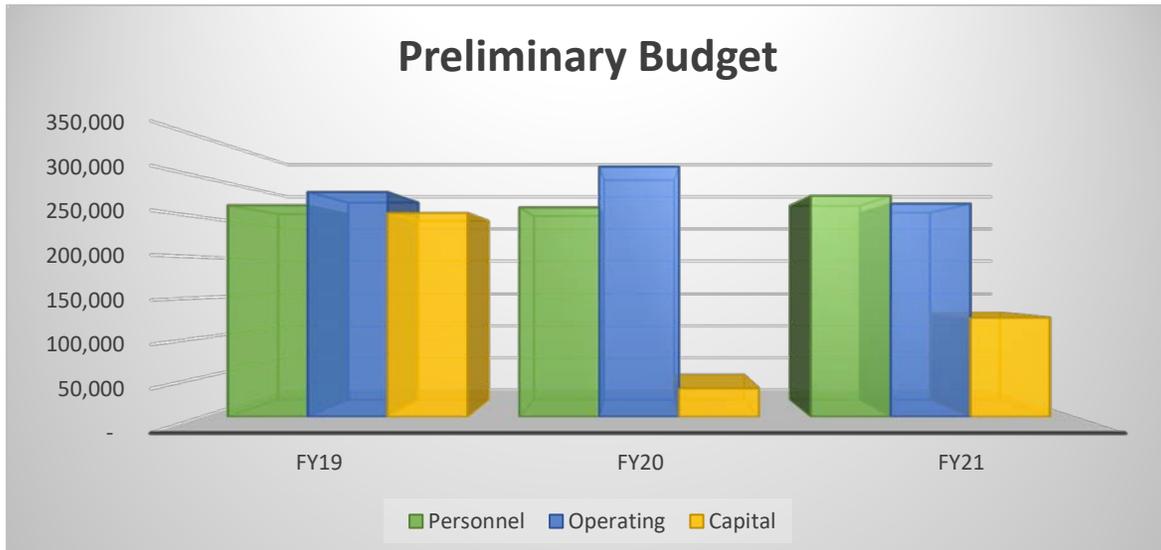
Capital Project: Continuation of the Citywide Fiber Network project (Carry over funds).

General Fund 0412 - Traffic

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
TRAFFIC SUPERVISOR	1	1	\$ 73,011	\$ 73,050
TRAFFIC TECHNICIAN	1	1	\$ 42,719	\$ 42,328
TRAFFIC SENIOR TECH	1	1	\$ 43,265	\$ 43,098
TRAFFIC INTERN	0.25		\$ 4,680	
Total	3.25	3	\$ 163,675	\$ 158,475

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	264,842	262,142	276,715	6%	260,023	218,642
Operating	281,343	313,318	266,823	-15%	323,880	198,176
Capital	255,200	36,000	125,000	247%	170,568	154,657
Total	801,385	611,460	668,538		754,470	571,476

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 0413 - Warehouse

PROGRAM DESCRIPTION:

The City Warehouse maintains an inventory of goods used to assist in the daily operations and infrastructure maintenance required by all City Departments. These goods are procured at the best obtainable price following the City's Procurement Code and the regulations set forth by the State of New Mexico State

FY 2021 GOALS/OBJECTIVES:

Continue to provide all City Departments quality products at the best value for the benefit of the citizens of City of Hobbs.

BUDGET HIGHLIGHTS:

The warehouse operates with two full time employees.

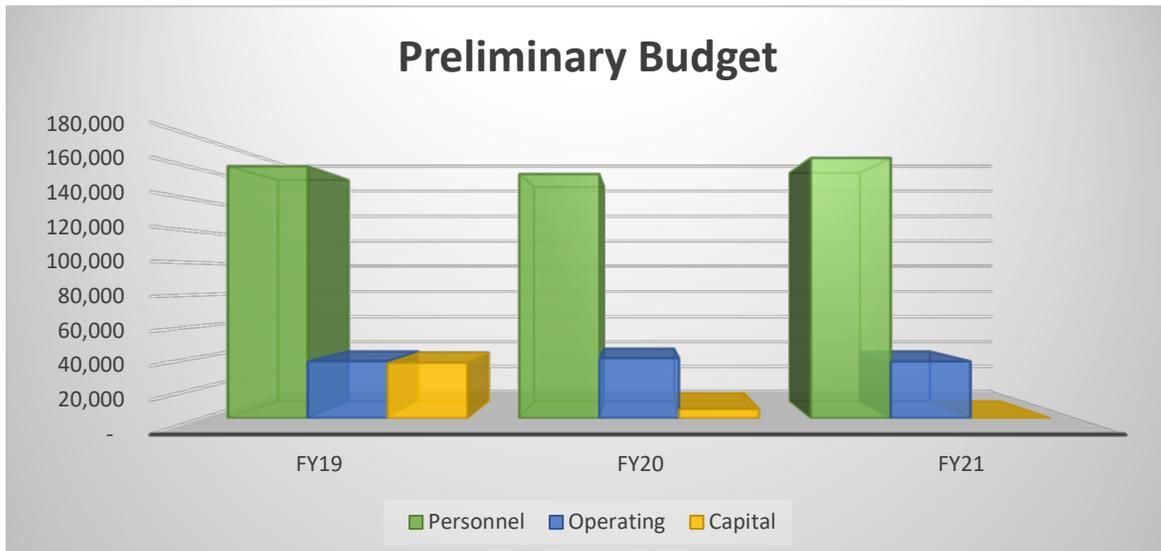
The Warehouse plans to construct a new Pipe Storage Shed in the Warehouse Yard to protect PVC water and sewer pipe and fiberglass manhole inventory from UV deterioration in the FY 2021 budget.

General Fund 0413 - Warehouse

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
WAREHOUSE MANAGER	1	1	\$ 56,216	\$ 56,243
WAREHOUSE ASSISTANT	1	1	\$ 47,939	\$ 46,571
Total	2	2	\$ 104,155	\$ 102,814

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	162,243	157,229	167,518	7%	149,421	126,661
Operating	37,000	39,000	36,864	-5%	30,467	16,241
Capital	36,000	6,000	-	-100%	-	34,445
Total	235,243	202,229	204,382		179,888	177,346

*FY20 includes 9.5 months of activity



DIVISION: Engineering

DEPARTMENT: 0415 - Mapping/GIS

PROGRAM DESCRIPTION:

The GIS Division is currently staffed with two individuals. The GIS Manager position is vacant and not budgeted for FY21. The Division supports the entire City organization, other governmental agencies in Lea County & the State, along with citizens with the most up-to-date geospatial information including but not limited to: 911 addressing and Emergency Response, Census, Official Administration, Planning & Development, infrastructure (Effluent, Sewer, Street, Storm, Water, Etc.), Federal (BAS & LUCA), Flood, Land based, Services, Traffic

The Division manages a Geo-database construct which houses 1000s of data features for the various categories. The division also manages an on-line map services and data access point for citizens and staff.

Our mission is to empower those we serve by providing the tools to make better decisions, which will improve the life for all within our community.

FY 2021 GOALS/OBJECTIVES:

- Address Database Validation
- Rebuild critical EAM Elements / Facility datasets
- Automation concepts to avoid custom maps
- Expand upon Division training
- Public interface / Self Service Features: Create convenient access to GIS data for use by public, other agencies and private development.
- Process / Procedures Review to address organization inefficiencies

BUDGET HIGHLIGHTS:

Staffing: 25% Reduction in staffing (4 to 3 FTE's). The GIS Manager position was vacant and not budgeted for FY21

Operations: The FY21 preliminary budget is a 21% reduction compared to FY20. Most notable is the reduction in Professional Services, Travel/School and Equipment under \$5,000.

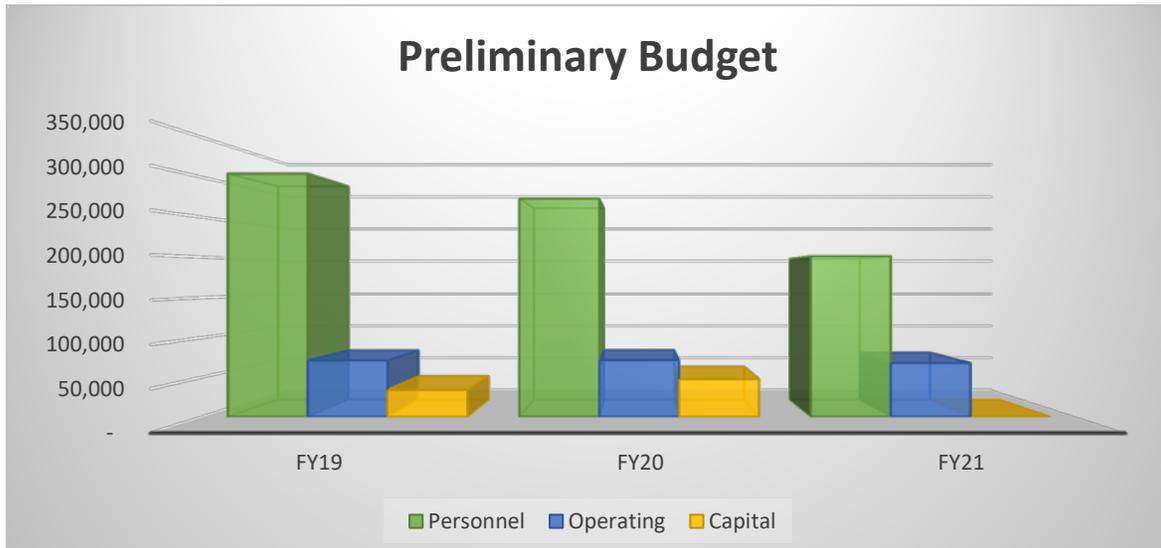
Capital: Two Spectra Geospatial SP20 CM units and Two SP20 DM units. These units would be shared / pool units for use by other Departments for asset collection to establish new datasets

General Fund 0415 - GIS/Mapping

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
GIS MANAGER	1		\$ 58,247	
GIS SPECIALIST	1	1	\$ 58,575	\$ 58,594
GIS TECHNICIAN	2	2	\$ 85,198	\$ 84,469
GIS INTERN	0.25		\$ 4,680	
Total	4.25	3	\$ 206,700	\$ 143,062

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	304,403	273,307	201,075	-26%	135,688	118,637
Operating	71,284	71,573	67,986	-5%	50,006	54,134
Capital	34,000	47,590	-	-100%	98,298	72,377
Total	409,687	392,470	269,061		283,992	245,149

*FY20 includes 9.5 months of activity



DIVISION: General Services

DEPARTMENT: 0420 - General Services/Garage

PROGRAM DESCRIPTION:

Fleet Services (City Garage) is charged with managing of city fleet, & equipment necessary to providing a quality City government service. Responsibilities include a fuel management program, vehicle specifications and purchasing, preventative maintenance program, accident repairs, warranty, recalls and general repairs.

FY 2021 GOALS/OBJECTIVES:

- Fleet Management/Replacement Program
- Phase preventive maintenance program for Hobbs Express back to City Garage
- Streamline Workflow in Garage
- Implement parts inventory program
- Replacement of several essential generators
- Continue to draft SOPs for Garage

BUDGET HIGHLIGHTS:

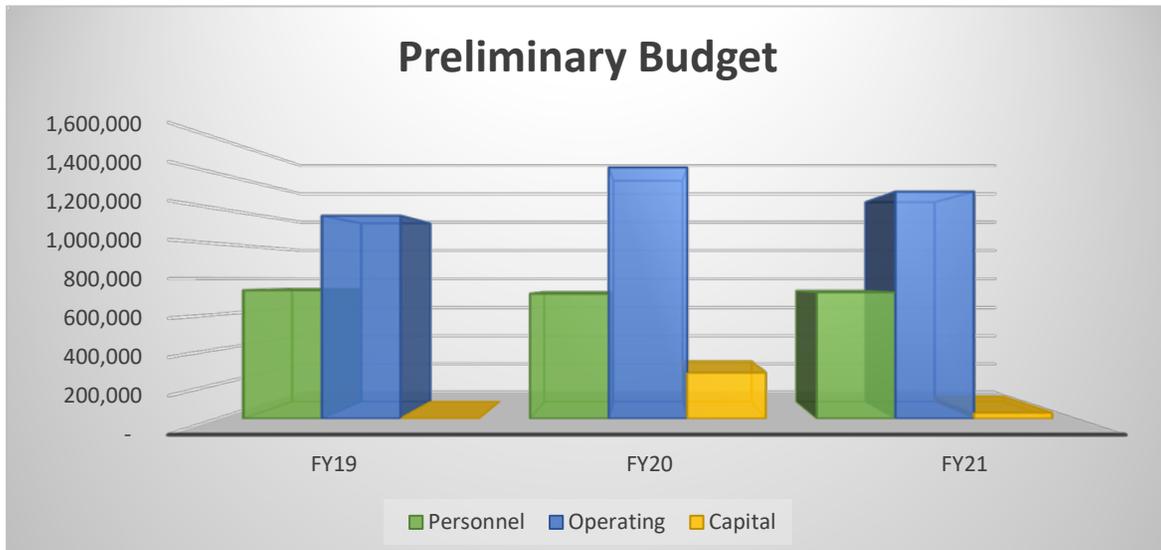
Ensure that the city can protect and enhance the useful life cycle of city assets (vehicles/equipment). To monitor financial resources and economic conditions, and consider timing with regard to citywide needs.

General Fund 0420 - Garage

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
GARAGESUPERINTENDENT	1	1	\$ 71,046	\$ 71,094
GARAGE INTERN	0.25		\$ 4,680	
AUTOMOTIVE TECH SEN	4	2	\$ 251,597	\$ 149,802
AUTOMOTIVETECHNICIAN	2	2	\$ 100,027	\$ 99,923
GEN SERV. ADMIN ASST	1	1	\$ 42,522	\$ 42,536
MED/HVY DIESEL TECH		2		\$ 97,365
Total	8.25	8	\$ 469,872	\$ 460,720

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	737,343	717,336	725,566	1%	612,241	535,301
Operating	1,159,350	1,435,550	1,296,900	-10%	1,164,702	889,414
Capital	-	265,000	35,000	-87%	-	63,572
Total	1,896,693	2,417,886	2,057,466		1,776,943	1,488,287

*FY20 includes 9.5 months of activity



DIVISION: General Services

DEPARTMENT: 0421 - Building Maintenance

PROGRAM DESCRIPTION:

Building maintenance maintains all city buildings and components to ensure a safe, sanitary, and serviceable facilities for our citizens and employees. The facilitation and coordination in preparing, managing contractual renovation and construction.

FY 2021 GOALS/OBJECTIVES:

- Install 30'X30' building for bucket truck
- Implementation of Work Order System
- Implement Facility Checklist
- Replace Municipal Court roof
- Facility Master Plan
- Increase operational effectiveness & efficiency of city buildings

BUDGET HIGHLIGHTS:

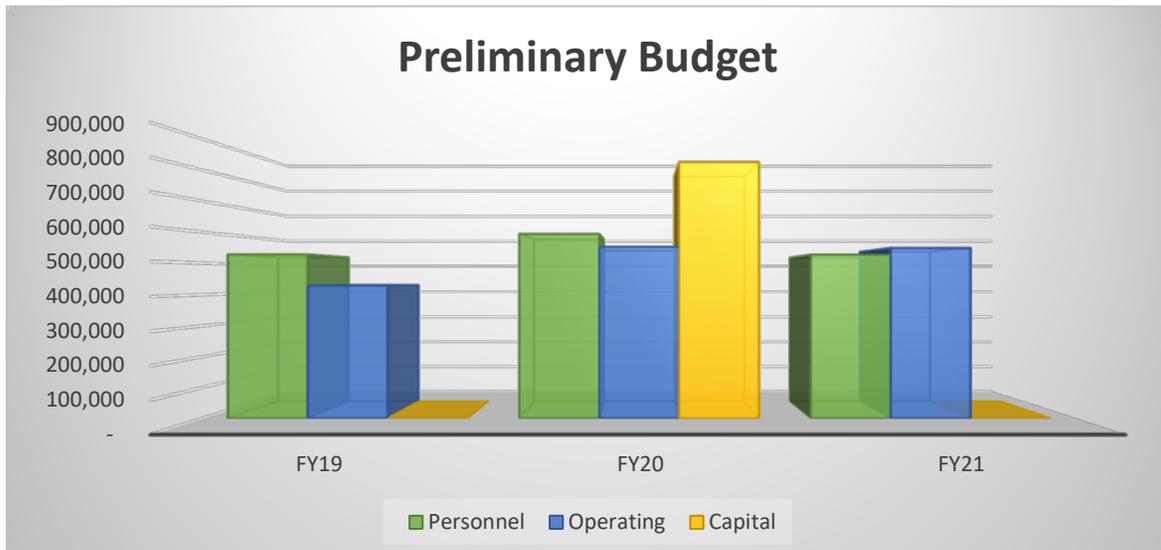
Funding for the assessment and development of a facility master plan with hopes to implement for long term effectiveness and efficiency of city buildings.

General Fund 0421 - Building Maintenance

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
ELECTRICIAN SPRV	1	1	\$ 71,963	\$ 72,010
JOURNEYMAN ELECTRCN	1	1	\$ 67,224	\$ 67,267
ELECTRICIAN ASSISTANT	1		\$ 26,907	
BUILDING MAINT SPRV	1	1	\$ 89,457	\$ 88,733
LEAD BUILD MAINT SPC	1	1	\$ 65,083	\$ 65,125
BUILDING MAINT SPEC	2	1	\$ 78,449	\$ 43,805
Total	7	5	\$ 399,082	\$ 336,939

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	527,884	593,816	526,933	-11%	488,445	435,000
Operating	429,760	552,600	548,650	-1%	376,894	373,739
Capital	-	825,000	-	-100%	281,047	34,265
Total	957,644	1,971,416	1,075,583		1,146,386	843,003

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 0422 - Code Enforcement

PROGRAM DESCRIPTION:

The Building Division enforces Building Code, Electrical, Plumbing, Mechanical Codes and Plan Review. The intent is to protect the health, safety and welfare of the public. This department interacts with other city departments to help identify structures in need of building code compliance. The building division is available to the public for citizens to talk to any inspectors or plan examiner to obtain information and permits. This division reviews construction drawings, issue permits and conducts inspection of construction disciplines for minimum code compliance and safety.

The purpose of the Department is to protect life and property.

FY 2021 GOALS/OBJECTIVES:

- Continue to certify and gain CEU's training for all construction trade Inspectors as required by the State of New Mexico
- Continue to provide quality inspection service to build better and safer
- Continue transparency of the department and strive to provide the best customer service.
- Continue to meet the demands of plan review, inspections, and customer service with the growth of the city
- Hire a new Mechanical Inspector

BUDGET HIGHLIGHTS:

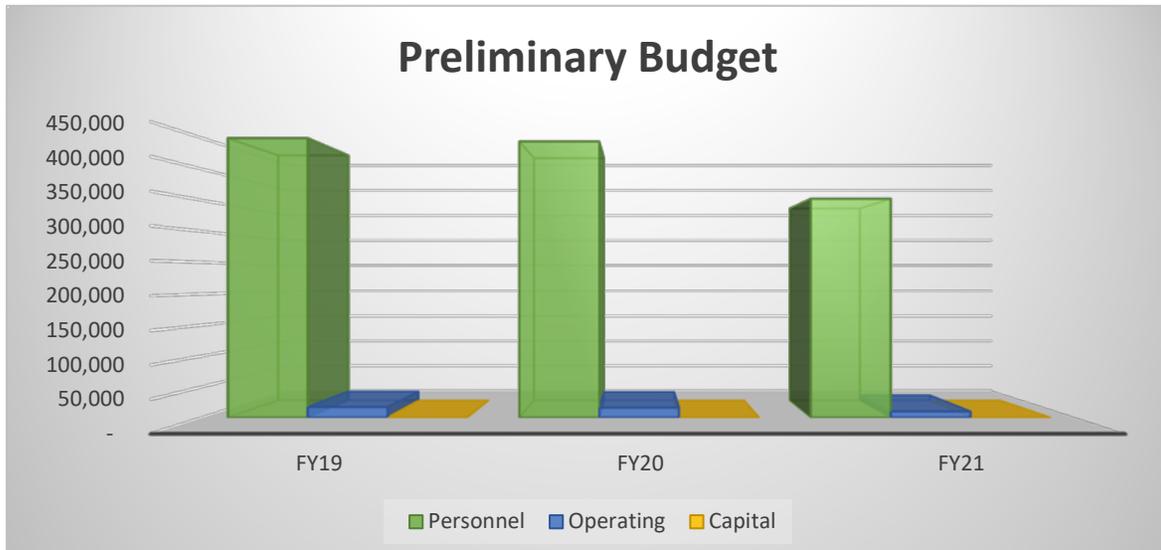
Maintain line item for school and training due to full staff of inspectors and continue training and continuing education units (CEU's) required by the State of New Mexico

General Fund 0422 - Code Enforcement

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
BUILDING OFFICIAL	1	1	\$ 76,156	\$ 73,986
BUILDING INSPECTOR	1	1	\$ 66,678	\$ 50,315
SENIOR INSPECTOR	1		\$ 58,247	
ELECTRICAL INSPECTOR	1	1	\$ 52,918	\$ 52,957
MECH & PLUM INSPECT	1	1	\$ 56,566	\$ 56,597
Total	5	4	\$ 310,565	\$ 233,854

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	449,707	444,451	352,243	-21%	356,199	235,895
Operating	17,100	16,100	9,850	-39%	11,622	4,754
Capital	-	-	-	0%	-	-
Total	466,807	460,551	362,093		367,821	240,648

*FY20 includes 9.5 months of activity



DIVISION: General Services

DEPARTMENT: 0423 - Streets

PROGRAM DESCRIPTION:

Street services maintains city streets, alleys, unpaved roads, parking lots and drainage structures. Operations include street sweeping and a variety of methods used to maintain the reliability of city streets, alleys, and storm drains. Special projects include paving of streets, park construction and other city wide clean-ups.

FY 2021 GOALS/OBJECTIVES:

- Develop Annual Street Maintenance Work Plan
- Continue to provide efficient and effective services
- Ongoing improvements related to the condition of our street and alley system, by keeping our drainage ways open and free of debris

BUDGET HIGHLIGHTS:

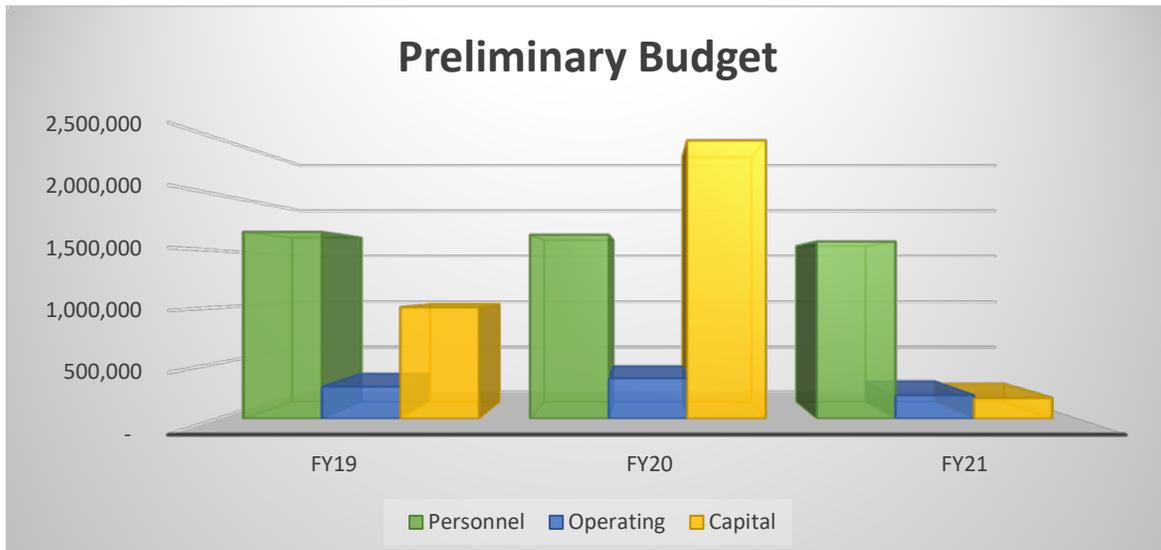
Ensure that the city can protect and enhance the useful life of city assets (streets). To monitor financial resources and economic conditions, and consider timing with regard to infrastructure needs.

General Fund 0423 - Streets

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
DIRECTORGENERALSRVCS	1	1	\$ 95,659	\$ 95,701
STREETSSUPERINTENDENT	1	1	\$ 76,396	\$ 76,066
HEAVY EQUIP FOREMAN	2	2	\$ 142,397	\$ 142,480
HEAVY EQUIP SPEC	3	3	\$ 177,210	\$ 178,755
EQUIPMENT OPERATOR	9	8	\$ 416,205	\$ 357,219
WELDER/EQUIPMENT OP	1	1	\$ 52,416	\$ 46,717
Total	17	16	\$ 960,283	\$ 896,938

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	1,665,963	1,641,089	1,580,866	-4%	1,461,770	1,227,091
Operating	288,500	363,361	211,000	-42%	117,026	141,926
Capital	1,000,000	2,483,000	185,000	-93%	809,109	1,083,550
Total	2,954,463	4,487,450	1,976,866		2,387,905	2,452,568

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 002 - Land Aquisition

PROGRAM DESCRIPTION:

The Land Acquisition Fund is a general fund sub-component that accounts for the historical land acquired by the City of Hobbs. This fund also is used to account for future strategic land purchases and the sale of land associated with the City of Hobbs.

FY 2021 GOALS/OBJECTIVES:

- Continue to search for strategic land opportunities that will assist in future planning, engineering, drainage and overall development of the City of Hobbs

BUDGET HIGHLIGHTS:

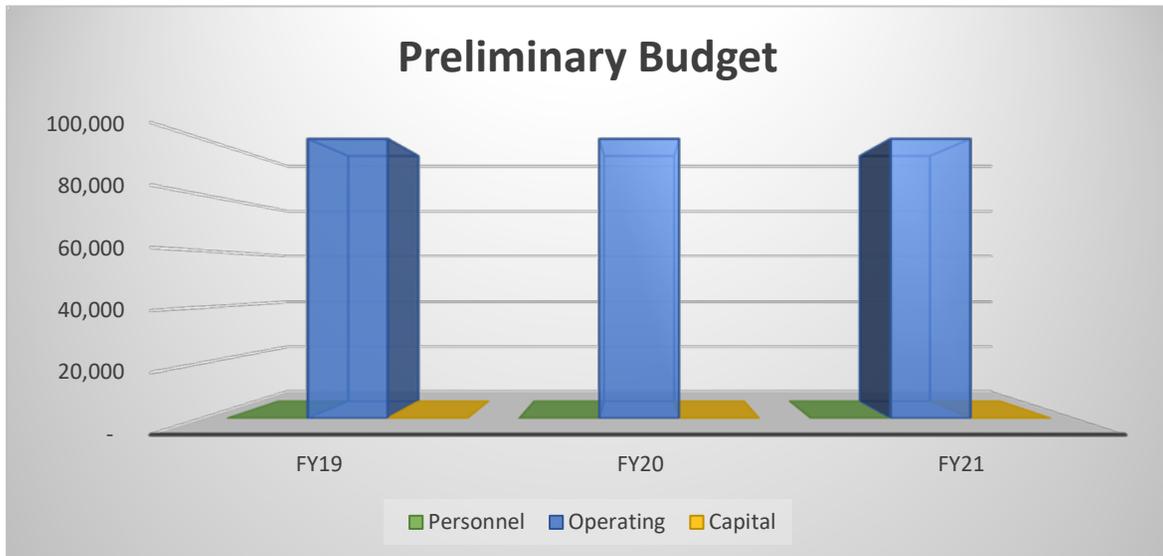
The City of Hobbs preliminary expense budget is \$100,000 for land acquisition and an offsetting revenue budget of \$100,000 for the sale of land by the City.

General Fund 002 - Land Acquisition

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	100,000	100,000	100,000	0%	-	-
Capital	-	-	-	0%	-	-
Total	100,000	100,000	100,000		-	-

*FY20 includes 9.5 months of activity





**FY21 Preliminary Budget
Special Revenue Fund Expense Detail**

DIVISION: Police

DEPARTMENT: 110 - Local Government Correction Fund

PROGRAM DESCRIPTION:

These are funds generated through fees associated with Municipal Court. The monies collected through the court are ear marked for Local Government Corrections and in part help supplement operations of the Hobbs City Jail.

FY 2021 GOALS/OBJECTIVES:

- See Jail (206)
- Our jail staff always works hard to keep cost low, while still providing quality services to our community. They routinely evaluate operations and work to create efficient operations.
- Objective of this fund is to help reduce strain on general funds and pay for a portion of jail operations and necessary equipment.

BUDGET HIGHLIGHTS:

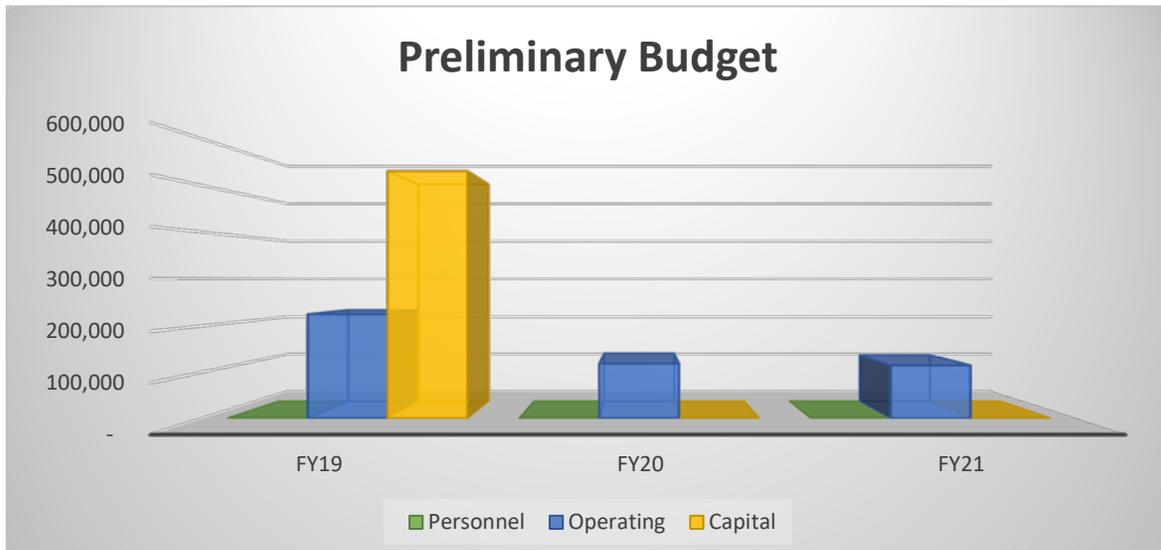
- These funds help pay for food, linen, and other general expenses incurred through jail operations.
- Establish a project code for funds to be utilized in future consulting, design, and construction of a new City Jail facility.

Special Revenue 110 - Local Government Correction Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	225,000	118,500	114,500	-3%	62,552	43,226
Capital	530,540	-	-	0%	-	20,418
Total	755,540	118,500	114,500		62,552	63,644

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 120 - Law Enforcement Protection Fund

PROGRAM DESCRIPTION:

These are funds generated by insurance premiums and distributed to the Hobbs Police Department from the State of NM as part of specially designed fund for training and equipping law enforcement. These funds are distributed from the state based on population and the number of certified officers employed by an agency.

FY 2021 GOALS/OBJECTIVES:

Continue advanced training of officers through the utilization of these funds. Much of our advanced training related to topics such as CIT (Crisis Intervention Training), Verbal De-escalation training, Implicit Bias training, and other costly but necessary training high liability topic training are purchased utilizing this fund.

BUDGET HIGHLIGHTS:

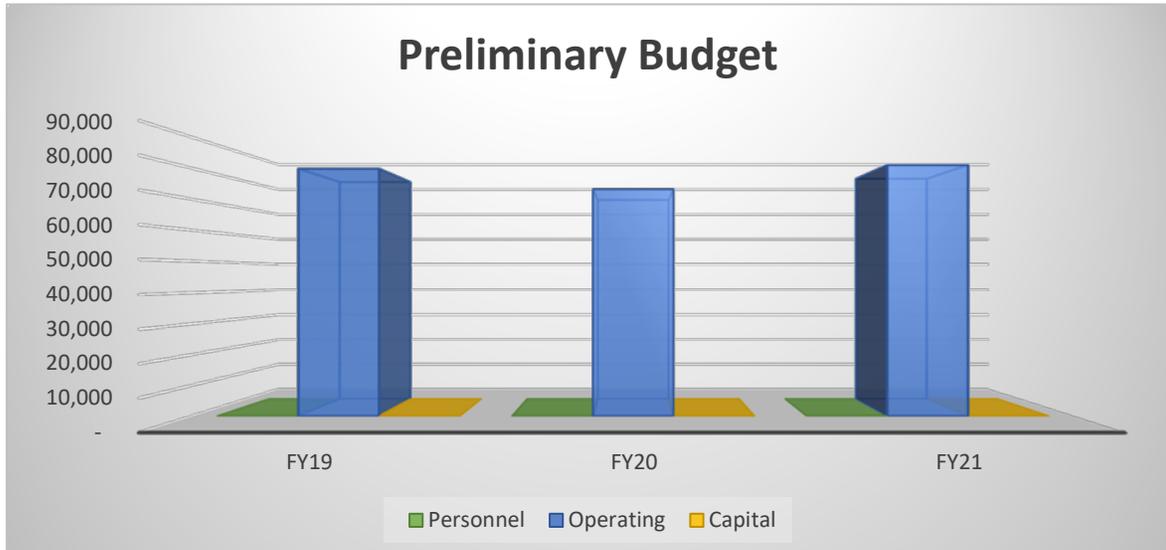
We expect to have \$81,000 allotted for 2020/2021

Special Revenue 120 - Law Enforcement Protection Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	79,800	73,200	81,000	11%	97,231	38,560
Capital	-	-	-	0%	-	-
Total	79,800	73,200	81,000		97,231	38,560

*FY20 includes 9.5 months of activity



DIVISION: Police

DEPARTMENT: 150 - COPS Grant Fund

PROGRAM DESCRIPTION:

The Hobbs Police Department currently receives two COPS Grants from the Office of Justice Assistance. The first grant is to fund five police officer positions to be utilized as School Resource Officers. This Grant should be exhausted by the 2012 FY. The SRO's are currently assigned to the three Junior Highs, Freshman School and High School. Each SRO is additionally tasked with responsibility for the needs of multiple elementary schools as assigned. Our SROs also work as liaisons between the schools and HPD to assist with special needs that may arise in the schools.

The second grant was received to fund a Community Relations Team. This Grant is $\frac{3}{4}$ complete. This group is currently responsible for everything from community outreach efforts, to responsiveness to citizen concerns or complaints. Funded for a total of five officers the team is currently made up of three officers whose duties include tasks that work towards the goals of the Community Relations Team. While this team is an important part of our community relations strategy, all team members work to accomplish our goals of positive community contacts and interactions.

FY 2021 GOALS/OBJECTIVES:

- The SRO program will continue even when the grant is exhausted. They help to provide physical security in the schools, while working to create lasting connections with students and staff at the Hobbs Municipal Schools. The SRO's utilize their time to conduct classes and create opportunities for mentorship.
- The Community Relations Team will be working to expand our community outreach programs. Currently our programs include Coffee with Cops, Citizens Police Academy, Police and Community Together events in neighborhood parks, as well as participation in numerous community groups and organizations. We would like to be able to fully deploy this unit during this fiscal year.

BUDGET HIGHLIGHTS:

The SRO grant will be exhausted by FY 2021.

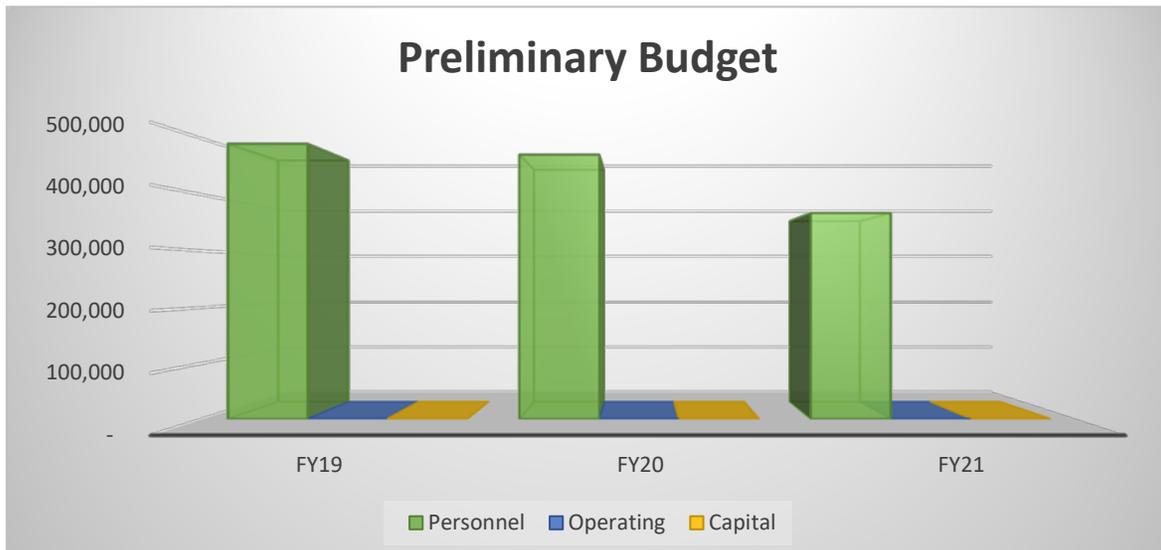
The Community Relations grant is also projected to be funded through FY 2021.

Special Revenue 150 - COPS Grant Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
POLICE OFFICER 2016 Grant	5	5	\$ 289,904	265,886.40
Total	5	5	\$ 289,904	\$ 265,886

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	490,457	471,310	367,168	-22%	349,075	255,003
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	-	-
Total	490,457	471,310	367,168		349,075	255,003

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 160 - CORE Recreation Fund

PROGRAM DESCRIPTION:

The CORE is a 160,000 sq ft. multi-generational recreation center offering in-house programming in the areas of sports, aquatics, health and fitness. Additionally, the facility is available to community members to host social events such as parties and other gatherings in various spaces that can be reserved on a first-come, first-served basis. Fitness classes as well as the Tsunami Swim and Dive team are led by instructors who are independent contractors.

Daily, weekly and monthly passes are available in addition to membership options. As of February 2020, the CORE has 7,541 members.

FY 2021 GOALS/OBJECTIVES:

- Decrease overtime expenses.
- Increase offerings and access through new programs, community events, and membership options.
- Develop regional marketing strategies to reach additional communities and gain more exposure, including advertising for television.

BUDGET HIGHLIGHTS:

- The CORE facility is no longer under warranty, therefore, Buildings & Grounds has been increased significantly to cover any costs for repair and maintenance.
- After 2 years of operation, there are several opportunities for improving the quality of programming including the purchase of more durable trampolines and the offering of new programs which has increased Recreation Supplies.
- While programs and services are constantly being evaluated for efficiency, the goal is to keep operational costs while maintaining similar or higher revenues.

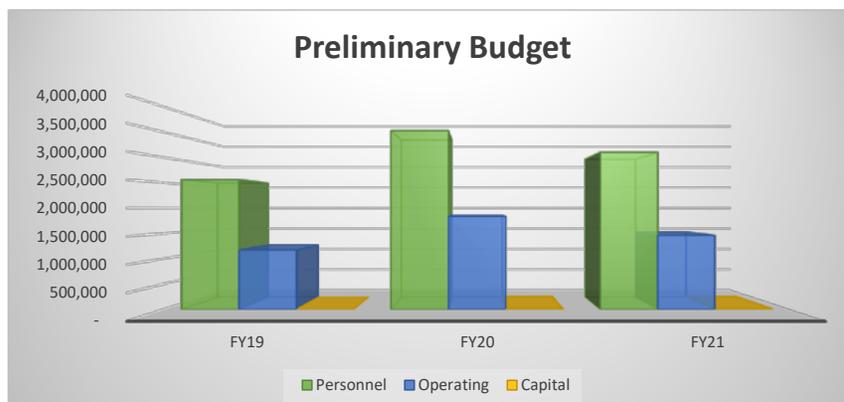
Cost Recovery Goal: Approximately 50%

**Special Revenue
160 - CORE Recreation Fund**

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CORE FACIL. DIRECTOR	1	1	\$ 88,277	\$ 70,762
MARKETING/ RET COORD	1	1	\$ 77,226	\$ 77,272
AQUATICS COORDINATOR	1	1	\$ 48,026	\$ 48,048
CORE KIDS SUPERVISOR	1	1	\$ 25,444	\$ 24,232
CORE KIDS LEAD SPC	1	1	\$ 22,888	\$ 24,014
CORE KIDS SPECIALIST	3	2.5	\$ 66,394	\$ 54,829
COMPUTER SPECIALIST	1		\$ 48,026	
CORE ATTENDANT	9	8.25	\$ 167,780	\$ 180,180.00
FACILITY RENTALS SUPERVISOR	0		\$ -	
FACILITY RENTAL SPEC	1.25	1	\$ 27,815	\$ 22,620
FACILITY RENTAL LEAD	1	1	\$ 29,855	\$ 24,710
FITNESS SPECIALIST	3.5	2.5	\$ 79,301	\$ 54,600
GUEST SERVICES COORD	4	4	\$ 195,948	\$ 197,517
GUEST SERV SPECIALST	7.5	6	\$ 165,329	\$ 131,040
FITNESS COORDINATOR	1	1	\$ 48,987	\$ 49,005
LTS INSTRUCTOR	5	0.5	\$ 111,930	\$ 12,480
LIFEGUARD	27.5	20	\$ 618,804	\$ 500,074
OFFICE SPECIALIST	1	1	\$ 39,989	\$ 41,226
OFFICE ASSISTANT	0.75	0.75	\$ 21,016	\$ 20,420
POOL MANAGER	6	5	\$ 158,296	\$ 145,600
PROGRAM SPEC. FITNESS/SPOR	0		\$ -	
SPORTS COORDINATOR	1	1	\$ 56,347	\$ 45,739
SPORTS SPECIALISTS	3.5	3	\$ 78,515	\$ 65,749
CORE CUSTODIAL SUPV	1	1	\$ 33,175	\$ 33,197
CORE CUSTODIAN	6	6	\$ 168,561	\$ 168,376
FACILITY MAINT. COOR	1	1	\$ 58,706	\$ 57,034
CORE PUMP OPERATOR	1		\$ 35,119	
CORE FACILITY MAINTENANCE SUPERVISOR		1		\$ 61,506
FITNESS LEAD SPECIALIST		0.5		\$ 11,617
GUEST SERVICES LEAD SPECIALIST		0.5		\$ 11,440
SLIDE ATTENDANT		1.5		\$ 32,760
Total	90	74	\$ 2,471,755	\$ 2,166,044

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	2,559,449	3,525,578	3,096,518	-12%	2,775,805	2,263,650
Operating	1,172,093	1,836,910	1,463,000	-20%	1,262,445	828,017
Capital	-	15,000	15,000	0%	3,892,443	526,824
Total	3,731,542	5,377,488	4,574,518		7,930,692	3,618,491

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 170 - Older American Fund

PROGRAM DESCRIPTION:

The Older Americans Division provides senior services, such as recreational activities, physical activities, health activities, human services, special interest classes and meal programs.

FY 2021 GOALS/OBJECTIVES:

- Increase awareness of services that are available for Minority and At-Risk Elderly
- Increase the number of seniors who utilize the Senior Center as their primary contact for appropriation of resources, series and opportunities.
- Host local Senior Games for New Mexico Senior Olympics.
- Update security with new camera system.
- Obtain new Meals on Wheels truck and Cargo Vehicle.

BUDGET HIGHLIGHTS:

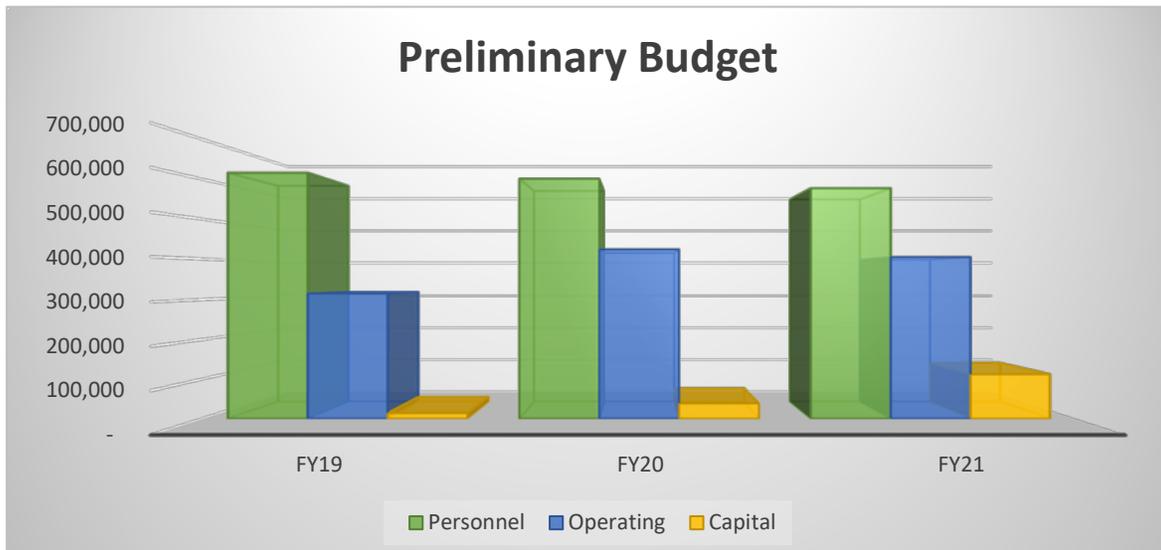
The Senior Center is requesting money to remove 30 year old wall paper, fresh paint, new exercise equipment, and vehicles.

Special Revenue 170 - Older American Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
SENIOR AFFAIRS COORD	1	1	\$ 82,970	\$ 61,194
CUSTODIAN	2	2	\$ 64,799	\$ 64,376
CUSTODIAN ASSISTANT	0.25	0.25	\$ 4,892	5,460.00
KITCHEN AIDE	0.5	0.5	\$ 10,713	\$ 10,920
LUNCH/DANCE REGSTR	0.5	0.5	\$ 17,505	\$ 11,554
NUTRTN SPEC/OUTRCH	1	1	\$ 45,471	\$ 34,778
SENIOR CENTER ADMINISTRATIV	1	1	\$ 29,418	\$ 28,018
OA MAINTENANCE SPV	1	1	\$ 50,145	\$ 49,691
OUTREACH WORKER	2.5	2.5	\$ 64,242	\$ 63,669
Total	9.75	9.75	\$ 370,155	\$ 329,659

Expenditures	Preliminary Budget		FY21	% Change FY 20 to 21	Actual Expenditures	
	FY19	FY20			FY19	FY20*
Personnel	615,832	600,976	577,168	-4%	601,414	464,287
Operating	315,438	424,206	404,920	-5%	363,311	284,627
Capital	14,400	39,000	112,161	188%	21,078	20,910
Total	945,670	1,064,182	1,094,250		985,803	769,824

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 18(4315) - Golf Maintenance

PROGRAM DESCRIPTION:

Rockwind Community Links maintenance oversees and maintains the health and beauty of the award-winning golf facility. The goal of the team members of Rockwind Community Links is to provide a superior quality golf experience to the residents as well as visitors of the City of Hobbs. Rockwind Community Links continues to be one of the premier golf facilities in the state of New Mexico as well as the nation. The maintenance crew works 7 days a week including holidays in order to keep these high standards of play. Rockwind Community Links is located on a 200+ acre section of land, 110 acres of that is manicured turf and the other is maintained native landscape with walking trail around the perimeter.

The Lovington Highway Health Walk is an 80 + acre highly manicured improved landscaping used for jogging, walking and biking over 5 miles long.

FY 2021 GOALS/OBJECTIVES:

Rockwind Community Links

- Add tee boxes in order to increase the overall length of the golf course.
- Add shade structures in different locations of walking trail around golf course
- Revamp native areas to help with pace of play.
- Reshape and add sand to bunkers to help with maintenance of the bunkers and alleviate traffic stress around bunkers.
- Develop SOP for the operation of the golf course and trail.
- Add new drainage to the entire golf course
- Continue to increase the overall health of the plant material on the golf course

Lovington Highway Health Walk

- Consistent chemical applications to rock beds to help reduce the need to pull weeds.
- Add rock beds along trail to improve drainage
- Fertilizer program for trees once in the spring and once in the fall.
- Refurbish or replace benches and trash cans
- Continue to increase the overall health of the plant material on the health walk.

BUDGET HIGHLIGHTS:

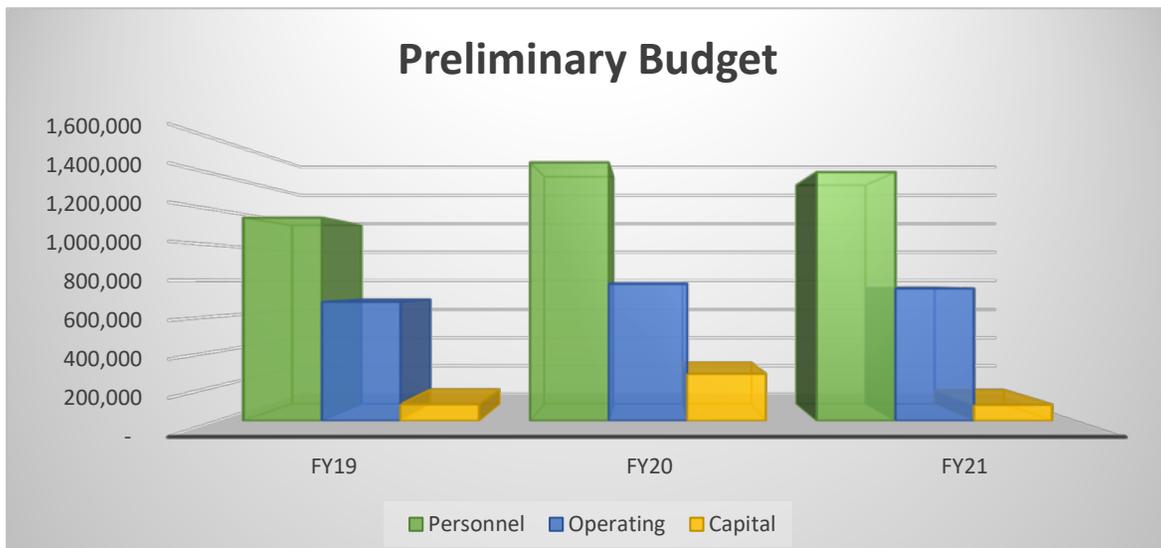
- Replace backhoe tractor with new skid steer loader
- Replace 13 + year old bed knife grinder with an updated more efficient unit
- Replace Dump Truck with a 1 ton truck and trailer
- Replace Spray Rig with new more efficient GPS equipped unit.
- Add drainage to entire golf course to help relieve the current drainage issues.

Special Revenue 18 (4315) - Golf Maintenance

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
GOLFCOURSESUPERINTDT	1	1	\$ 97,472	\$ 96,844.80
GOLFCOURSE MAINT SPV	1	1	\$ 52,722	\$ 52,748.80
GOLFCOURSE MAINT WKR	9.5	7.25	\$ 256,331	\$ 190,361.60
GOLF COURSE LEAD WKR	1	1	\$ 30,969	\$ 32,448.00
GOLF IRRIGATE SPEC	1	1	\$ 39,225	\$ 45,073.60
GOLF IRRIGATION TECH	1	1	\$ 35,119	\$ 33,446.40
GOLF MECHANIC	1	1	\$ 39,225	\$ 38,292.80
PARKS SPECIALIST	0	1	\$ -	\$ 37,356.80
PESTICIDE TECHNICIAN	3	3	\$ 114,791	\$ 111,966.40
TRAIL SUPERVISOR	1	1	\$ 80,109	\$ 78,894.40
TRAIL IRRIGATE SPEC	1		\$ 45,056	
TRAIL MAINT LEAD WKR	1	1	\$ 33,197	\$ 33,779.20
TRAIL MAINT WORKER	4.5	4.5	\$ 122,457	\$ 115,315.20
TREE TECHNICIAN	1	1	\$ 50,429	\$ 33,446.40
Total	27	24.75	\$ 997,101	\$ 899,974

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	1,156,703	1,471,137	1,416,504	-4%	1,097,452	1,012,316
Operating	681,510	782,878	757,468	-3%	576,858	479,056
Capital	95,000	270,000	91,992	-66%	529,446	58,289
Total	1,933,213	2,524,015	2,265,964		2,203,756	1,549,662

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 18 (4316) - Golf Fund - Clubhouse

PROGRAM DESCRIPTION:

Mission Statement: The goal of Rockwind Community Links employees and management is to provide a quality golf experience to residents and visitors to City of Hobbs. The overall golf experience for Rockwind patrons is determined by our ability to be consistent in welcoming and providing superior customer service, complimented by sound golf shop operation technique, merchandizing, tournament, teaching and practice programs that engage the entire golf community. Accessibility to the golf course and facilities for non-golfers is achievable with food and beverage collaboration.

FY 2021 GOALS/OBJECTIVES:

- Complete (NGF) National Golf Foundation rate study and fee analysis with goal to earmark percentage of fee increase to fund specific capital improvements at clubhouse and golf course.
- Maximize golf car GPS to improve F&B service and overall customer service experience, such as pace of play as well as optimize management of car fleet.
- Eliminate trade out for POS system, add marketing component for email blast by changing or restructuring EZ Links POS system contract with objective to meet Finance needs for integration with Munis operating system.
- Develop two-year advertising campaign to promote Rockwind in tri-state areas, New Mexico, Texas and Colorado. Bolstered by "Fly Hobbs" to Denver and Houston to increase interest from new businesses and visiting guest.
- Create a robust retail golf shop with quality merchandise and great value.
- Look for new opportunities to add Non-Golf social events.
- Design a master plan for Rockwind practice facilities-Phase 1construct new multi-use building for teaching, fitting, storage and entertainment.
- Phase 2- modernize methods and uses of the driving range operations.
- Improve through signage and cement path construction bag drop, golf car staging and return areas around clubhouse and car storage building.
- Establish pace of play guidelines consistent with a championship public golf course for both groups sizes and skill levels,
- Remodel current storage and F&B office space to be more efficient and user friendly for pro shop staff as well as Rockwind concessionaire.

BUDGET HIGHLIGHTS:

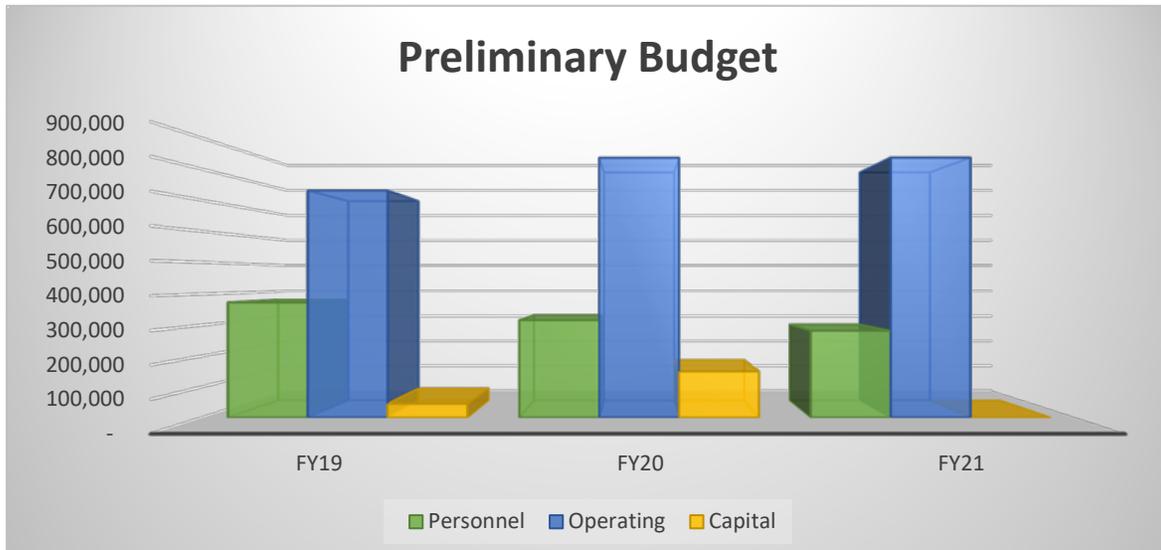
- Budget \$100K outlay for practice facility modernization and operational improvement.
- Establish multi-year advertising and marketing budget with opportunity to showcase Rockwind at the Denver Golf Expo and in the Tri-State area.
- Earmark \$25K for NGF fee schedule study.
- Budget \$15K for remodel of storage closets and F&B office space.
- Budget \$50K golf car staging and signage.
- Budget \$12K for enhanced POS system.

Special Revenue 18 (4316) - Golf Clubhouse

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
GOLF GM/ HEAD PRO	1	1	\$ 64,603	\$ 69,035.20
ASST GOLF PRO	1	1	\$ 39,771	\$ 40,560.00
GOLF OPERATIONS COOR	0.5	0.5	\$ 15,452	\$ 13,343.20
GOLF PLAYER SERVICES	2.5	1.25	\$ 50,939	\$ 27,300.00
GOLF SHOP CLERK	2.75	1.5	\$ 59,173	\$ 33,290.40
Total	7.75	5.25	\$ 229,937	\$ 183,529

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	372,779	316,056	281,754	-11%	271,506	200,286
Operating	731,405	836,630	837,025	0%	567,047	473,394
Capital	45,000	149,904	-	-100%	33,782	419,865
Total	1,149,184	1,302,589	1,118,779		872,336	1,093,545

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 190 - Cemetery

PROGRAM DESCRIPTION:

Cemetery Division provides interment services for the community at (4) municipal cemeteries comprised of 85 acres. Services include interments, grounds maintenance, lot and ownership record keeping and constant communication with funeral homes and associated contractors.

FY 2021 GOALS/OBJECTIVES:

- Continue to efficiently update and computerize records and lot sales.
- Improve maintenance relative to soil conditions and improve curb appeal by planting additional trees and updating all landscape.
- Create a more pleasant and professional office setting.
- Staff security.

BUDGET HIGHLIGHTS:

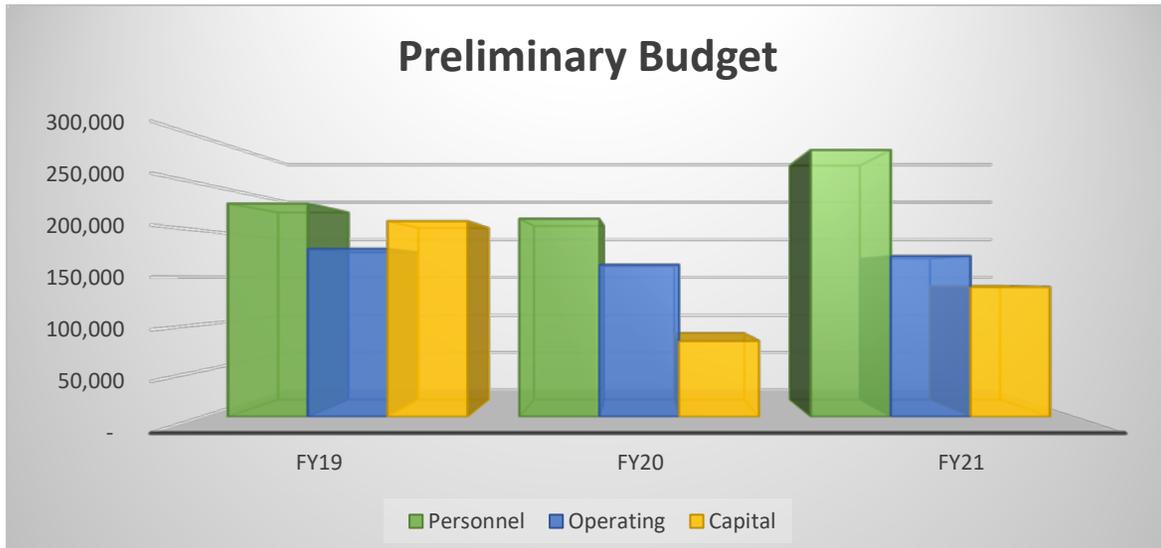
Roadway Improvements	\$65,000
Replacement Fencing	\$200,000
Replacement Casket Carrier	\$20,000
Replacement People Carrier	\$20,000

Special Revenue 190 - Cemetery

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
CEMETERY ADMIN. ASSISTANT	1	1	\$ 43,920	\$ 43,721.60
CEMETERY MAINT LD WKR	1	1	\$ 35,228	\$ 35,068.80
CEMETERY MAINT WKR	2	2	\$ 53,814	\$ 51,251.20
PARKS SPECIALIST		1		\$ 37,356.80
Total	4	5	\$ 132,962	\$ 167,398

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	228,930	212,509	286,311	35%	209,011	158,869
Operating	180,464	163,300	172,600	6%	80,247	84,044
Capital	210,000	82,000	140,000	71%	48,835	820
Total	619,394	457,809	598,911		338,092	243,733

*FY20 includes 9.5 months of activity



DIVISION: Engineering

DEPARTMENT: 200 - Hobbs Industrial AirPark

PROGRAM DESCRIPTION:

The Planning Division provides administrative oversight of HIAP through it liaison with the EDC and Golf Course Maintenance Personnel. The fund receives revenue from the collection of existing leased property through the City of Hobbs. Expenditures are typically associated is operational commitments, such as utility bills for existing leases and routine maintenance, such as sign replacement / refurbishment. Revenue has also funded capital project improvements, such as the Industrial Subdivision, which revenue was used to leverage a Federal Grant

FY 2021 GOALS/OBJECTIVES:

Work with the EDC to promote responsible and effective Economic Development within the HIAP Area.

Continue responsible oversight of all existing and proposed leases at HIAP; and continue to pursue grant opportunities to further develop / cleanup of HIAP area.

Feasibility and costs estimate for a Fire Training Facility to be located in HIAP.

CAPITAL IMPROVEMENTS:

\$7,500	HIAP Misc Clean-Up / Clearing Runways
\$8,000	Misc Sign Replacement / Building Repairs

BUDGET HIGHLIGHTS:

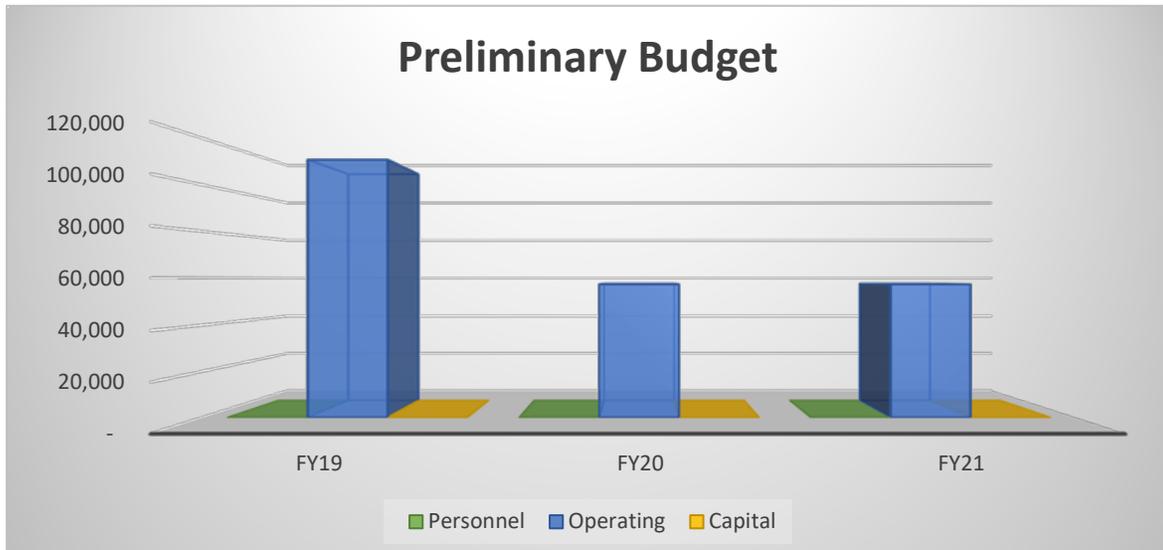
<u>Estimated Lease Revenue:</u>	\$35,000 Estimated
<u>Current Fund Balance:</u>	\$200,000 Estimated
<u>Estimated Utilities:</u>	\$42,000 Estimated
<u>Capital Projects:</u>	\$15,500

Special Revenue 200 - Hobbs Industrial AirPark

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	110,716	57,500	57,500	0%	36,730	38,543
Capital	-	-	-	0%	-	-
Total	110,716	57,500	57,500		36,730	38,543

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 210 - Legislative Appropriations Fund

PROGRAM DESCRIPTION:

This fund is new for FY21 and will provide a place to house Legislative Appropriations from the State of New Mexico.

Prior to FY21 the majority of these Legislative Appropriations were rolled into other funds such as Enterprise Funds and the General Fund as appropriate, however, guidance from DFA now requires us to house these funds apart from the general fund.

FY 2021 GOALS/OBJECTIVES:

- To track and account for legislative appropriations

BUDGET HIGHLIGHTS:

FY21 Legislative Appropriations include:

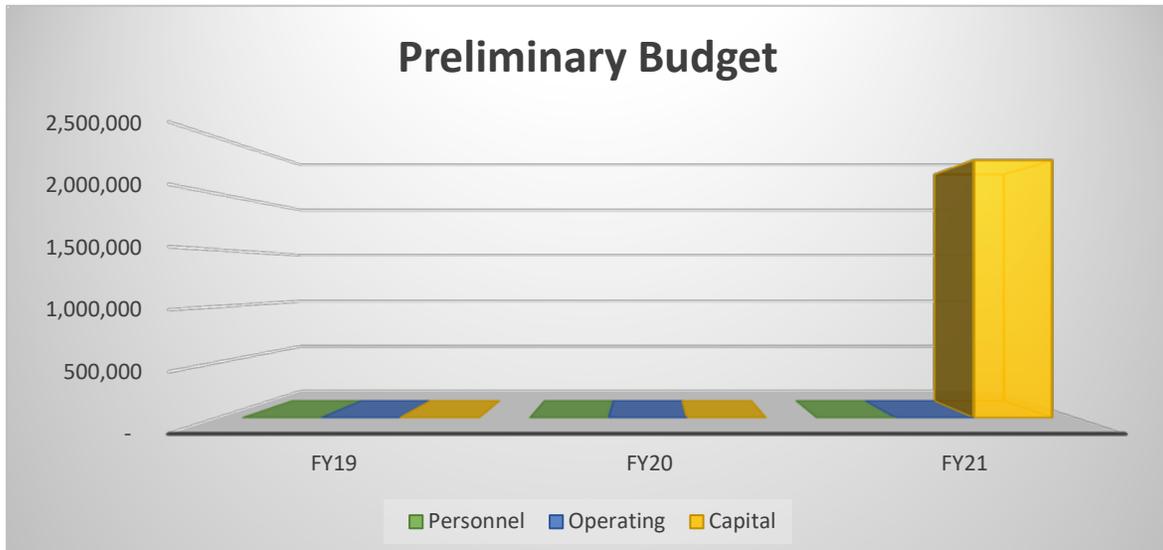
- \$1,500,000 for a Fire Truck
- \$800,000 for an Ambulance

Special Revenue 210 - Legislative Appropriation Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	2,300,000	0%	-	-
Total	-	-	2,300,000		-	-

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 230 - Lodgers' Tax Fund

PROGRAM DESCRIPTION:

The City of Hobbs has currently enacted a lodgers' tax rate at 5%. This tax is accumulated within this Lodgers' Tax Fund, and expended within guidelines established by both state statute, and City of Hobbs Ordinance.

FY 2021 GOALS/OBJECTIVES:

The Lodgers' Tax Board is a five person board that is appointed by the City Commission of the City of Hobbs. The board is required to have two members representing owners/operators of lodging facilities located within the community, two members representing tourist related industries within the community, and one member at large. The objective of this board is to make decisions on how these tax proceeds are to be spent, within the limitations specified within state statute, and the City of Hobbs ordinance, while remaining cognizant of the best interests of the community as a whole. The current local ordinance allocates the fund is the following groups: 20% to non/for profit entities, 40% to local and county government, 25% to airline subsidy, and 15% for security and sanitation.

The goal for the Lodgers' Tax Board for the upcoming year is to continue to work within the limitations of the tax receipts during the year, promoting Hobbs and its events and attractions in an effective and economical way, that in turn generates additional tax revenues through visitors to our community.

BUDGET HIGHLIGHTS:

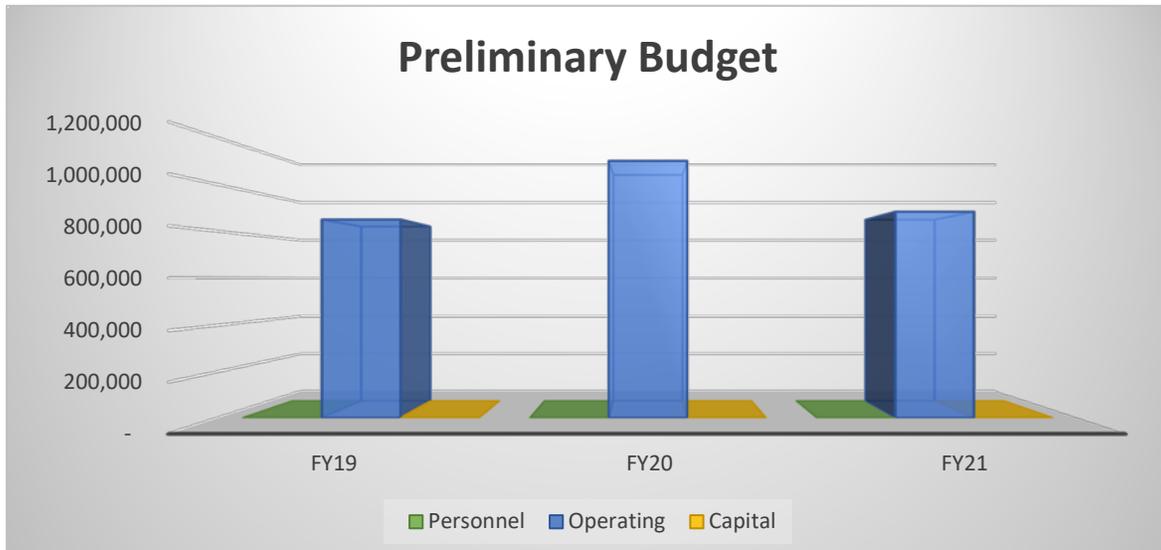
Based on projections in the 19-20 fiscal year, an anticipated decrease is budgeted due to the current economy of the oil and gas industry. This industry correlates closely to the overall hotel revenue generated. The 2021 year budget is expected to generate approximately, \$980,000 of lodgers' tax revenue. This is over a 50% reduction from anticipated actual for fiscal year 2020. This fund will need to be closely reviewed over the next 6 months for trends. The operational expenses and transfers are expected to be 80% of the tax revenues estimated within the fund

Special Revenue 230 - Lodgers' Tax Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	850,000	1,101,149	883,330	-20%	675,437	669,112
Capital	-	-	-	0%	-	-
Total	850,000	1,101,149	883,330		675,437	669,112

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 270 - Public Transportation Fund

PROGRAM DESCRIPTION:

Hobbs Express is the public transportation system operated by the City of Hobbs within the city limits and immediate surrounding area. This program is operated through formulary grant funding by the Federal Transit Administration. Hobbs Express offers fixed-route transportation services at various bus stop locations throughout town known as the Red Route, Blue Route, Green Route and the Rapid Route. These routes operate hourly providing affordable and dependable transportation services for the citizens of our community. Hobbs Express also offers curb-to-curb demand response transportation service upon request by reservation at least one day in advance. All vehicles are ADA accessible. Hobbs Express travels approximately 13,000 miles per month and averages approximately 5,000 riders per month.

FY 2021 GOALS/OBJECTIVES:

- Retention of CDL bus drivers
- Marketing of public transportation services to attract new ridership and increase overall system ridership
- Re-evaluate bus routes for more efficiency and greater use.

BUDGET HIGHLIGHTS:

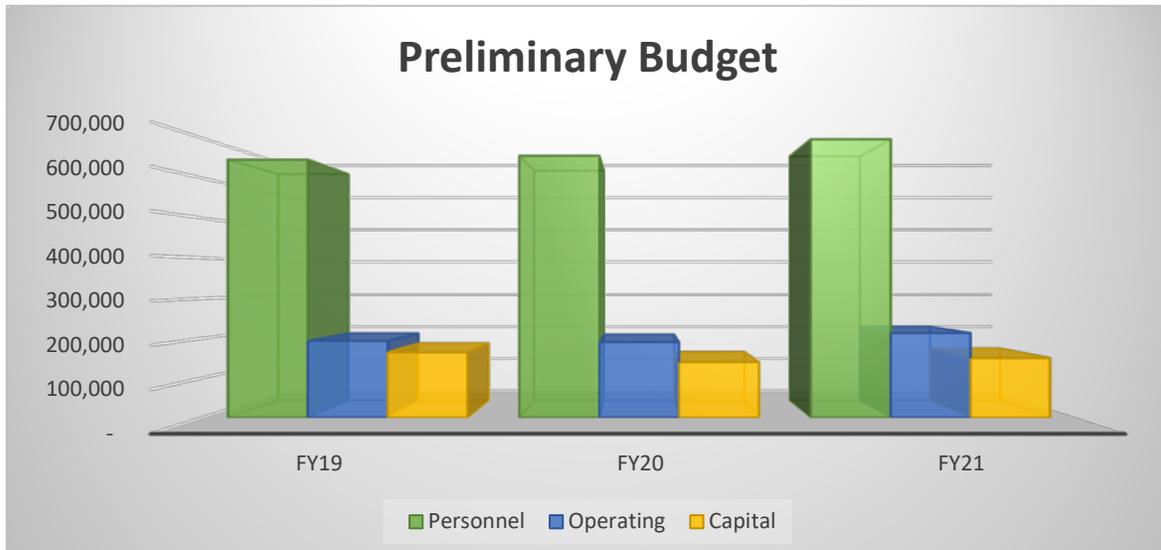
Funding is requested for standard operational costs. Capital requests include \$120,000.00 for replacement of one vehicle. FFY 20-21 grant funds have been requested for this capital expenditure in which 80% of the cost will be reimbursed to the City under the grant. If grant funding is not approved, this request will be withdrawn from the City budget.

Special Revenue 270 - Public Transportation

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
HOBBS EXPRESS SPV	1	1	\$ 62,812	\$ 62,857.60
EXPRESS ASST SPV	1	1	\$ 43,331	\$ 44,678.40
EXPRESS DISPATCHER	1	1	\$ 30,751	\$ 30,763.20
EXPRESS DRIVER LEAD	1	1	\$ 40,753	\$ 40,768.00
HOBBS EXPRESS DRIVER	6	6	\$ 190,467	\$ 188,895.20
Total	10	10	\$ 368,113	\$ 367,962

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	645,868	655,700	696,801	6%	597,788	494,055
Operating	193,800	190,500	213,450	12%	152,695	136,415
Capital	165,000	140,000	150,000	7%	117,389	119,313
Total	1,004,668	986,200	1,060,251		867,872	749,784

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 280 - Fire Protection Fund

PROGRAM DESCRIPTION:

The Fire Protection Fund is money received from the NM State Fire Marshal's Office based on the department's ISO rating. 3% of insurance premiums, both residential and commercial, are distributed to the Fire Marshal's Office, and in turn, the monies are distributed to fire departments across the state. The Hobbs Fire Department is currently an ISO 2 and receives approximately \$500,000 each year from the fund. The fire department utilizes this fund to purchase emergency response apparatus, for training, and for fire prevention purposes.

FY 2021 GOALS/OBJECTIVES:

- Evaluate expenditures based on the quarterly disbursements by the State Fire Marshal's Office
- Continue to build reserve balance in order to utilize for major expenditures

BUDGET HIGHLIGHTS:

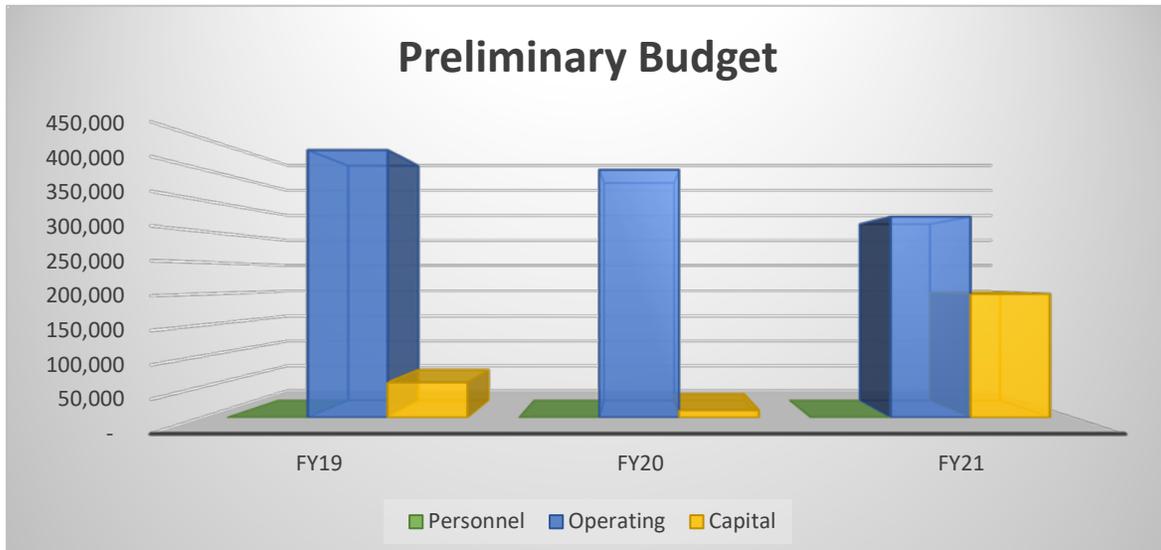
- Complete final ambulance lease contract
- Blue Card Command training
- Continue Cancer Prevention Initiative by purchasing bunker dryers
- Development of HFD Training Ground

Special Revenue 280 - Fire Protection Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	430,700	399,000	323,500	-19%	278,350	256,657
Capital	57,100	12,250	200,000	1533%	474,123	6,070
Total	487,800	411,250	523,500		752,473	262,727

*FY20 includes 9.5 months of activity



DIVISION: Fire

DEPARTMENT: 290 - EMS Fund

PROGRAM DESCRIPTION:

The EMS Fund (Fund 29) is money received from the NM Department of Health for use in the enhancement of local emergency medical services in order to reduce injury and loss of life. The NM Emergency Medical Systems Bureau administers the fund pursuant to the Emergency Medical Services Fund Act. In any fiscal year, no less than 75% of the money in the fund shall be used for the local emergency medical services funding program to support the cost of supplies, equipment, and operations. The money is distributed to municipalities using a formula established pursuant to rules adopted by the Department of Health. The share of funds is determined by the relative geographic size and population of each county and the relative number of runs of the recipient. The Hobbs Fire Department typically receives \$20,000 as part of their share from this fund.

FY 2021 GOALS/OBJECTIVES:

- Provide quality EMS service to the community
- Enhance training opportunities for personnel and the public
- Develop injury prevention along with health and wellness programs for our diverse community

BUDGET HIGHLIGHTS:

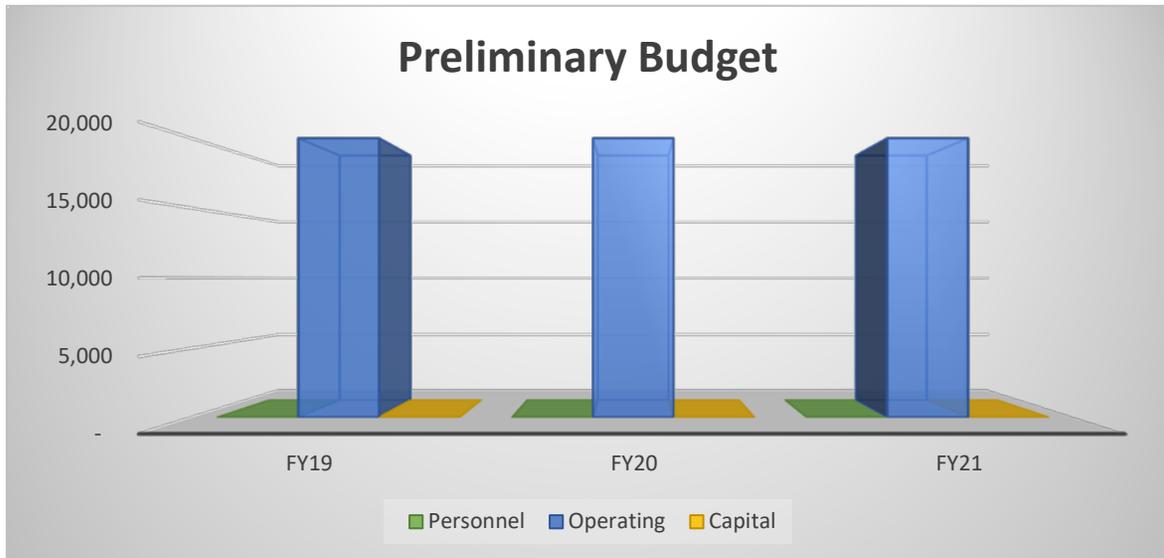
- Refresher training for all EMT levels within the department
- Educational opportunities through major EMS and medical conferences

Special Revenue 290 - EMS Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	20,000	20,000	20,000	0%	19,827	18,243
Capital	-	-	-	0%	-	-
Total	20,000	20,000	20,000		19,827	18,243

*FY20 includes 9.5 months of activity





**FY21 Preliminary Budget
Capital Funds Expense Detail**

DIVISION: Engineering

DEPARTMENT: Fund 37/46/48/49 - Capital Project Funds

PROGRAM DESCRIPTION:

To provide infrastructure and quality of life improvement for the residents of City of Hobbs and Lea County in the areas of roadways, neighborhood improvements, utilities, drainage, recreation/parks, traffic, planning and economic development.

Fund 49 – Commission Improvement Fund (Infrastructure Tax 0.125%): This Fund receives revenue from the infrastructure tax (1/8th increment).

Fund 48 – Street Improvement (Gas Tax): This Fund receives State Gas Tax revenue at approximately \$600,000 annually and funding is used to leverage State and Federal grants for roadway improvements.

Fund 46 – Special Grants: Fund 46 was created to account for special grants funds

Fund 37 – Community Development Construction Fund: This fund is typically used for specific grant funding (Community Development Block Grant - CDBG) for community neighborhood projects, community studies, and City Commission initiatives administered by City Staff.

FY 2021 GOALS/OBJECTIVES:

Leverage outside grant funding for capital improvement projects and prioritize general fund dollars for infrastructure improvements.

Projects to be completed / constructed / started in FY21

- West Hobbs Water / Sewer Extension to Lea County Airport – Fund 49/44
- Joint Utility Extensions / Economic Growth Project (DA's) – Fund 49/44
- CORE / Suerte off-site Improvement Drainage / Open Space Facility – Fund 49/44
- COOP Grant (HAWK System – Dal Paso) – Fund 48
- MAP Grant (Traffic Signal Improvements Sanger / Dal Paso) – Fund 48
- RR Crossing Improvements – Fund 48
- Street / Drainage Improvements – Fund 48
- Joe Harvey & Central Signalized Intersection
- Joe Harvey & Grimes Intersection and Geometric Modifications
- Joe Harvey Drainage / Median Modifications

Projects to design in FY21

- S Dal Paso Right of Way Acquisition – Fund 46
- West Bender Improvements (Design only) – Fund 48
- College Lane / SR 18 Improvements – Fund 48

BUDGET HIGHLIGHTS:

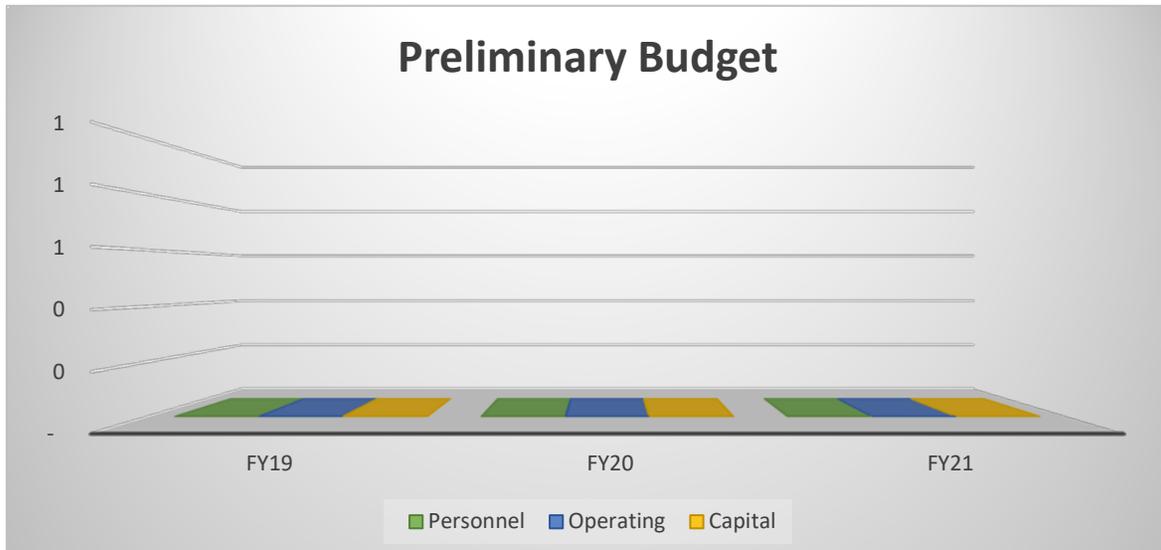
- FY21 Grant Application (Competitive Process)
- CDBG – Community Block Grant – Estimated (\$500,000 to \$750,000) – Project TBD
- MAP – Municipal Arterial Program – Estimated (\$500,000)
- COOP – Cooperative agreement – State Local Government Road Fund – Estimated (\$150,000)

Capital Project 370 - Community Development

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	386,968	-
Total	-	-	-		386,968	-

*FY20 includes 9.5 months of activity

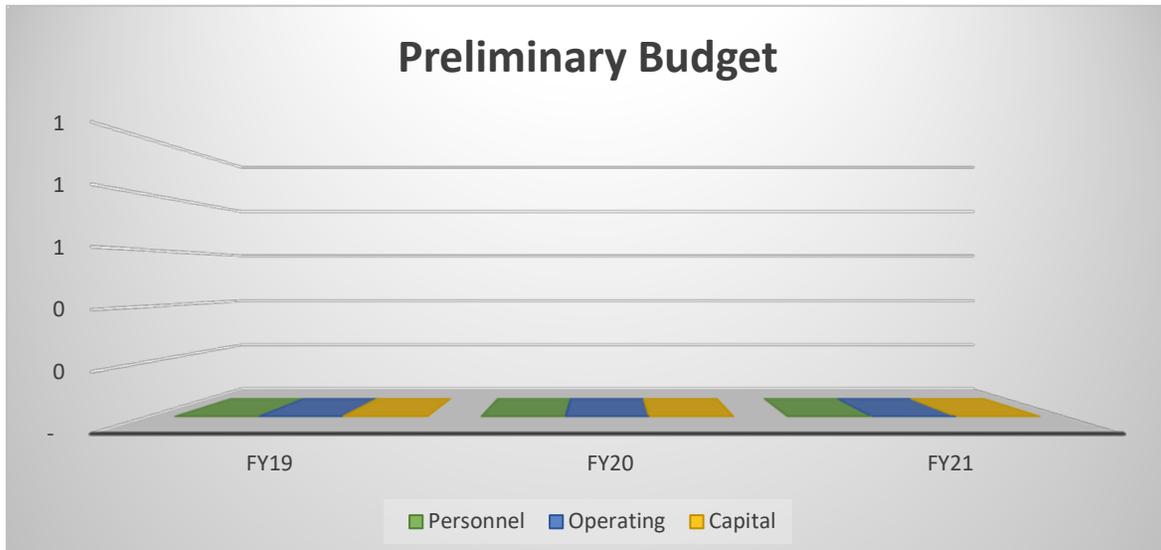


Capital Project 460 - Beautification Improvements

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	-	-
Total	-	-	-		-	-

*FY20 includes 9.5 months of activity

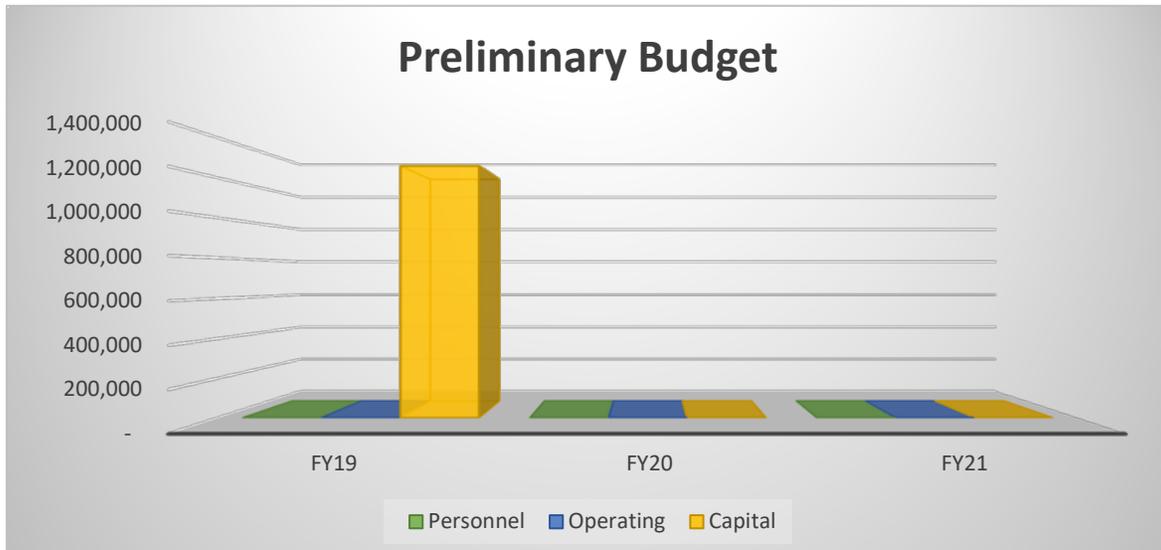


Capital Project 480 - Street Improvements

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	1,260,000	-	-	0%	198,360	231,120
Total	1,260,000	-	-		198,360	231,120

*FY20 includes 9.5 months of activity



Capital Project 490 - City Commission Improvement

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	-	-	-	0%	-	-
Total	-	-	-		-	-

*FY20 includes 9.5 months of activity



**FY21 Preliminary Budget
Debt Service Funds Expense Detail**

DIVISION: Utilities

DEPARTMENT: 510 - Utility Bond (Drinking Water)

PROGRAM DESCRIPTION:

The Water Utilities Bond Fund is used to accumulate monies necessary to satisfy the debt service requirements related to all of the outstanding debt of the Joint Utility - Water. The fund receives income from transfers from the Water Joint Utility Income Fund. The Fund's expenses are the required principal and interest payments on outstanding debt.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the monies required to make principal and interest payments in accordance with the terms of debt agreements of the Water Joint Utilities Fund, and remit those principal and interest payments to the New Mexico Finance Authority

BUDGET HIGHLIGHTS:

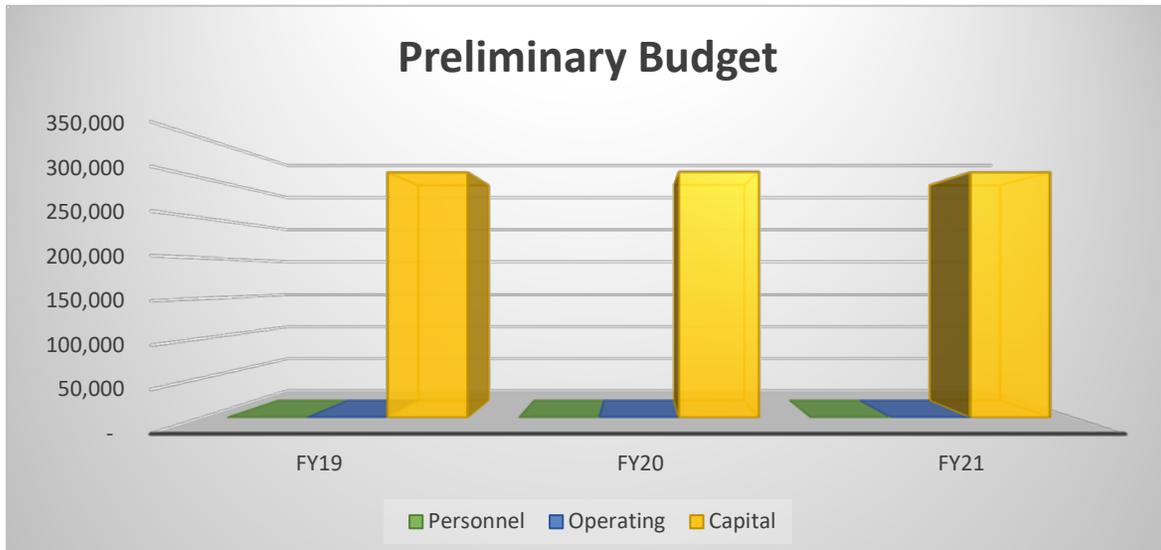
In 2010, the City of Hobbs established a loan/grant agreement with the New Mexico Finance Authority of approximately \$5,019,965 to fund water improvement projects. The NMFA loan has a 20 year life, an interest rate of approximately 2%, and requires a current annual debt service of approximately \$307,005. The current balance projected after 2020 payment is \$ 2,297,603.

Debt Service 510 - Utility Bond (Drinking Water)

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	307,005	307,609	307,005	0%	306,840	306,587
Total	307,005	307,609	307,005		306,840	306,587

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 530 - Waste Water Bond

PROGRAM DESCRIPTION:

The Waste Water Treatment Plant Utilities Bond Fund (WWTP) is used to accumulate monies necessary to satisfy the debt service requirements related to the New Mexico Finance Authority. The fund receives income from transfers from the WWTP Joint Utility Income Fund which includes a dedicated 1/16th environmental gross receipts tax. The tax is estimated at \$1,219,000 and the remaining annual debt service \$1,223,797 is paid by the user rates. (Total estimated annual debt service is \$2,442,797) NMFA loan covenant requires a restriction of cash that equals the final annual debt service.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the monies required to make principal and interest payments in accordance with the terms of the New Mexico Finance Authority debt agreements and timely remit those principal and interest payments to the NMFA.

BUDGET HIGHLIGHTS:

The WWTP Joint Utilities of the City of Hobbs has obtained 6 New Mexico Finance Authority loans as it relates to the Waste Water Treatment Plant.

NMFA Loan # CWSRF 001 – FY2011 original loan amount of \$31,419,101.29 – Established a new Waste Water Treatment Plant – 20 years, 2% interest per year - \$17,259,939 remaining loan balance.

Annual debt service - \$ 1,921,489.12

NMFA Loan # WTB 250 – FY2013 original loan amount of \$ 1,319,488 – Phase II construction of effluent reuse project – 20 years, .25% interest per year - \$734,216 remaining loan balance

Annual debt service - \$ 67,752

NMFA Loan # WTB 0316 – FY2016 original loan amount of \$1,280,000 – Phase II construction of effluent reuse project – 20 years, .25% interest per year - \$ 904,033 remaining loan balance

Annual debt service - \$ 65,791

NMFA Loan # 0339 – FY2016 original loan amount of \$ 723,040 –Water conservation treatment project – 20 years, .25% interest per year - \$ 523,376 remaining loan balance **Annual debt service - \$ 38,089**

NMFA Loan # 3555 – FY2019 original loan amount of \$ 234,560 – Water conservation treatment project – 20 years, .25% interest per year - \$ 210,384 remaining loan balance **Annual debt service - \$ 12,088**

NMFA Loan # CWSRF-084 – FY2019 original loan amount of \$ 6,184,805 – Plan, design and construct new aerobic digester facility – 20 years, 1.20% interest per year - \$5,909,348 remaining loan balance

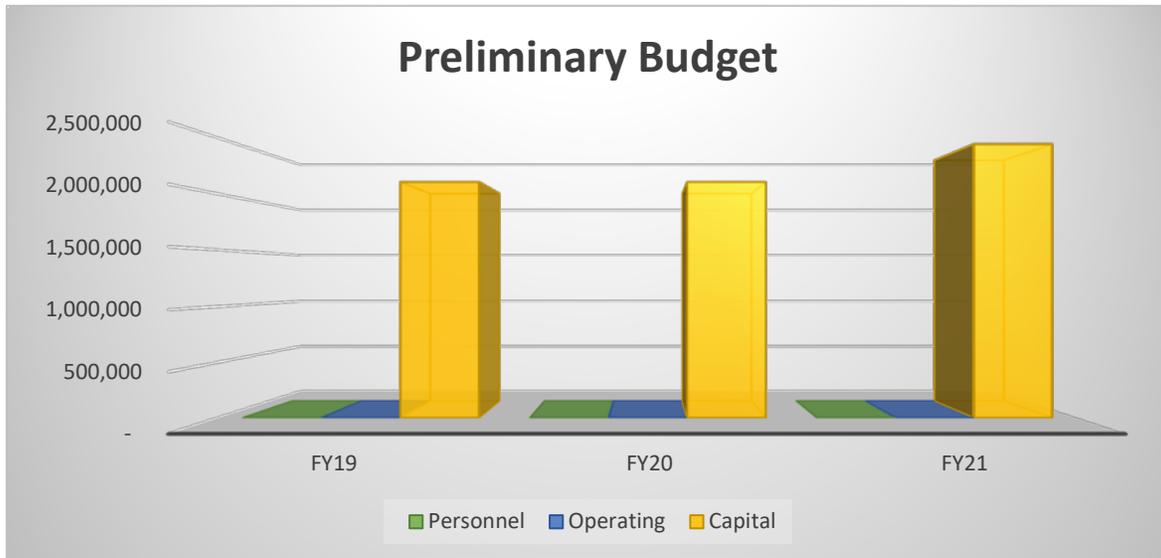
Annual debt service - \$349,675

Debt Service 530 - Waste Water Bond

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	2,105,209	2,105,208	2,442,797	16%	2,093,122	1,921,489
Total	2,105,209	2,105,208	2,442,797		2,093,122	1,921,489

*FY20 includes 9.5 months of activity





**FY21 Preliminary Budget
Enterprise Funds Expense Detail**

DIVISION: Utilities

DEPARTMENT: 100 - Solid Waste Fund

PROGRAM DESCRIPTION:

The Solid Waste Division provides for solid waste collection services for all residential, commercial, and industrial entities within the City of Hobbs through the use of a private Solid Waste Collection contract with Waste Management of New Mexico. The City also provides recycling and convenience center services for solid waste at the East Marland Convenience Center owned and operated by Waste Management of New Mexico. The City is a member of the Lea County Solid Waste Authority which provides cost effective landfill services for the disposal of solid waste for all of Lea County.

FY 2021 GOALS/OBJECTIVES:

- The City entered into a new long term contract agreement and terms for residential, industrial, and commercial solid waste collection services with Waste Management of New Mexico in 2019.
- The City continues to work with Waste Management to improve customer service and communications regarding disruptions and enhancement of services.
- Work with Waste Management to efficiently operate the convenience and recycling facility located on East Marland.

BUDGET HIGHLIGHTS:

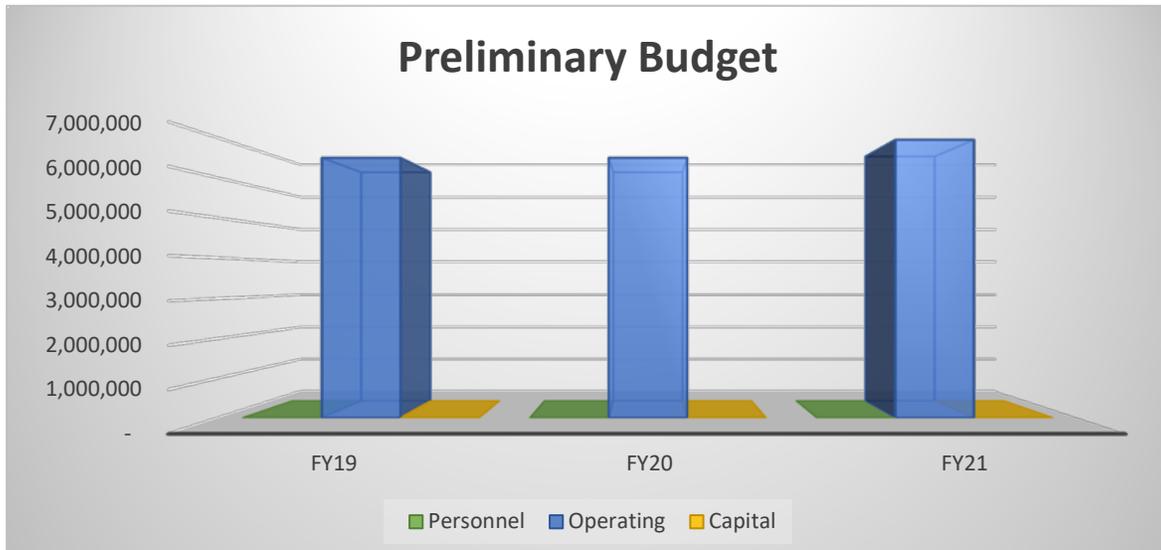
- The solid waste program is an Enterprise Fund budgeted to be self-sustaining.
- The next City Wide Community Cleanup is scheduled for the FY 2022 Budget

Enterprise Fund 100 - Solid Waste Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		FY21	% Change FY 20 to 21	Actual Expenditures	
	FY19	FY20			FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	6,500,000	6,500,000	6,950,000	7%	6,548,878	5,835,970
Capital	-	-	-	0%	-	-
Total	6,500,000	6,500,000	6,950,000		6,548,878	5,835,970

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 440 - Joint Utility Extension Fund

PROGRAM DESCRIPTION:

The Joint Utility Extension Fund is a capital subcomponent of the Enterprise Fund. This fund accounts for the activity of development agreements in adherence to the City of Hobbs Joint Utility Policy. Funding streams associated with this fund are matching funds from the General Fund and private development revenue contributions.

FY 2021 GOALS/OBJECTIVES:

The City of Hobbs Commission, City Manager, Engineering, Planning and Utility Departments continually plan innovative ways to partner with developers for the continual upgrade, expansion and overall future growth of the City of Hobbs utility infrastructure.

BUDGET HIGHLIGHTS:

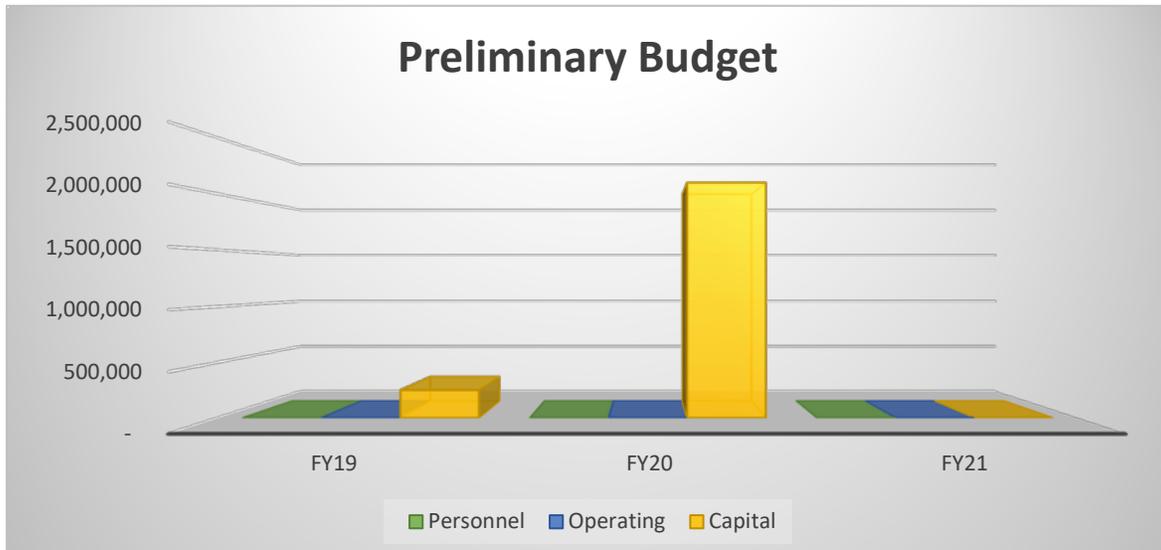
No new money is budgeted in FY21, however, the fund will have carryover funds from FY20.

Enterprise Fund 440 - Joint Utility Extension Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	-	0%	-	-
Capital	250,000	2,100,000	-	-100%	145,457	651,717
Total	250,000	2,100,000	-		145,457	651,717

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4600) - Utilities Admin

PROGRAM DESCRIPTION:

The Administration Division manages and organizes the safety, environmental, technical, fiscal, and administrative duties for the Utilities Department. The Utilities Director is responsible for the enforcement and compliance with all ordinances, resolutions, regulations, policies, permits and administrative rules and requirements enacted by the City Commission, the City Manager, the NMED, the EPA and other State and Federal regulatory agencies. The Utilities Director makes recommendations to the City Manager, the City Commission and the Utilities Board concerning the fiscal, operational, and policy needs of the Utilities Department.

FY 2021 GOALS/OBJECTIVES:

Improve, maintain and upgrade the Utilities Department infrastructure and service capabilities. Provide clean and safe potable water to consumers and provide wastewater (sewer) collection and treatment services now and into the future for the citizens of Hobbs. Continue plans to expand and improve the use of treated effluent water.

BUDGET HIGHLIGHTS:

Improve the training and safety of the Utilities Department.

Obtain a discharge permit for the USR Project

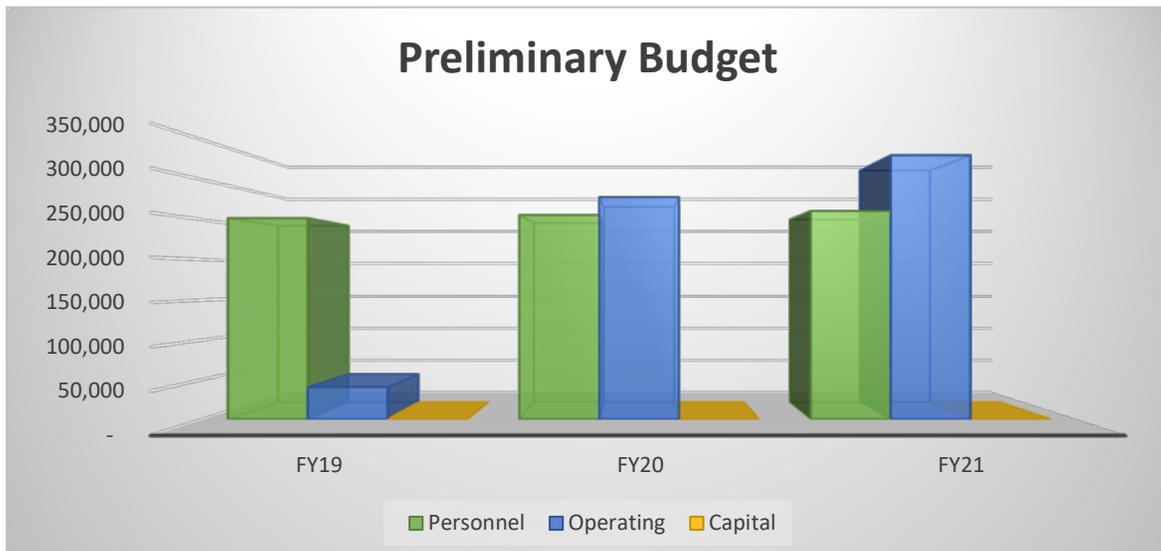
Implement the 2020 phase of the Water & Sewer Rate Increase Plan

Enterprise Fund 60 (4600) - Joint Utility - Administrative

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
UTILITIES DIRECTOR	1	1	\$ 143,380	\$ 143,457.60
UTILITIES ADMINISTRATIVE ASSI	1	1	\$ 51,280	\$ 32,905.60
Total	2	2	\$ 194,660	\$ 176,363

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	251,725	255,616	260,676	2%	247,146	202,615
Operating	40,500	278,300	330,500	19%	271,587	249,929
Capital	-	-	-	0%	-	-
Total	292,225	533,916	591,176		518,733	452,544

*FY20 includes 9.5 months of activity



DIVISION: Utility

DEPARTMENT: 60 (4610) - Water Distribution

PROGRAM DESCRIPTION:

The Water Distribution Division is responsible for the operation and maintenance of the potable water distribution system for the City of Hobbs Utilities Department.

The Sewer Collection Division is responsible for the operation and maintenance of the sewer collection system and sewer lift stations for the City of Hobbs Utilities Department.

FY 2021 GOALS/OBJECTIVES:

Continue to improve the Utilities Department's water distribution and wastewater collection systems infrastructure and capabilities. Assist the GIS department to improve the accuracy of the water and sewer lines system mapping. Continue the water valve program to test and maintain all water control valves. Continue the sewer line cleaning program to systematically clean and videotape all sewer main conditions and to continue the renovation of existing lift stations and rehabbing and relining older manholes.

BUDGET HIGHLIGHTS:

Begin the design and construction of five (5) PRV Stations for pressure and flow control throughout the water distribution system.

Continue the replacement of the Trunk F Sewer Main Line (RCP).

Renovation of HIAP main sewer lift station.

Rehabbing and relining of 50 old sewer manholes.

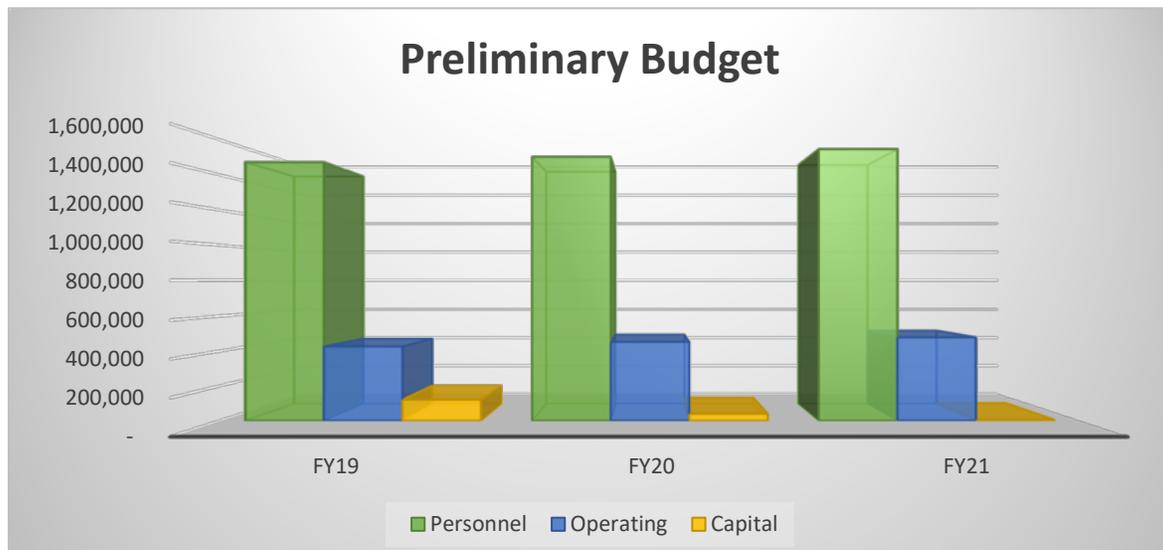
Replacement of one (1) backhoe, 2001 JD (Unit 0697), Replacement of one (1) sewer truck, 2002 International, (Unit 0771) lity service truck (Unit #1420) is included in this budget.

Enterprise Fund 60 (4610) - Joint Utility - Water Distribution

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
UTILITY SUPERINTDT	1	1	\$ 98,804	\$ 98,841.60
UTILITY MAINT SUPV	1	1	\$ 86,661	\$ 86,715.20
UTILITYMAINTFOREMAN	1	1	\$ 57,723	\$ 57,740.80
UTILITYMAINTENANCEI	3	4	\$ 126,563	\$ 139,068.80
UTILITYMAINTENANCEII		1	\$ -	\$ 37,627.20
UTILITYMAINTENANCEIV	4	3	\$ 193,546	\$ 149,011.20
UTILITY MAINT-UNCERT	6	5	\$ 189,244	\$ 151,840.00
GEN LABOR UTIL MAINT	1	1	\$ 24,636	\$ 23,940.80
JOURNEYMAN PLUMBER	1	3	\$ 56,282	\$ 141,211.20
APPRENTICE PLUMBER	1		\$ 39,399	
Total	19	20	\$ 872,857	\$ 885,997

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	1,472,084	1,502,538	1,546,318	3%	1,429,844	1,131,760
Operating	426,200	452,900	478,435	6%	400,297	284,455
Capital	120,000	40,000	5,750	-86%	-	68,300
Total	2,018,284	1,995,438	2,030,503		1,830,141	1,484,515

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4620) - Water Production

PROGRAM DESCRIPTION:

The Water Production Division is responsible for assuring that the City of Hobbs remains in compliance with all aspects of the Safe Drinking Water Act (SDWA) and all rules and regulations set forth by the NMED. The Water Production Division is responsible for the operation and maintenance of the potable water production, storage, and the delivery of that water into the distribution system for the City of Hobbs Utilities Department.

FY 2021 GOALS/OBJECTIVES:

The goals for this year include reducing the amount of unaccounted potable water in the system and improving water metering systems. Assisting with the construction of five (5) PRV Stations and the construction of a new water production well.

BUDGET HIGHLIGHTS:

Assisting with the construction of five (5) PRV Stations. Construction of a new water production well.

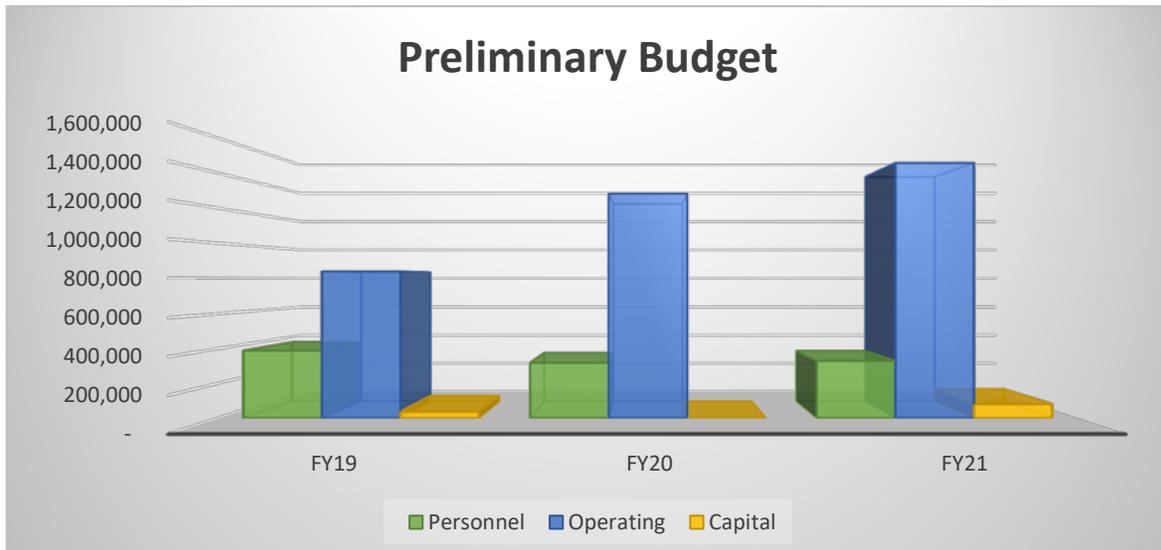
Replace one (1) service truck with hoist/crane (2009 Ford F-250, Unit 1255)

Enterprise Fund 60 (4620) - Joint Utility - Production

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
UTILITY PROD SPRV		1		\$ 85,030.40
PUMP OPERATOR III				
PUMP OPERATOR IV		2		\$ 109,969.60
PUMP OPERATOR UNCERT		1		\$ 32,219.20
Total	0	4	\$ -	\$ 227,219

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	388,146	318,359	329,711	4%	294,097	261,178
Operating	838,050	1,282,710	1,457,300	14%	677,569	621,867
Capital	37,000	-	80,000	0%	-	36,023
Total	1,263,196	1,601,069	1,867,011		971,667	919,067

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4630) - Water Office

PROGRAM DESCRIPTION:

The Water Office services approximately 13,500 water, garbage, and sewer customers and generates approximately 150,000 utility bills per year. One of the primary functions of the Water Office is to provide excellent customer service as well as ensure proper billing and receipting of funds. The Water Office also serves as a liaison for citizens relating to contracted services with Waste Management of New Mexico for solid waste pickup and disposal as well as the billing agent for Waste Management.

FY 2021 GOALS/OBJECTIVES:

Continue to provide excellent customer service and support for utility customers.

Manage the integration of the MUNIS billing software and system.

Continue to track program savings and identify new opportunities for improvement and cost savings within operations.

BUDGET HIGHLIGHTS:

This fiscal year budget is comparable to the last fiscal year budget.

Installation and integration of the MUNIS billing software and system.

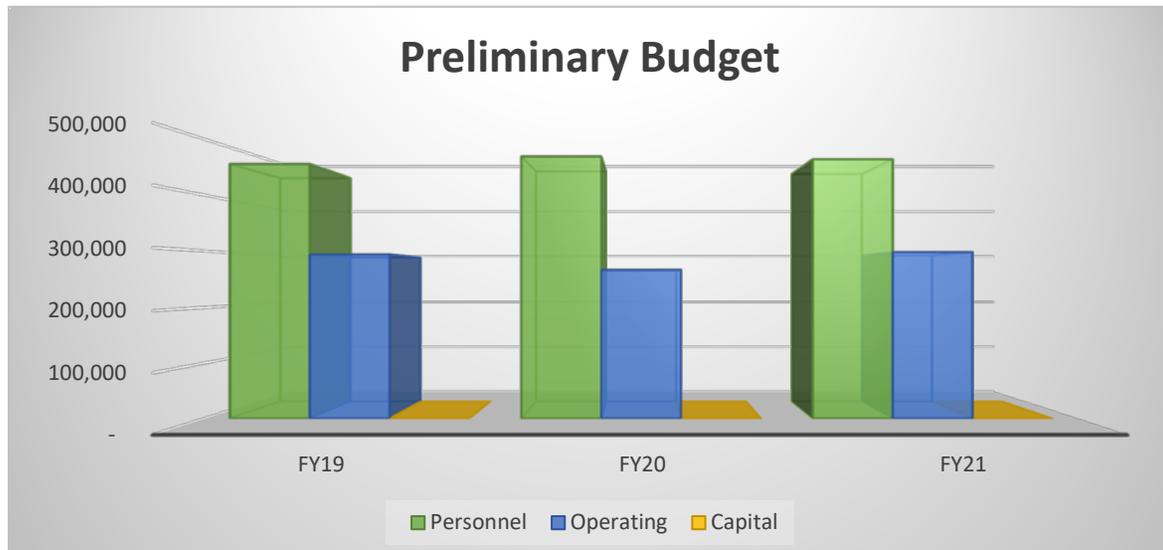
Implement and utilize new check scanning system that is interactive with the billing software.

Enterprise Fund 60 (4630) - Joint Utility - Water Office

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
UTILITYOFFICEMANAGER	1	1	\$ 74,190	\$ 74,235.20
UTILITYASTOFFICEMNGR	1	1	\$ 49,970	\$ 50,003.20
UTILITY BILLING SPEC	1	1	\$ 32,105	\$ 31,803.20
UTILITYCOLLECTIONREP	1	1	\$ 40,448	\$ 40,081.60
UTILITYCUSTOMRSRVREP	3	3	\$ 108,894	\$ 91,312.00
Total	7	7	\$ 305,607	\$ 287,435

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	455,324	468,902	463,781	-1%	441,444	352,603
Operating	293,800	266,350	297,843	12%	260,958	216,456
Capital	-	-	-	0%	-	-
Total	749,124	735,252	761,624		702,402	569,060

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4640) - Meters & Service

PROGRAM DESCRIPTION:

The Meters & Services Division reads and maintains approximately 13,500 water meters each month. One of the primary functions of the Meters & Services Division is to provide excellent customer service and to ensure proper meter reading, water service, meter maintenance, and data transferal for accurate customer billing each month.

FY 2021 GOALS/OBJECTIVES:

Continue to provide excellent customer service and support for utility customers, the Utilities Maintenance Division, and the Water Office operations. Monitor the irrigation usage during the Water Conservation Period.

BUDGET HIGHLIGHTS:

Continue to improve the automated water meter reading system and the integration into the MUNIS billing software.

Replace two (2) service trucks:

2008 Pickup - 120,200 mile, Unit 1146

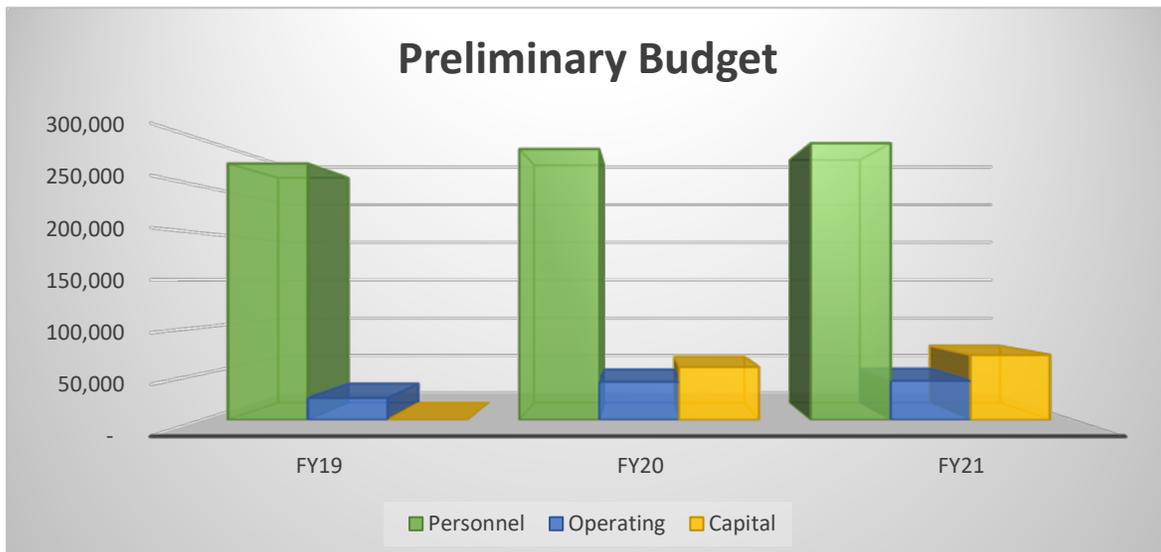
2010 Pickup - 113,800 mile, Unit 1286

Enterprise Fund 60 (4640) - Joint Utility - Meters & Services

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
METER READER	2	2	\$ 62,200	\$ 61,630.40
METER&SRV SUPERVISOR	1	1	\$ 47,196	\$ 48,152.00
METERSRVINVESTIGATOR	2	2	\$ 67,245	\$ 67,267.20
Total	5	5	\$ 176,642	\$ 177,050

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	274,330	289,821	296,068	2%	266,850	231,021
Operating	23,700	41,200	42,200	2%	31,137	18,422
Capital	-	57,000	70,000	23%	-	85,606
Total	298,030	388,021	408,268		297,986	335,048

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4650) - Laboratory

PROGRAM DESCRIPTION:

The Laboratory Division operates a state certified water and wastewater testing laboratory. The Laboratory is responsible for the bacteriological and chemical analysis of water samples for all public and private water well customers. The City of Hobbs Laboratory provides testing for citizens of Hobbs as well as customers and municipalities of surrounding communities. In addition, the laboratory is responsible for sampling, analyzing, and reporting wastewater results to the New Mexico Environment Department (NMED). A Quality Control/Quality Assurance program is conducted each month to assure all laboratory equipment is within standard guidelines, and to ensure that the laboratory meets all State and Federal testing standards and regulations.

FY 2021 GOALS/OBJECTIVES:

Maintain Water Laboratory State Certification

Upgrade and improve lab testing equipment

Continue progress on the City's Pretreatment Program

BUDGET HIGHLIGHTS:

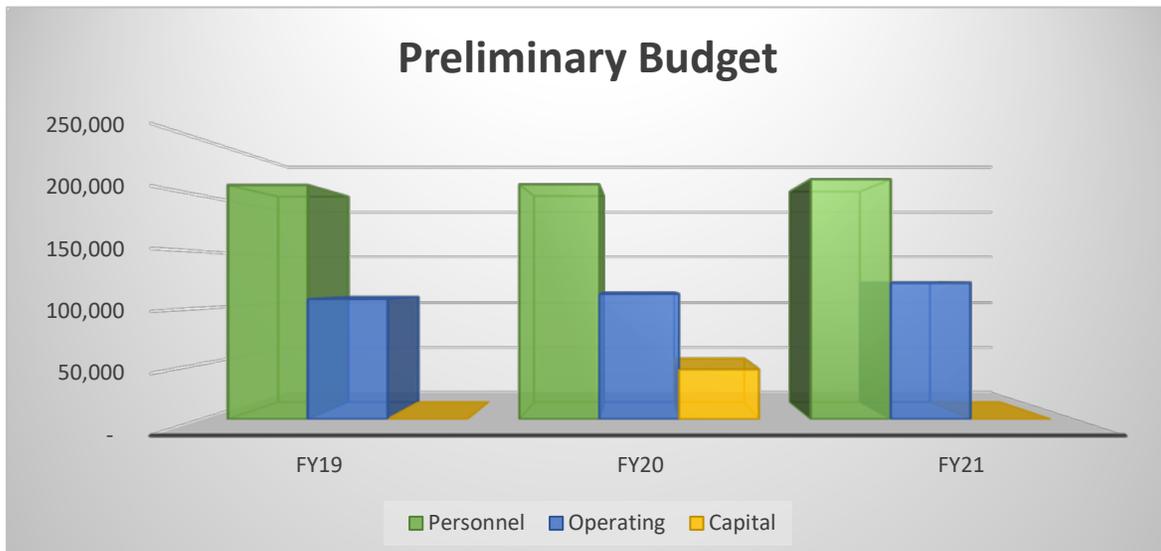
Continue to upgrade laboratory instrumentation and procedures. As new EPA standardized methods become available we will continue to update our procedures.

Enterprise Fund 60 (4650) - Joint Utility - Lab

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
BACTERIOLOGIST	1	1	\$ 70,609	\$ 70,304.00
LABORATORY TECH	2	2	\$ 90,942	\$ 93,163.20
Total	3	3	\$ 161,550	\$ 163,467

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	209,480	210,038	214,579	2%	201,736	171,092
Operating	108,144	112,684	122,349	9%	45,423	34,135
Capital	-	45,000	-	-100%	-	-
Total	317,624	367,722	336,928		247,160	205,227

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 60 (4685) - SCADA/IT

PROGRAM DESCRIPTION:

The SCADA Division works closely with both the Water Production Department and the Wastewater Reclamation Facility (WWRF) to provide computerized monitoring, control, and alarming of all equipment and systems operating in these divisions. The SCADA Division also assists in the collection of data needed for cost tracking, water usage, water conservation, the reuse of treated wastewater, and the accurate collection of data for Compliance Reporting.

FY 2021 GOALS/OBJECTIVES:

The SCADA Division plans to enhance the data tracking of Water Production usage from the production wells to the reservoirs, and the utility customer.

The Division Budget will keep the SCADA system up-to-date with the rapidly changing PLC industry and new technology. Improve cyber security within the Utility Departments systems.

BUDGET HIGHLIGHTS:

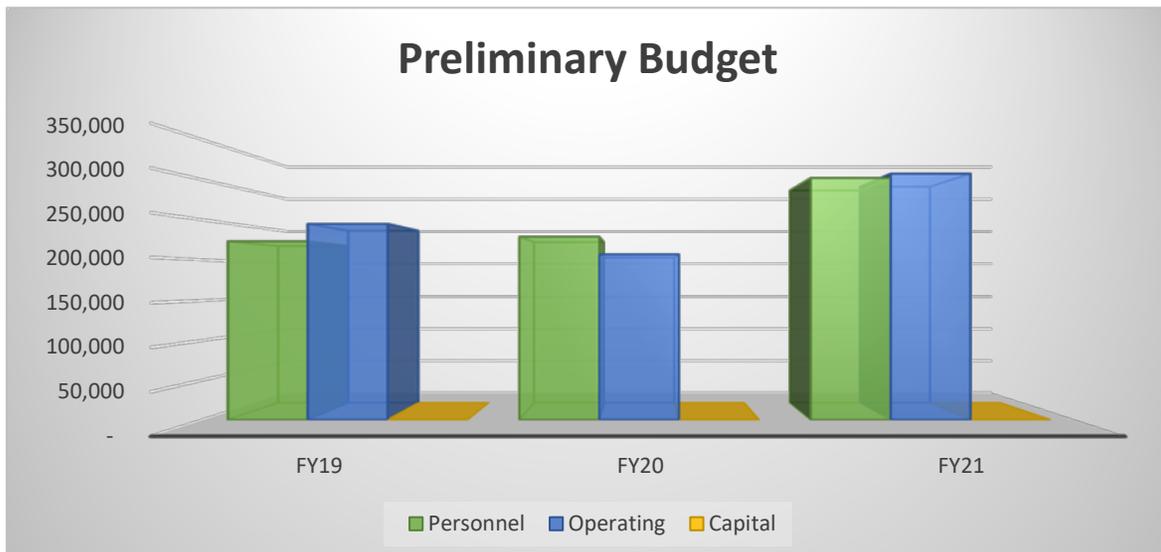
The SCADA Replacement and Improvement Project is a two year capital project to replace the Water Production and WWRF SCADA systems.

Enterprise Fund 60 (4685) - SCADA/IT

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
UTILITY SYSTEM SPEC	2	3	\$ 163,800	\$ 221,665.60
Total	2	3	\$ 163,800	\$ 221,666

Expenditures	Preliminary Budget		FY21	% Change FY 20 to 21	Actual Expenditures	
	FY19	FY20			FY19	FY20*
Personnel	223,036	228,686	301,965	32%	222,464	166,343
Operating	244,840	206,900	307,400	49%	94,829	66,316
Capital	-	-	-	0%	-	-
Total	467,876	435,586	609,365		317,293	232,659

*FY20 includes 9.5 months of activity



DIVISION: Utility

DEPARTMENT: 610 - Joint Utility Construction

PROGRAM DESCRIPTION:

The Joint Utility Fund (Fund 61) is an administrative fund used for accounting and management of capital projects and capital equipment purchases for the Utilities Department. This fund consists of potable water supply infrastructure improvement projects. The Utilities Director manages and organizes this fund and delegates individual project responsibilities to the appropriate Utilities personnel.

FY 2021 GOALS/OBJECTIVES:

Continue to improve, expand, maintain, and upgrade the Utilities Department's potable water supply infrastructure, storage, and deliverability capabilities. To plan and provide adequate, clean, safe, and potable water services now and into the future for the citizens of Hobbs, New Mexico.

BUDGET HIGHLIGHTS:

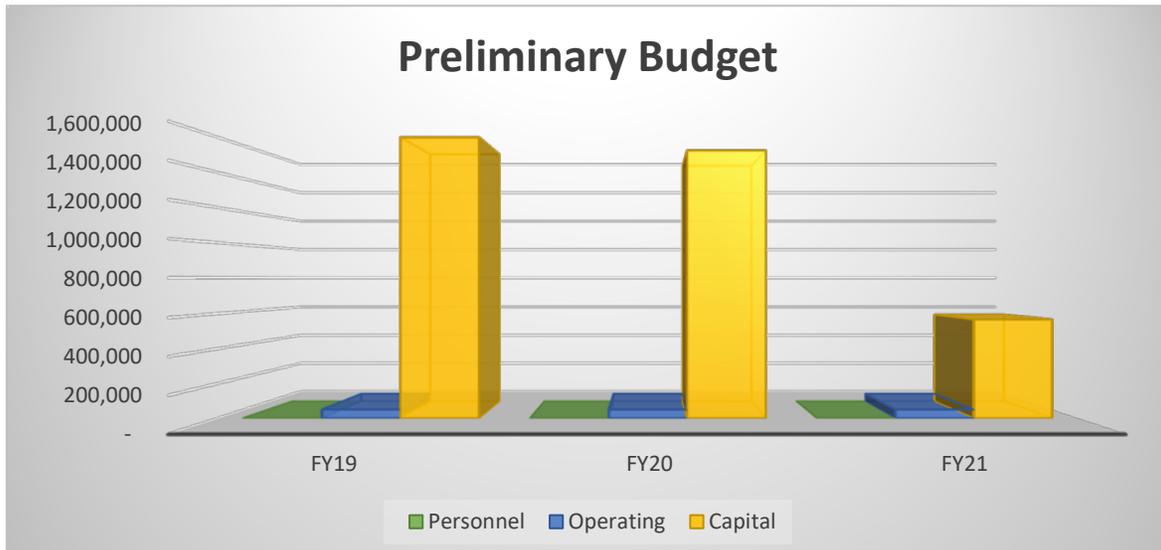
Replace dilapidated and undersized water distribution lines as outlined in the Water Line Replacement Project-Phase 11, 2021. Complete an update of the City of Hobbs 40 Year Water Plan and Water Conservation Plan. Complete the Water Production SCADA Replacement Project. Upgrade and replace older service meters in the water distribution system. Replace all the Booster Pump Station (BPS) and Water Production Well meters. Design and build five new water production Pressure Regulating Valve (PRV) Stations. Design and build a new potable water production well.

Enterprise Fund 610 - Joint Utility Construction

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	50,000	50,000	50,000	0%	7,149	24,575
Capital	1,600,000	1,525,000	566,000	-63%	3,371,115	955,818
Total	1,650,000	1,575,000	616,000		3,378,264	980,393

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 620 - Waste Water Construction Fund

PROGRAM DESCRIPTION:

The Wastewater Construction Fund is an administrative fund used for accounting and management of capital projects and equipment for the Wastewater and Sewer Collections Divisions of the Utilities Department. This fund consists of wastewater collection and wastewater treatment capital improvements. The Utilities Director manages and organizes this fund and delegates individual project responsibilities to the appropriate Utilities personnel.

FY 2021 GOALS/OBJECTIVES:

Continue to improve, maintain, and upgrade the Utilities Department's wastewater collection and treatment system infrastructure and capabilities. To provide adequate, safe, and efficient wastewater collection and treatment services now and into the future for the citizens of Hobbs. Reduce the use of potable water for irrigation purposes through the improvement of the Effluent Reclaim and Reuse Project.

BUDGET HIGHLIGHTS:

Refurbish the HIAP main sewer lift station. Design and replace the failing Trunk F RCP sewer mains along Central, Joe Harvey, and Grimes Street.

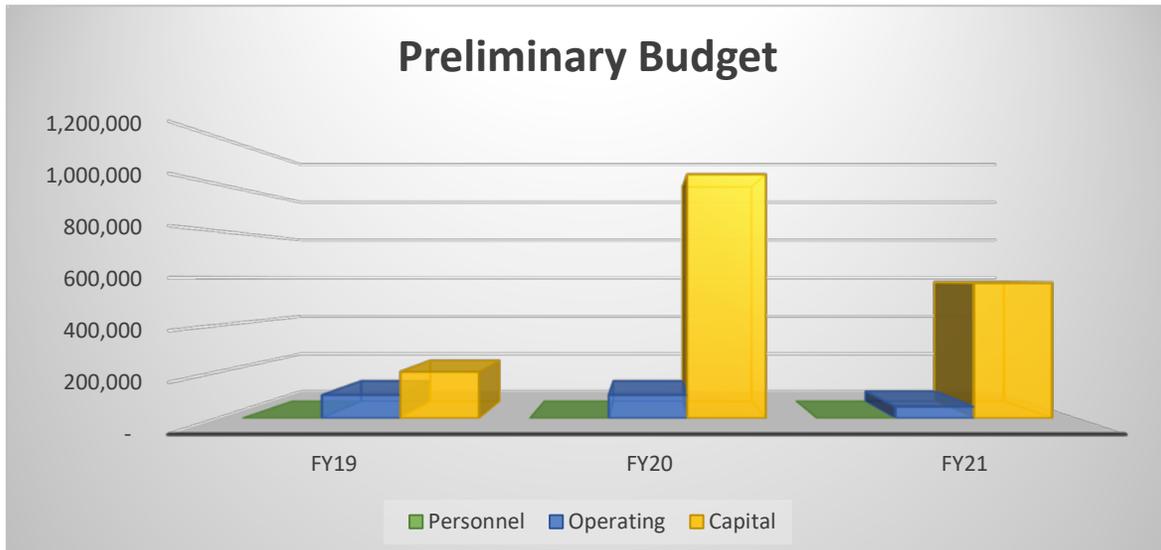
Continue to pursue NMED permitting for the USR Project for Effluent Reclaim and Reuse storage. Rehabilitate 50 sewer manholes in the sewer collection system using an in-situ lining system. Replace solids dewatering Centrifuge Unit #1.

Enterprise Fund 620 - Waste Water Plant Construction

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	100,000	100,000	50,000	-50%	30,971	21,234
Capital	200,000	1,042,000	580,000	-44%	8,027,134	2,906,811
Total	300,000	1,142,000	630,000		8,058,105	2,928,045

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 63 (4370) - Wastewater

PROGRAM DESCRIPTION:

The Wastewater Division is responsible for ensuring that all residential and commercial wastewater disposed into the City of Hobbs sanitary sewer system is treated to State and Federal standards and that it is protective of public health and the immediate environment. This continuous process employs various mechanical, biological, and chemical processes to produce properly treated effluent water that is currently used for non-food crop and landscape irrigation, oil recovery, and roadway construction purposes.

FY 2021 GOALS/OBJECTIVES:

The Aerobic Digester Project was successfully completed in 2019 and is currently operating as designed. Construction was completed on schedule and within budget.

Emphasis is placed on personnel safety and training.

Continue to train staff on the operation of the bio-solids testing/reporting requirements and implementation of the pretreatment program.

BUDGET HIGHLIGHTS:

Continue work on the groundwater remediation/abatement plan as mandated by the new Discharge Permit (DP-37) issued by the State of New Mexico.

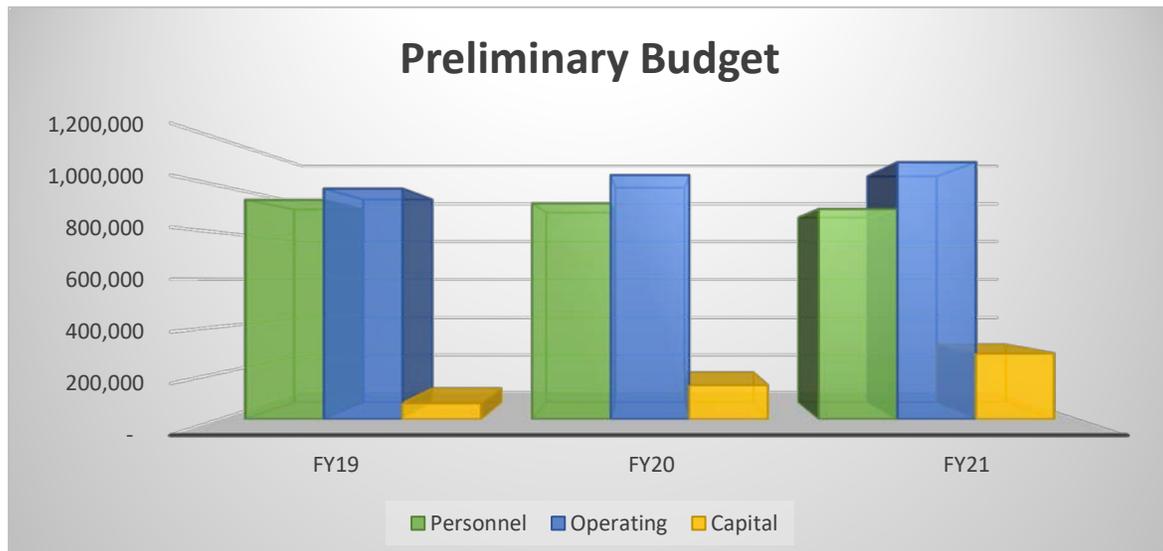
Continue to improve the Effluent Reclaim and Reuse Project.

Enterprise Fund 63 (4370) - WWTP Wastewater

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
WWTP SUPERINTENDENT	1	1	\$ 83,953	\$ 83,990.40
WWTP OPERATIONS SPRV	1	1	\$ 75,676	\$ 60,320.00
WW MAINTENANCE IV	1	1	\$ 55,168	\$ 41,246.40
WWCONTROLOPERATORI	1	1	\$ 36,189	\$ 35,692.80
WWCONTROLOPERATORII	1	1	\$ 40,076	\$ 40,102.40
WWCONTROLOPERATORIV	2	2	\$ 112,432	\$ 112,486.40
WWCONTROLOPRTRUNCERT	5	6	\$ 160,437	\$ 181,688.00
SUMMERINTERN	0.15		\$ 2,808	
Total	12.15	13	\$ 566,739	\$ 555,526

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	939,725	924,875	900,639	-3%	768,740	586,131
Operating	988,075	1,046,075	1,101,050	5%	644,682	576,735
Capital	69,000	147,000	284,000	93%	78,347	105,422
Total	1,996,800	2,117,950	2,285,689		1,491,769	1,268,288

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 63 (4375) - Biosolids Disposal

PROGRAM DESCRIPTION:

The Biosolids Disposal budget is administered by the Wastewater Division for the stabilization, transportation, and final beneficial reuse of all biosolids removed during the wastewater treatment process. Costs associated with this fund include operation and maintenance of de-watering equipment and systems, heavy equipment, chemicals, analytical testing, and any disposal fees.

FY 2021 GOALS/OBJECTIVES:

The primary objective this fiscal year will be to continue to train personnel in the proper operation and maintenance of the Aerobic Digester Facility and provide adequate treatment of wastewater.

Replace the solids drying Centrifuge Unit #1

BUDGET HIGHLIGHTS:

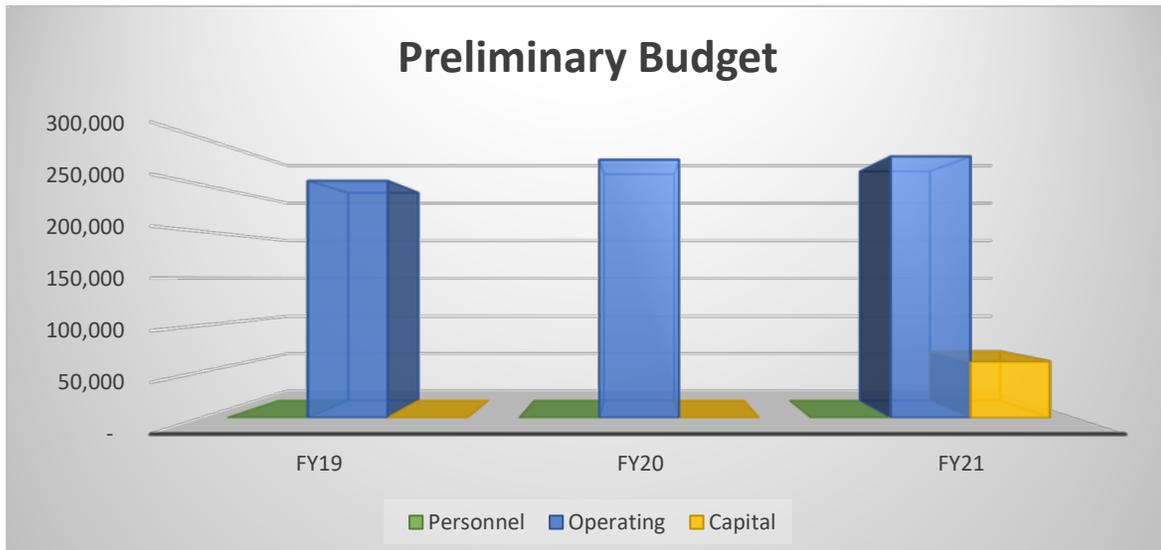
Replace the solids drying Centrifuge Unit #1

Enterprise Fund 63 (4375) - Biosolids Disposal

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	254,350	277,050	280,500	1%	163,050	95,809
Capital	-	-	61,000	0%	149,056	-
Total	254,350	277,050	341,500		312,106	95,809

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 63 (4380) - Industrial Wastewater

PROGRAM DESCRIPTION:

The Industrial Water budget is administered by the Wastewater Division for the tertiary treatment of effluent water prior to reuse by the City of Hobbs, Occidental Oil Company, S&H Farms, and for road and other construction purpose. Reclaimed and Reuse Water must meet compliance with all applicable regulations. The City's expanded use of reclaimed water reduces potable water demand while generating a revenue that is based upon the cost of treatment.

FY 2021 GOALS/OBJECTIVES:

Install an additional pump at the reclaimed water pump station and continue to improve the Effluent Reclaim and Reuse Project. Work on Permitting the USR Project for Effluent Reclaim and Reuse storage. Continue work on the Tertiary Treatment Project to attain class 1A effluent quality or better.

BUDGET HIGHLIGHTS:

An increase of approximately 5% is expected to cover the additional electrical usage and minor repairs to the pumping/filtration system.

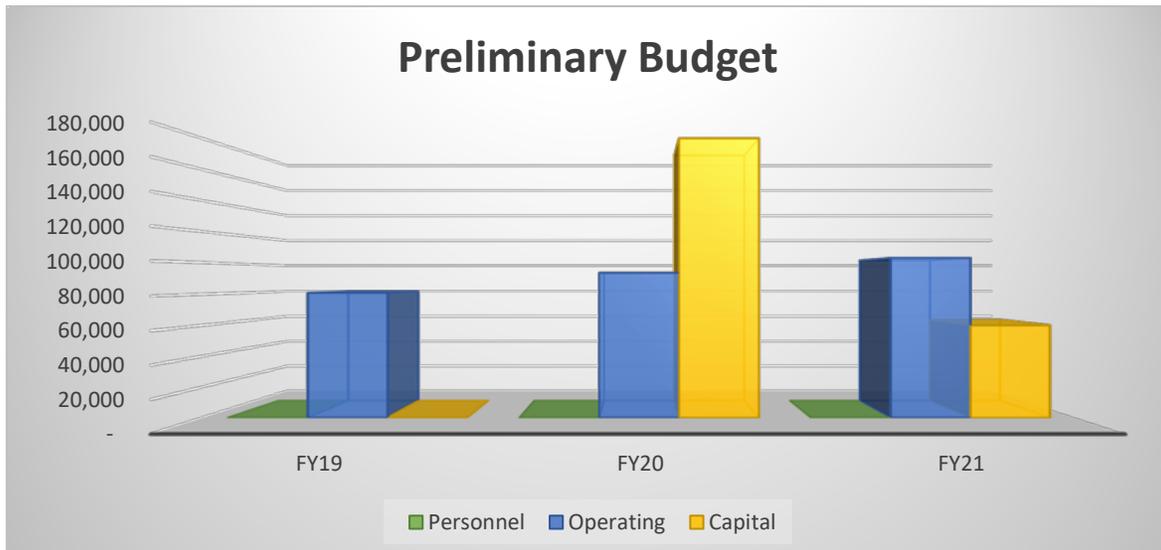
Replace Tanker Trailer

Enterprise Fund 63 (4380) - Industrial Wastewater

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	81,000	93,500	103,000	10%	54,841	24,307
Capital	-	180,000	60,000	-67%	34,765	61,284
Total	81,000	273,500	163,000		89,606	85,590

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 680 - Meter Deposit Reserve Fund

PROGRAM DESCRIPTION:

The Meter Deposit Reserve Fund is utilized to hold customer's utility service deposits until they can be reimbursed pursuant to City policy.

FY 2021 GOALS/OBJECTIVES:

The Meter Deposit Reserve Fund is utilized to safely and separately hold and manage customer service deposits and to facilitate the efficient refunding of these funds pursuant to City policy.

BUDGET HIGHLIGHTS:

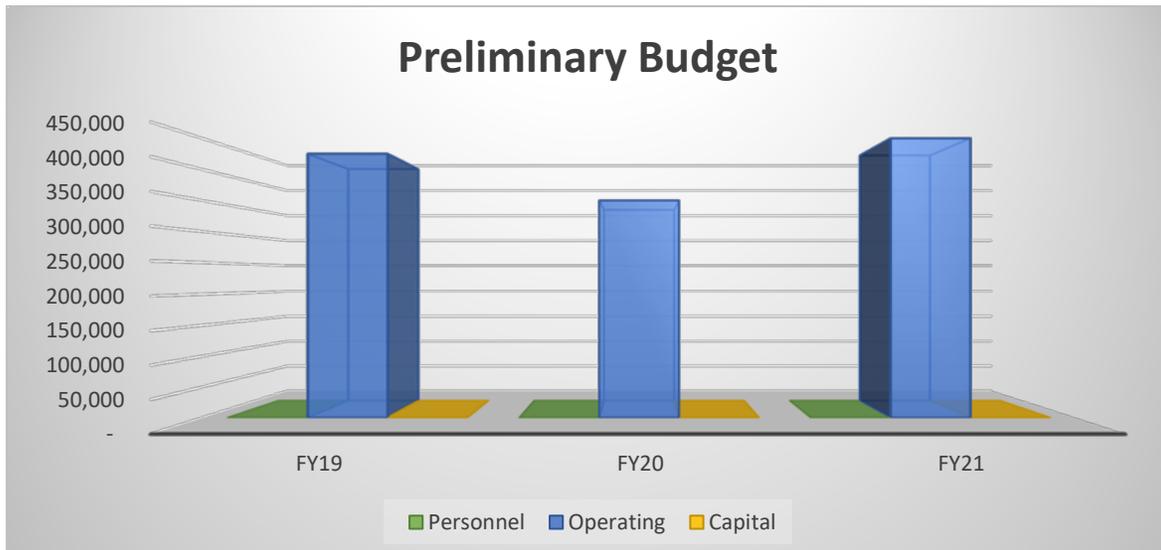
The current budget is expected to be consistent with the FY 2019-2020 budget, in that, operational expenses match the projected revenues within the fund.

Enterprise Fund 680 - Meter Deposit Reserve

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	425,000	350,000	450,000	29%	350,189	271,798
Capital	-	-	-	0%	-	-
Total	425,000	350,000	450,000		350,189	271,798

*FY20 includes 9.5 months of activity



DIVISION: Utilities

DEPARTMENT: 690 - Internal Supply Fund

PROGRAM DESCRIPTION:

The Internal Supply Fund is used to purchase and store various supplies and materials that are routinely necessary to operate and maintain the City's general operations. When supplies are purchased an expense is realized within this fund. When the supplies are distributed, the department receiving supplies is charged with the actual cost

FY 2021 GOALS/OBJECTIVES:

The objective of the Internal Supply Fund is to warehouse a sufficient inventory of supplies to minimize delivery delays for frequently needed commodities and replacement parts in order to maximize continuity of services to our customers by expediting replacement and repairs of critical system components.

These goods are procured at the best obtainable price following the City's Procurement Code and the regulations set forth by the State of New Mexico State.

BUDGET HIGHLIGHTS:

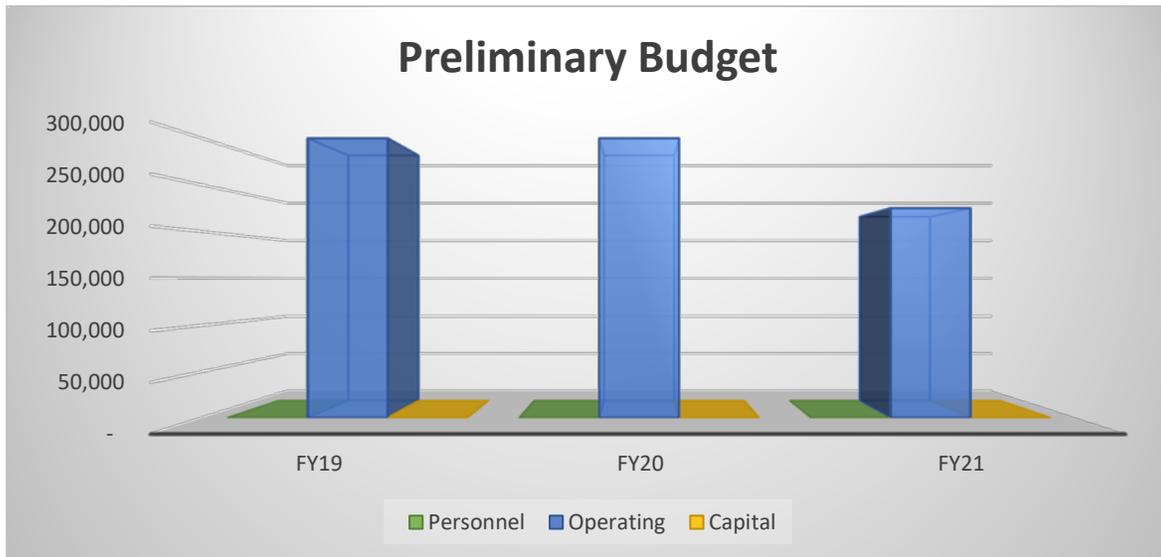
The current budget is expected to be consistent with the FY 2019-2020 budget, in that, operational expenses match the projected revenues within the fund.

Enterprise Fund 690 - Internal Supply

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	300,000	300,000	225,000	-25%	276,112	172,994
Capital	-	-	-	0%	-	-
Total	300,000	300,000	225,000		276,112	172,994

*FY20 includes 9.5 months of activity





**FY21 Preliminary Budget
Internal Service Funds Expense Detail**

DIVISION: Finance

DEPARTMENT: 640 - Medical Insurance Trust Fund

PROGRAM DESCRIPTION:

The Medical Insurance Trust Fund is used to accumulate the total costs of the medical, dental, vision and life insurance program that the City of Hobbs provides to its employees. The fund receives income from contributions from employees, as well as contributions that the City of Hobbs makes towards the program. The amount contributed to the Fund is determined on a three tier salary amount. The City of Hobbs currently has self -insured insurance contracts for the medical and dental portion of the premiums charged. The City of Hobbs also provides life and short-term disability insurance. Vision insurance is also provided, but funded 100% by the employee.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of insurance claims, required premium insurance benefits, as well as the contributions from the employees and the City of Hobbs. Our goal for the upcoming year is to continue to search for insurance alternatives which appropriately weigh the benefit to insured with the cost of the program, considering both the employee's, and the employer contributions.

BUDGET HIGHLIGHTS:

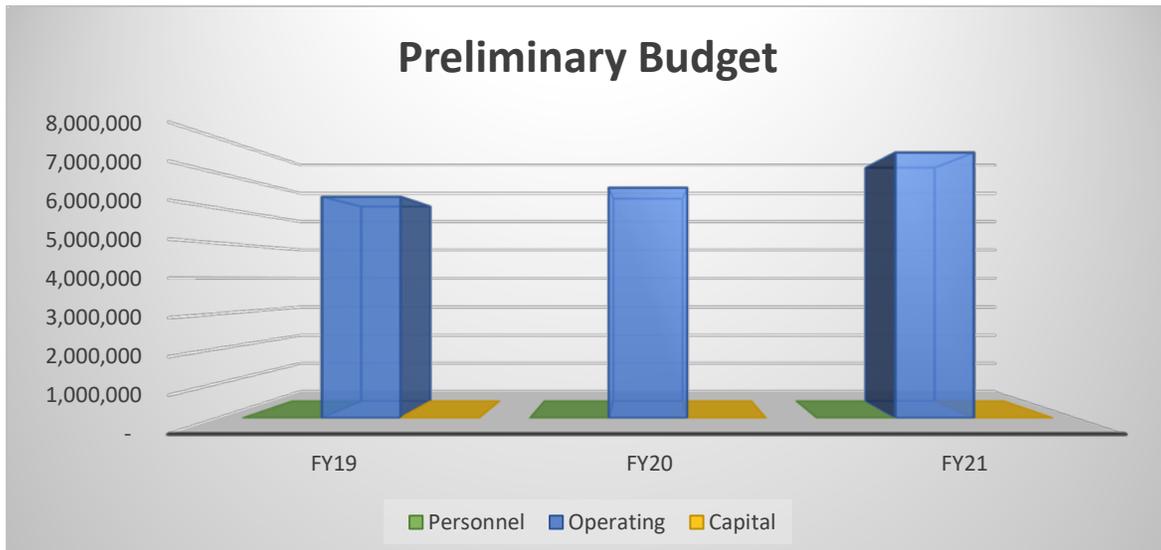
Insurance contracts for employee benefits renew on a calendar year basis. Since the City of Hobbs is self-insured, the projected 2021 funding levels is estimated to increase by 11%. This is primarily due to increased enrollment and claims exceeding the required insurance collection. Due to past favorable claim years, the active employee trust fund is estimated to have a cash balance of approximately \$4,048,596. It should be noted that retiree healthcare costs and contributions are budgeted in the Retiree Health Insurance Trust Fund (Fund 72). For GASB (Government Accounting Standards Board) 45 purposes.

Internal Service 640 - Medical Insurance

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	6,323,721	6,581,000	7,584,055	15%	5,886,087	5,283,564
Capital	-	-	-	0%	-	-
Total	6,323,721	6,581,000	7,584,055		5,886,087	5,283,564

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 670 - Workers' Compensation Trust Fund

PROGRAM DESCRIPTION:

The Workers' Compensation Trust Fund is used to accumulate the total costs of insuring against the risk of loss, and paying claims as a result of injuries incurred by employees in conjunction with their duties as a City of Hobbs employee. The fund receives income from premium transfers from the City of Hobbs. The City of Hobbs is currently insured with deductibles of \$208,000 per claim with an annual aggregate of claims of \$1,000,000.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of the workers' compensation insurance (based on 2020 payroll projections) and claims paid, and offset those amounts through appropriate premium transfers from other City operations. The goal for the current year is to charge premiums to City operations sufficient to cover the amounts expected to be paid in claims to stabilize the cash balance remaining within the fund, while maintaining the resources available for the potential of future claims.

BUDGET HIGHLIGHTS:

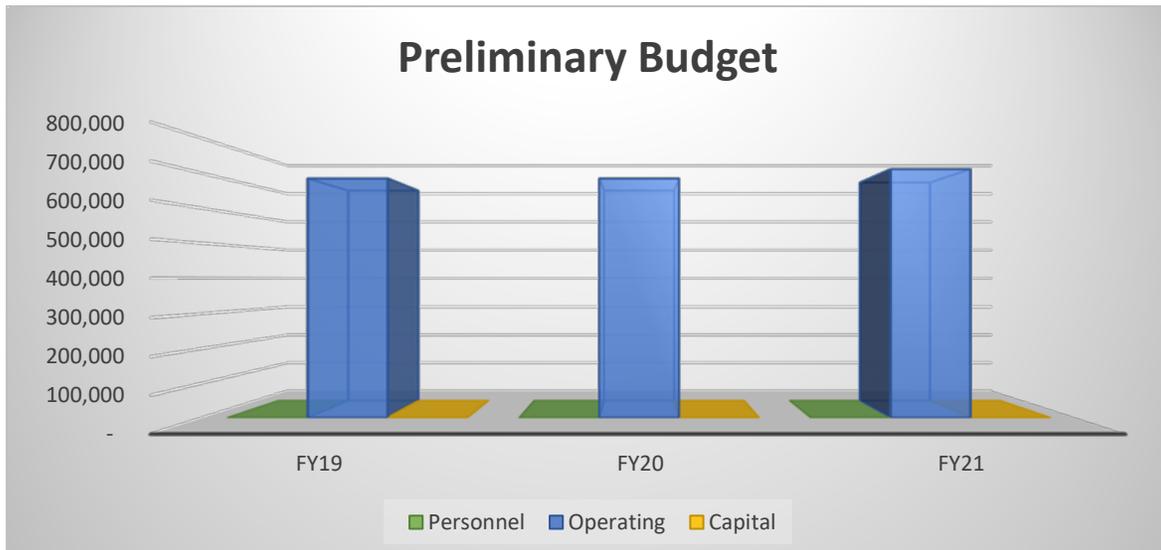
During the fiscal year 2019/2020, the City has had very minimal claims on workers' compensation insurance. The City of Hobbs departmental operations will have an allocation of the premium transfers which is based on their projected payrolls and specific risk categories for employment classifications within their department, and the premium transfers will be reflected as additional personnel costs within their budgets. Approximate collections are \$711,630. The trust fund has a projected reserve at \$1,104,078 for fiscal year 2021.

Internal Service 670 - Workers Comp Trust

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	685,064	685,000	711,630	4%	717,366	492,668
Capital	-	-	-	0%	-	-
Total	685,064	685,000	711,630		717,366	492,668

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 740 - Risk Insurance Fund

PROGRAM DESCRIPTION:

The Insurance – Risk Fund is used to accumulate the total expenditures of general liability, property, fees, and claims by others insurance expenditures the City of Hobbs provides to its employees. The fund will receive income based on occurrences of insurance claims by each Department. The City of Hobbs is currently self -insured thru the general liability component..

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of insurance claims, fees, and claims by others. The goal for the upcoming year is to continue to search and mitigate risk, through policy, employee education and insurance alternatives.

BUDGET HIGHLIGHTS:

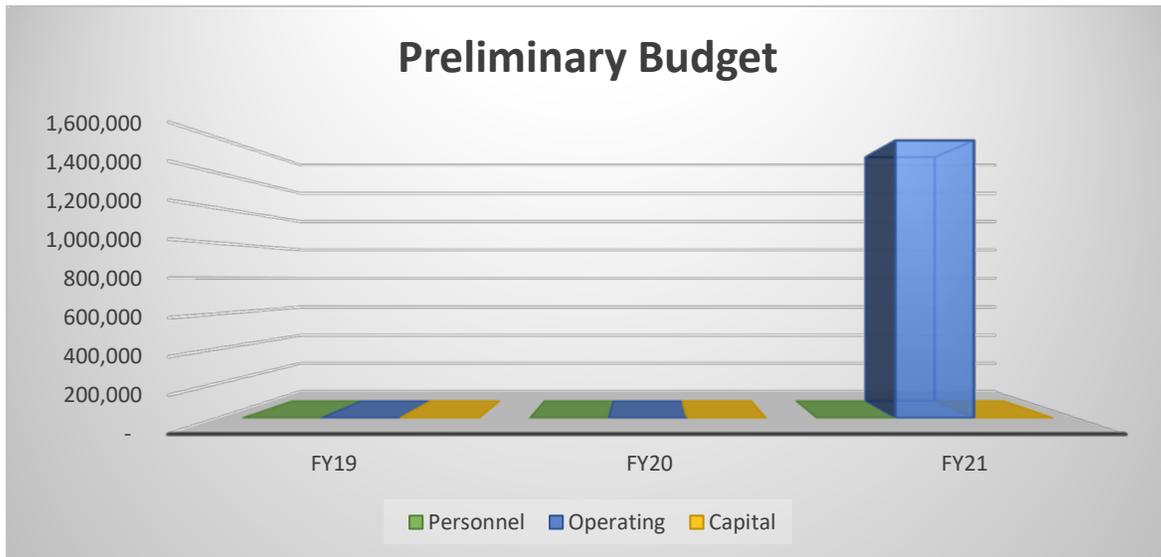
Total estimated trust fund expenditures for 2021 is approximately \$1,585,788.87 with an anticipated reserve of \$2,476,000. The fund will continue to be evaluated and monitored throughout the fiscal year especially when renewals are scheduled in November of 2020.

Internal Service 740 - Risk Insurance Fund

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	-	-	1,585,789	0%	-	575,685
Capital	-	-	-	0%	-	-
Total	-	-	1,585,789		-	575,685

**FY20 includes 9.5 months of activity*





**FY21 Preliminary Budget
Trust & Agency Funds Expense Detail**

DIVISION: Finance

DEPARTMENT: 700 - Motor Vehicle Trust

PROGRAM DESCRIPTION:

The Motor Vehicle Trust Fund is used to account for our fiduciary responsibilities of operating a Motor Vehicle Department within the City of Hobbs. This fund is used to accumulate the monies received daily for the transactions processed within our department, as well as the transmittal of those receipts directly to the State of New Mexico Motor Vehicle Department.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is the timely deposit of all monies received on behalf of the State of New Mexico, and the prompt remittance of these monies directly to the State. Our goal is to continue to process these transactions daily, and remit to the state in accordance with our operational agreement.

BUDGET HIGHLIGHTS:

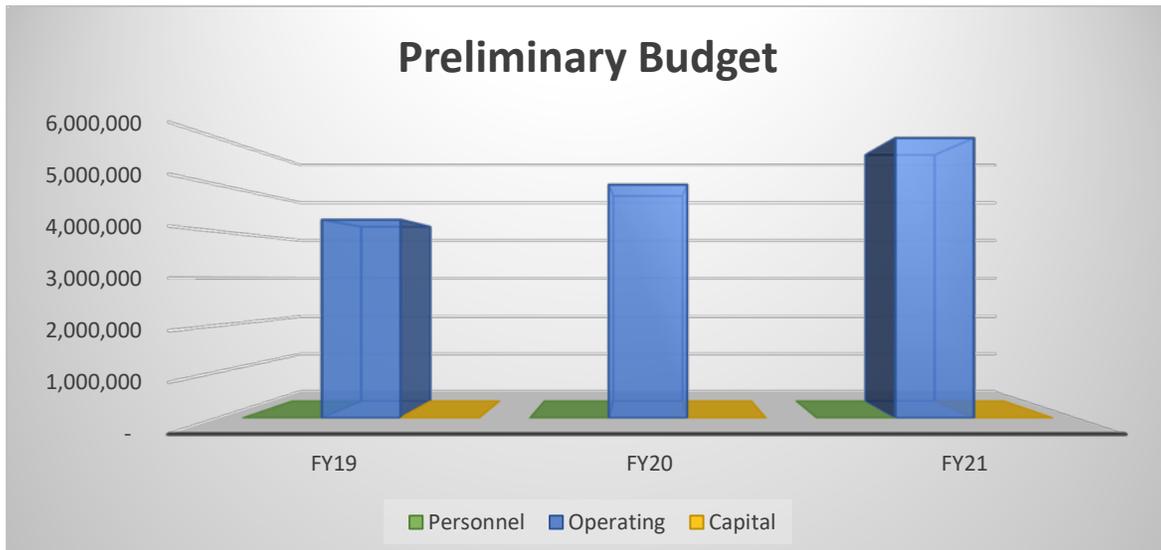
The current 20-21 budget is projected to collect approximately \$6,000,000 in transactions. The operational expenses (those amounts remitted to the State of New Mexico), match the projected receipts within the fund (those amounts collected on behalf of the State of New Mexico).

Trust & Agency 700 - Motor Vehicle

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	4,250,000	5,000,000	6,000,000	20%	5,592,174	4,958,609
Capital	-	-	-	0%	-	-
Total	4,250,000	5,000,000	6,000,000		5,592,174	4,958,609

*FY20 includes 9.5 months of activity



DIVISION: Finance

DEPARTMENT: 720 - Retiree Health Insurance Trust Fund

PROGRAM DESCRIPTION:

The Retiree Health Insurance Trust Fund was established for implementation of GASB 45. This fund is used to account for current activity and long-term liabilities of the City's retiree health insurance program. It also establishes funding used to accumulate the total costs of the medical, dental, vision and life insurance program that the City of Hobbs provides to its retirees. The fund receives income from contributions from retirees, as well as contributions that the City of Hobbs makes towards the program. The amount contributed to the Fund is determined by each retiree's years of service. The formula is 2% per year of service with up to a maximum of 60%. The City of Hobbs currently has self-insured insurance contracts for the medical and dental portion of the premiums charged.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to accumulate the cost of the insurance benefits provided to retirees, as well as the contributions from the retirees and the City of Hobbs. The fund also establishes an investment to offset long-term retiree health care liabilities. Our goal for the upcoming year is to continue to search for insurance alternatives which appropriately weigh the benefit to insured with the cost of the program, considering both the retiree, and the employer contributions.

BUDGET HIGHLIGHTS:

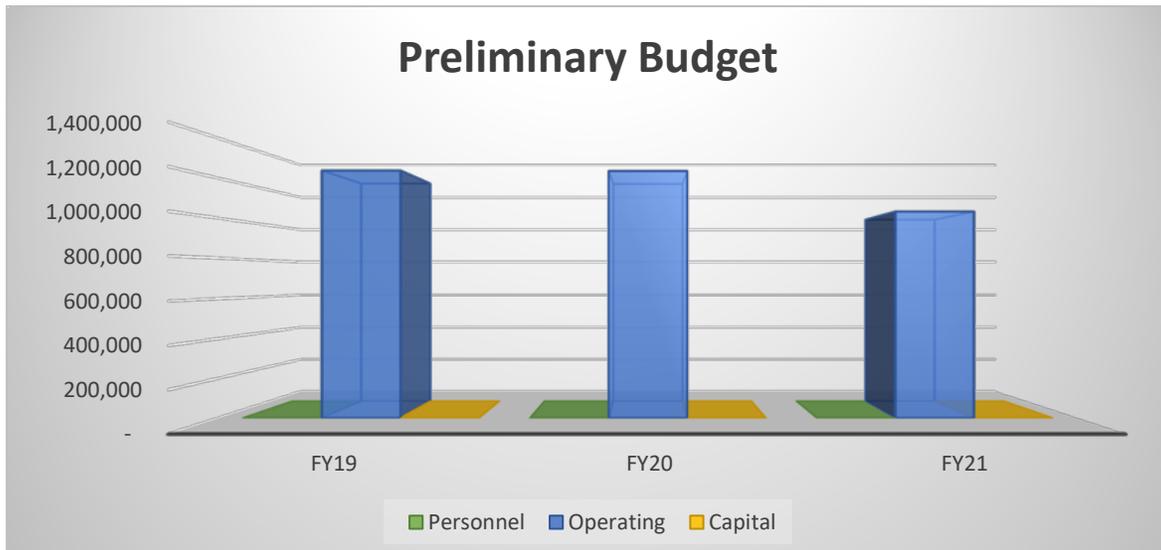
Insurance contracts for retiree benefits renew on a calendar year basis. Based on current enrollment and increased claims over the current required insurance, the City of Hobbs projection into this Fund is approximately 11% (increase is also based on a blended rate between active employees and retirees). The City is required to provide an actuarial analysis of the fund every two years (2021 will require a new valuation) for GASB 45 purposes. Current valuation of the fund is approximately \$46,073,700.

Trust & Agency 720 - Retiree Health

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	1,237,414	1,235,000	1,032,356	-16%	1,679,198	1,231,320
Capital	-	-	-	0%	-	-
Total	1,237,414	1,235,000	1,032,356		1,679,198	1,231,320

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 730 - Crime Lab

PROGRAM DESCRIPTION:

The Crime Lab Fund is a trust fund that accounts for the portioned collection of penalty fees from the Municipal Court. The fees collected are for the State of New Mexico - Administration Office of the Courts state wide programs. The fees collected and submitted are for judicial education, DWI prevention and court automation programs.

FY 2021 GOALS/OBJECTIVES:

Account for the daily trust activity as it relates to the Municipal Court activities.

BUDGET HIGHLIGHTS:

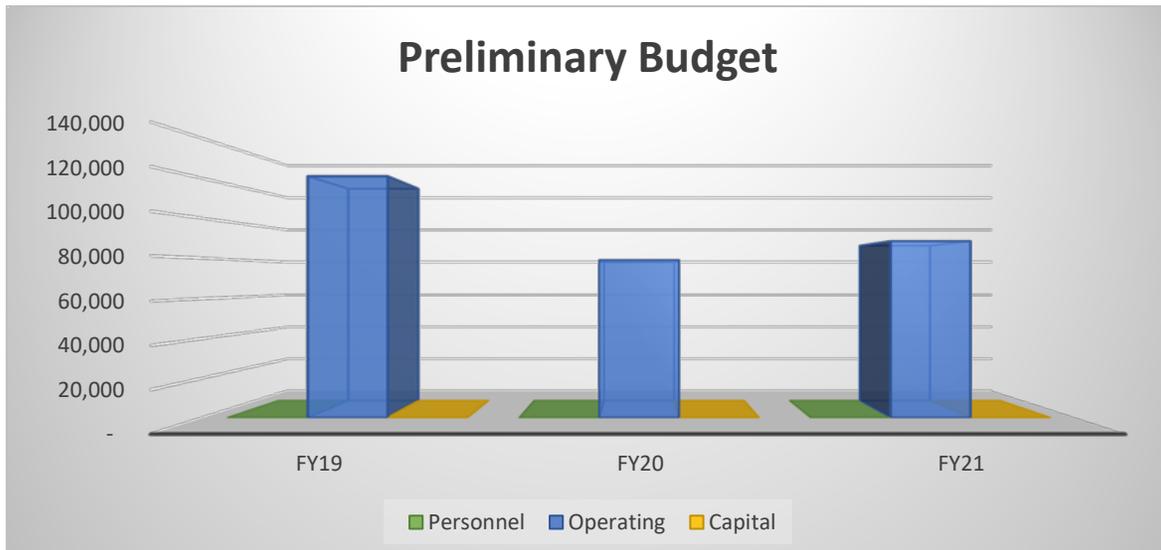
Total collection of fees associated with the judicial education, DWI prevention and court automation programs is Projected at \$88,000.

Trust & Agency 730 - Crime Lab

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget		% Change		Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	121,000	79,000	88,500	12%	84,592	72,378
Capital	-	-	-	0%	-	-
Total	121,000	79,000	88,500		84,592	72,378

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 770 - Library Trust

PROGRAM DESCRIPTION:

Purchase print or audio-visual material as memorial or honorarium items.

FY 2021 GOALS/OBJECTIVES:

- Will continue to purchase materials as requested by title or subject matter by the donor.

BUDGET HIGHLIGHTS:

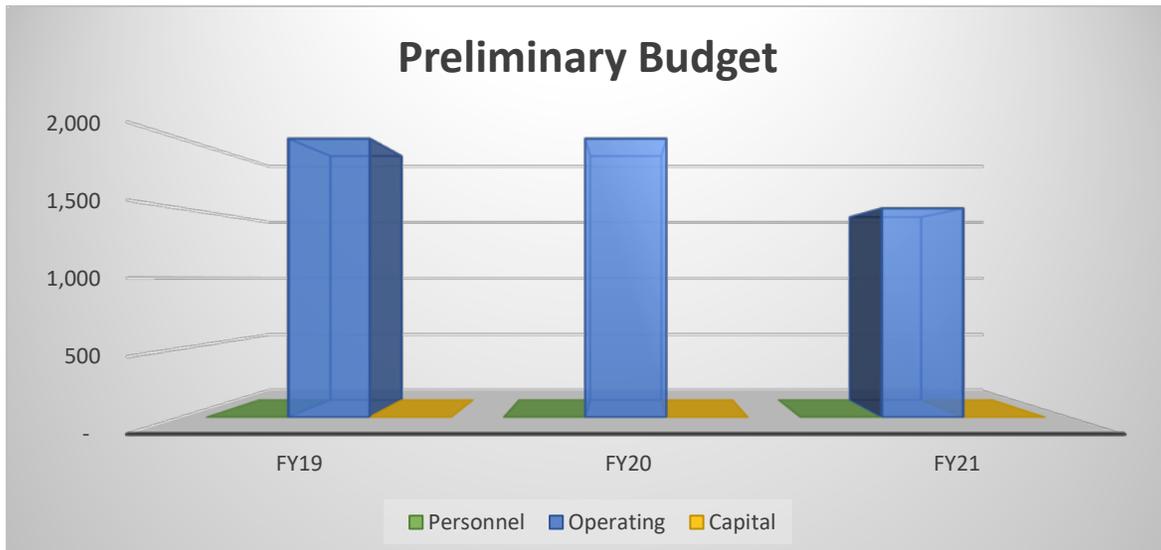
This Trust Fund helps to supplement and enrich our collection development efforts .

Trust & Agency 770 - Library Trust

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	2,000	2,000	1,500	-25%	1,536	215
Capital	-	-	-	0%	-	-
Total	2,000	2,000	1,500		1,536	215

*FY20 includes 9.5 months of activity



DIVISION: Parks & Recreation

DEPARTMENT: 780 - Senior Citizen Trust

PROGRAM DESCRIPTION:

The Older Americans Division Trust Fund provides seniors with special interest classes, namely quilting, the ability to purchase materials. Seniors raise money by raffling a quilt annually and use the funds to replenish supplies for the quilting room.

FY 2021 GOALS/OBJECTIVES:

- Raise money to buy supplies to sustain the quilting program in place at the senior center.
- Provide resources for special events at the Senior Center.

BUDGET HIGHLIGHTS:

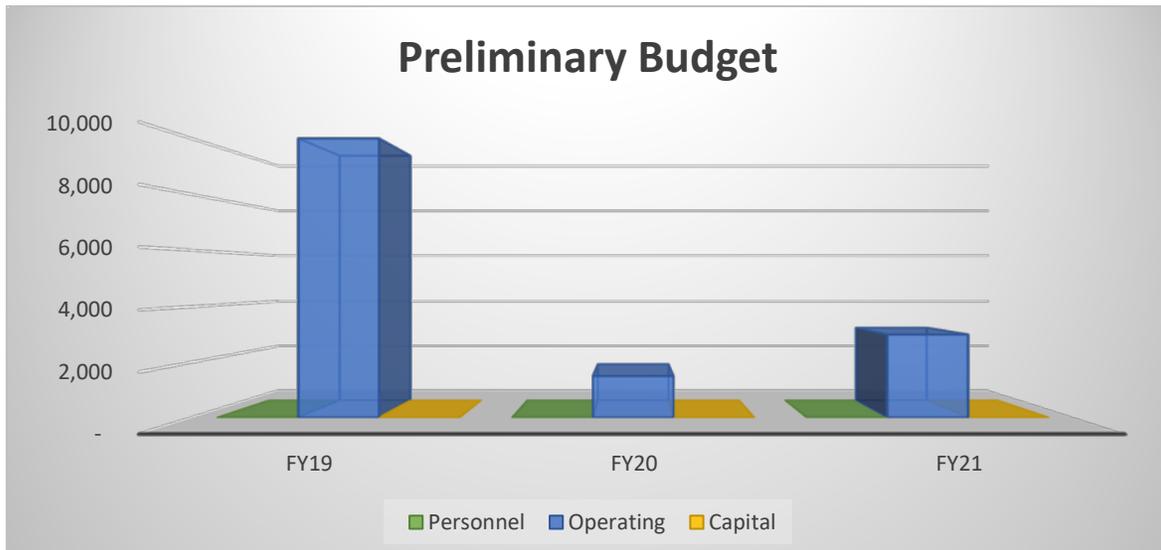
Purchase supplies for special events at the Senior Center.

Trust & Agency 780 - Senior Citizen Trust

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	10,000	1,500	3,000	100%	9,671	-
Capital	-	-	-	0%	-	-
Total	10,000	1,500	3,000		9,671	-

*FY20 includes 9.5 months of activity



DIVISION: Administration

DEPARTMENT: 860 - City Agency Fund

PROGRAM DESCRIPTION:

The City Agency Fund is used to account for our fiduciary responsibilities of providing vending machines available to City employees at various locations throughout the City of Hobbs facilities. The profits generated by these vending machines are accumulated within this fund, and spent on various items which benefit employees. An example of this fund would be to provide for City of Hobbs employees retirement parties. Maximum funding for retirement is \$250.00.

FY 2021 GOALS/OBJECTIVES:

The objective of this fund is to provide snacks and soft drinks at various work locations within the City of Hobbs. The proceeds would provide various items for retirement parties without utilizing taxpayer resources to provide these items.

BUDGET HIGHLIGHTS:

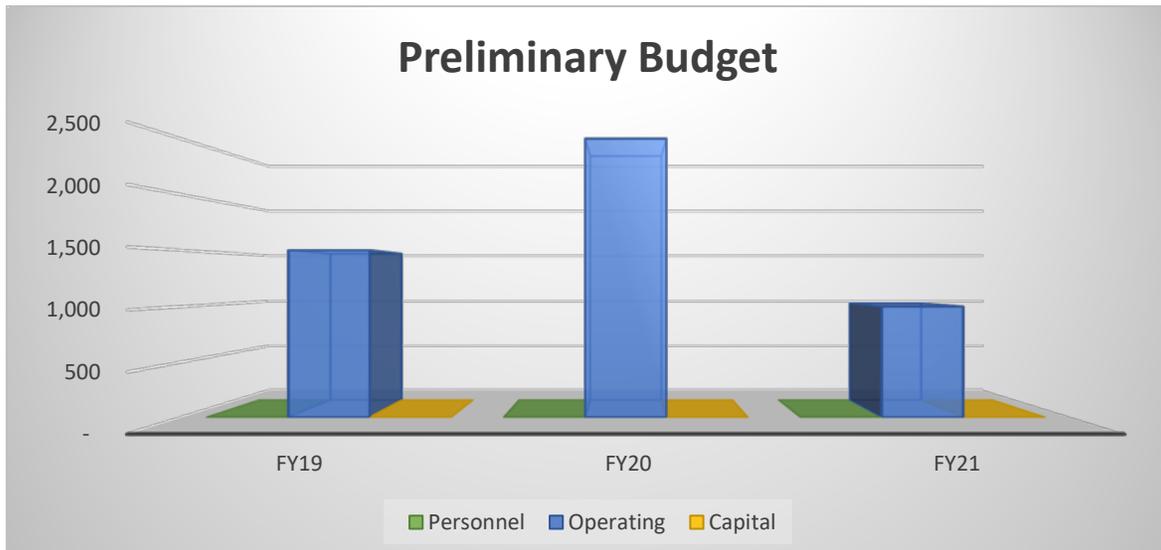
Projected receipts include the "profit"/ "commissions" paid on City of Hobbs employee vending machines, while operational expenses are expenses for refreshments at City retirement functions. Current budgeted reserves for this fund is \$2,619.

Trust & Agency 860 - City Agency Trust

Staffing Position Titles	Budgeted Positions FY20	Budgeted Positions FY21	Budgeted Salaries FY20	Budgeted Salaries FY21
Total	0	0	\$ -	\$ -

Expenditures	Preliminary Budget			% Change	Actual Expenditures	
	FY19	FY20	FY21	FY 20 to 21	FY19	FY20*
Personnel	-	-	-	0%	-	-
Operating	1,500	2,500	1,000	-60%	1,860	1,948
Capital	-	-	-	0%	-	-
Total	1,500	2,500	1,000		1,860	1,948

**FY20 includes 9.5 months of activity*



City of Hobbs
Salary Benefit Comparison

Full time Employees												
Dept	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total	FY21 FTE	FY21 Salary	FY21 Benefits	FY21 Total
Police	144.00	\$ 10,056,305.71	\$ 4,813,435.19	\$ 14,869,740.90	148.00	\$ 10,852,101.53	\$ 4,606,446.75	\$ 15,458,548.28	144.00	\$ 10,394,450.58	\$ 4,830,196.59	\$ 15,224,647.17
Fire	100.00	\$ 6,317,498.03	\$ 3,267,446.19	\$ 9,584,944.22	103.00	\$ 6,577,134.36	\$ 3,295,633.89	\$ 9,872,768.24	103.00	\$ 6,919,536.57	\$ 3,651,295.82	\$ 10,570,832.39
Engineering	16.00	\$ 1,138,370.89	\$ 412,060.42	\$ 1,550,431.31	16.00	\$ 1,114,231.45	\$ 357,327.46	\$ 1,471,558.90	13.00	\$ 902,496.36	\$ 349,110.14	\$ 1,251,606.50
Parks	90.00	\$ 3,995,631.18	\$ 1,859,697.75	\$ 5,855,328.93	88.00	\$ 3,977,195.82	\$ 1,599,543.32	\$ 5,576,739.14	85.50	\$ 3,785,247.21	\$ 1,734,480.13	\$ 5,519,727.34
CORE	69.00	\$ 1,945,372.44	\$ 429,934.80	\$ 2,375,307.24	89.75	\$ 2,602,855.64	\$ 917,086.39	\$ 3,519,942.03	72.50	\$ 2,247,404.12	\$ 813,474.19	\$ 3,060,878.31
Clerk	15.00	\$ 751,225.27	\$ 327,518.74	\$ 1,078,744.00	16.00	\$ 792,457.11	\$ 322,437.76	\$ 1,114,894.87	16.00	\$ 803,902.26	\$ 369,323.10	\$ 1,173,225.36
Gen Services	31.00	\$ 2,057,973.49	\$ 873,216.68	\$ 2,931,190.18	32.00	\$ 2,094,978.68	\$ 852,123.93	\$ 2,947,102.61	29.00	\$ 1,953,150.16	\$ 880,215.07	\$ 2,833,365.24
Administration	47.00	\$ 2,506,564.14	\$ 1,082,791.71	\$ 3,589,355.85	49.75	\$ 2,703,008.13	\$ 1,097,981.43	\$ 3,800,989.56	50.75	\$ 2,663,844.24	\$ 1,134,669.66	\$ 3,798,513.90
Utilities	56.00	\$ 3,101,762.15	\$ 1,269,572.62	\$ 4,371,334.77	56.00	\$ 3,110,034.46	\$ 1,242,945.86	\$ 4,352,980.31	59.00	\$ 3,151,978.98	\$ 1,329,275.54	\$ 4,481,254.51
Finance	16.00	\$ 904,914.20	\$ 422,978.76	\$ 1,327,892.96	17.00	\$ 988,697.59	\$ 426,466.30	\$ 1,415,163.89	16.00	\$ 933,049.37	\$ 431,432.33	\$ 1,364,481.70
Totals	584.00	\$ 32,775,617.51	\$ 14,758,652.86	\$ 47,534,270.37	615.50	\$ 34,812,694.76	\$ 14,717,993.07	\$ 49,530,687.83	588.75	\$ 33,755,059.86	\$ 15,523,472.56	\$ 49,278,532.42

Seasonal Employees												
Dept	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total	FY21 FTE	FY21 Salary	FY21 Benefits	FY21 Total
Police	0.69	\$ 12,960.00	\$ 1,031.70	\$ 13,991.70	0.45	\$ 8,424.00	\$ 666.69	\$ 9,090.69				\$ -
Fire												
Engineering	0.75	\$ 14,040.00	\$ 4,001.50	\$ 18,041.50	0.75	\$ 14,040.00	\$ 1,483.39	\$ 15,523.39	0.25	\$ 5,460.00	\$ 434.48	\$ 5,894.48
Parks	45.96	\$ 902,218.40	\$ 79,423.56	\$ 981,641.96	48.55	\$ 972,134.80	\$ 84,221.51	\$ 1,056,356.31	44.03	\$ 1,032,862.80	\$ 90,736.32	\$ 1,123,599.12
CORE	9.50	\$ 169,520.00	\$ 14,622.04	\$ 184,142.04	0.25	\$ 5,200.00	\$ 435.70	\$ 5,635.70	1.50	\$ 32,760.00	\$ 2,880.06	\$ 35,640.06
Clerk	0.23	\$ 4,320.00	\$ 343.90	\$ 4,663.90	0.55	\$ 11,128.00	\$ 880.69	\$ 12,008.69				\$ -
Gen Services					0.25	\$ 4,680.00	\$ 458.06	\$ 5,138.06				\$ -
Administration	0.71	\$ 13,840.00	\$ 1,101.76	\$ 14,941.76	1.65	\$ 35,022.00	\$ 2,771.69	\$ 37,793.69	0.15	\$ 3,276.00	\$ 256.58	\$ 3,532.58
Utilities	0.23	\$ 4,320.00	\$ 439.09	\$ 4,759.09	0.15	\$ 2,808.00	\$ 274.84	\$ 3,082.84				\$ -
Finance												
Totals	58.08	\$ 1,121,218.40	\$ 100,963.57	\$ 1,222,181.97	52.60	\$ 1,053,436.80	\$ 91,192.57	\$ 1,144,629.37	45.93	\$ 1,074,358.80	\$ 94,307.44	\$ 1,168,666.24

Total Employees												
Dept	FY19 FTE	FY 19 Salary	FY19 Benefits	FY19 Total	FY20 FTE	FY20 Salary	FY20 Benefits	FY20 Total	FY21 FTE	FY21 Salary	FY21 Benefits	FY21 Total
Police	144.69	\$ 10,069,265.71	\$ 4,814,466.89	\$ 14,883,732.60	148.45	\$ 10,860,525.53	\$ 4,607,113.44	\$ 15,467,638.97	144.00	\$ 10,394,450.58	\$ 4,830,196.59	\$ 15,224,647.17
Fire	100.00	\$ 6,317,498.03	\$ 3,267,446.19	\$ 9,584,944.22	103.00	\$ 6,577,134.36	\$ 3,295,633.89	\$ 9,872,768.24	103.00	\$ 6,919,536.57	\$ 3,651,295.82	\$ 10,570,832.39
Engineering	16.75	\$ 1,152,410.89	\$ 416,061.93	\$ 1,568,472.82	16.75	\$ 1,128,271.45	\$ 358,810.84	\$ 1,487,082.29	13.25	\$ 907,956.36	\$ 349,544.62	\$ 1,257,500.98
Parks	135.96	\$ 4,897,849.58	\$ 1,939,121.31	\$ 6,836,970.90	136.55	\$ 4,949,330.62	\$ 1,683,764.82	\$ 6,633,095.44	129.53	\$ 4,818,110.01	\$ 1,825,216.45	\$ 6,643,326.46
CORE	78.50	\$ 2,114,892.44	\$ 444,556.84	\$ 2,559,449.28	90.00	\$ 2,608,055.64	\$ 917,522.09	\$ 3,525,577.73	74.00	\$ 2,280,164.12	\$ 816,354.25	\$ 3,096,518.37
Clerk	15.23	\$ 755,545.27	\$ 327,862.64	\$ 1,083,407.90	16.55	\$ 803,585.11	\$ 323,318.44	\$ 1,126,903.55	16.00	\$ 803,902.26	\$ 369,323.10	\$ 1,173,225.36
Gen Services	31.00	\$ 2,057,973.49	\$ 873,216.68	\$ 2,931,190.18	32.25	\$ 2,099,658.68	\$ 852,581.99	\$ 2,952,240.67	29.00	\$ 1,953,150.16	\$ 880,215.07	\$ 2,833,365.24
Administration	47.71	\$ 2,520,404.14	\$ 1,083,893.47	\$ 3,604,297.60	51.40	\$ 2,738,030.13	\$ 1,100,753.13	\$ 3,838,783.26	50.90	\$ 2,667,120.24	\$ 1,134,926.24	\$ 3,802,046.48
Utilities	56.23	\$ 3,106,082.15	\$ 1,270,011.71	\$ 4,376,093.86	56.15	\$ 3,112,842.46	\$ 1,243,220.70	\$ 4,356,063.15	59.00	\$ 3,151,978.98	\$ 1,329,275.54	\$ 4,481,254.51
Finance	16.00	\$ 904,914.20	\$ 422,978.76	\$ 1,327,892.96	17.00	\$ 988,697.59	\$ 426,466.30	\$ 1,415,163.89	16.00	\$ 933,049.37	\$ 431,432.33	\$ 1,364,481.70
Totals	642.08	\$ 33,896,835.91	\$ 14,859,616.43	\$ 48,756,452.34	668.10	\$ 35,866,131.56	\$ 14,809,185.64	\$ 50,675,317.20	634.68	\$ 34,829,418.66	\$ 15,617,780.01	\$ 50,447,198.66

	FY20 to FY19				FY21 to FY20			
YOY Increase	26.02	1,969,295.65	(50,430.79)	1,918,864.86	(33.42)	(1,036,712.90)	808,594.37	(228,118.54)
% Increase	4.1%	5.81%	-0.34%	3.94%	-5.0%	-2.89%	5.46%	-0.45%